



VILLAGE OF DOWNS BOARD OF TRUSTEES
SPECIAL MEETING MINUTES
SEPTEMBER 26, 2019
7 PM @ VILLAGE HALL

Village Hall
211 S. Seminary St,
PO Box 18
Downs, IL 61736

1. Mayor Mike James called the Village of Downs special board meeting to order at 7:02pm on September 26, 2019.
2. Roll Call was taken. Trustees Maureen Roach, Mary Goveia, Peggy Keylin, Toby Twyford and Sarah Gassaway were all present. Erik Bryant was absent. A quorum was declared by Mayor James. Also, in attendance were Clerk Julie James, Treasurer Julie Bakewell and Village Attorney Dawn Wall.
3. The Pledge of Allegiance was taken.
4. A motion to Approve Agenda and Order was made by Keylin and seconded by Roach. Approved 5-0
5. Discussion
 1. Water Plant Study Options and Financials
Mike from MSA summarized all three options, with more emphasis on Option A and Option C.
 - Option A - Larger filter, adding tannin removal, adding softening (with building addition)
 - Option C – Larger filter, adding an R/O process. This process wastes water and requires a higher licensed operator.
 - Options A and C would probably double the amount the average user pays on their water bill.
 - Option B would increase water bills by about \$13 more amount.
 - Trustees may need to re-evaluate how water is billed. Consumption tiers were a suggestion.
 - Gassaway noted that Option B is the minimum we should do. If we look for growth in the village Option A needs to be the option.
 - Roach asked if MSA would have a public forum so residents can ask questions. MSA was open to that idea, but offered up the online survey as another option. The survey worked well for the streetscape survey.
 - The Mayor took a straw poll and trustees felt like Option A was the most appropriate option. That gave MSA direction of what to pursue for us. They will help us find funding based on the dollar amount of Option A.
 2. Other
 - James said the DECO grant for \$25,000 was approved. Mayor will engage Farnsworth since they did the preliminary paperwork. James is going to ask for a cost estimate prior to work starting.
 - An employee handbook that addresses cannabis usage will need to be implemented.
 - James is looking to hire Steven Miller. Miller would work evenings and weekends.
 - James also said he is looking at hiring Lexington's water operator. Their operator will help Les establish processes and sign off of our paperwork. His salary would be \$500/month
6. Public Comment

- Jim Soeldnier, representing the McLean County Board, was in attendance to hear discussions on cannabis.
7. A motion to Approve Items Contained within the Consent Agenda was made by Twyford and seconded by Keylin. Approve 5-0
 8. A motion to Approve Consent Agenda was made by Twyford and seconded by Goveia. Approved 5-0
 1. Motions
 - a. Motion to Approve the September 5, 2019 Village Board of Trustees Regular Meeting Minutes – No action taken.
 - b. Motion to Approve the September 5, 2019 Village Board of Trustees Executive Meeting Minutes as amended.
 2. Resolutions
 3. Ordinances
 - a. Ordinance 2019-12 Amending the Municipal Code of the Village of Downs to Impose a Municipal Cannabis Retailers' Occupation Tax
 9. New Business – No action was taken in new business.
 1. Motions
 2. Resolutions (R13)
 3. Ordinances (13)
 - a. Ordinance 2019-__ Approving and Adopting Amendments to the Village of Downs Code Provisions
 10. Old Business – No action was taken in old business.
 1. Motions
 - a. Motion to Approve the Final Plat for the Corn Belt Energy Park
 - b. Motion to Reconvene the Village of Downs Regular Board of Trustees Meeting on _____ @ _____ pm at the Village Hall
 2. Resolutions - No Action
 - a. Resolution 2019-R__ Accepting the Offer of Irrevocable Dedication of Certain Improvements in the Cross Creek Subdivision
 - b. Resolution 2019-R__ Accepting the Offer of Irrevocable Dedication from Corn Belt Energy Corporation to the Village of Downs for Acceptance of the Completed Storm Water Management Improvements and Maintenance Agreement
 3. Ordinances
 - a. Ordinance 2019-__ Conditionally Transferring Jurisdiction and Adding to the Highway System of the Village of Downs - County Highway 27
 11. Executive Session was not entered.
 12. Action on Executive Session Items – No action taken.
 13. A motion to Adjourn at 8:08pm was made by Roach and seconded by Twyford. Approved 5-0



Julie James
Village of Downs Clerk