



VILLAGE OF DOWNS
EVENTS COMMITTEE
REGULAR MEETING MINUTES

Village Hall
211 S. Seminary St.
PO Box 18
Downs, IL 61736

June 13th, 2019
6:00 pm @ Village Hall

1. Call to Order at 6:10 pm
2. Roll Call
 - a. Mike James, Julie James, Fred Myers, Linda Roberts, Ken Kasprzak, Jill Kasprzak – present
 - b. Cyndi Miller and Steve Miller – absent
 - c. Quorum to do business was declared
3. Pledge of Allegiance
4. Discussion
 - a. Committee Members
 1. Present members are ok with still being on the committee
 2. Cyndi & Steve Miller are also wanting to still be on the committee
 - b. FY2020 Budget Review
 1. Budget reports were not on google drive, so we used the All Fund report
 - c. Advertising and Sponsorships
 1. Doing well
 2. Freedom Run has had good success this year
 3. Not sure if they are going to try and get fountain in before the run, but it was a goal.
 - d. Car Show
 1. Rescheduled for July 28
 - e. Clean-up Day Review
 1. \$170 for clean-up day - TVs and FW donations
 2. Most successful we have had
 3. Don't charges or recycle revenue back
 4. Need to educate the Village on bulk pickup
 5. Kudos was given to events committee for helping
 - f. Movies in the Park Review
 1. \$64.19 donations
 2. Good turnout was great, and it was great that it happened to be on the 50th anniversary of Herbie
 - g. Freedom Run & 4th
 1. Looking for volunteers, but it appeared to be filled
 2. Sign-up Genius was created for freedom run and we have had great success
 3. Mike created Sign-up genius for 4th as well. We will see how it goes.
 1. Need to add one for garbage pickup
 4. Looking like we will cancel 3-on-3 and sand volleyball
 5. Work for parade organization needs to happen
 1. No parking signs
 2. Parade map
 3. Park locations



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4. Lineup of parade
 6. Need donation collection signs and barricades
 7. Need to get trash cans emptied
 8. Need to get electric checked for vendors
 9. Modified the website parade registration
 10. Need to order new "Staff" shirts for our events
 - h. Haunted House
 1. Mike talked with an electrician today and I suggest that we hire him to do the work. Jason Spaulding is going to do the work for us, but we will have to pay him.
 2. Need to get a permit for inspections
 3. Need to get new locks for the doors and potential new doors
 4. News LED in attic and walkway. We have the second set of lights in that will be used for the downstairs
 5. Cleaned out the haunted house on cleanup day
 6. Talked about the logo and final changes needed
 - i. Cookies with Santa
 1. Nothing to report
 - j. Other
 1. Linda reported that she heard the garage sale advertising on the radio and came out
 2. Jeremy was supposed to come out to talk with us about next year's advertising but couldn't make it. He will get back with us next year.
 5. New Business
 - a. Motion to Approve Meeting Minutes for May 9, 2019 (Mike / Ken 6-0)
 - b. Motion to Approve Recommendation to the Village Board of Trustees for Events Committee Members: Mike James, Julie James, Cyndi Miller, Steve Miller, Jill Kasprzak, Ken Kasprzak, Linda Roberts and Fred Myers (Julie / Fred 6-0)
 - c. Motion to Approve Purchase of Haunted House Supplies for \$2,000 (Jill / Mike 6-0)
 1. HH in El Paso was selling off their stuff.
 2. Committee went to look at it and all felt it was worth the money
 6. Motion to Adjourn at 7:48 pm (Julie / Jill 6-0)