



VILLAGE OF DOWNS  
EVENTS COMMITTEE  
REGULAR MEETING MINUTES

Village Hall  
211 S. Seminary St.  
PO Box 18  
Downs, IL 61736

April 11<sup>th</sup>, 2019  
6:00 pm @ Village Hall

1. Call to Order at 6:01 pm
2. Roll Call
  - a. Present: Mike James, Julie James, Steve Miller, Cyndi Miller, Linda Roberts, Ken Kasprzak
  - b. Absent: Jill Kasprzak & Fred Myers
  - c. Quorum was declared
3. Pledge of Allegiance
4. Discussion
  - a. FY2019 Budget
    1. Covered the budget and current budget
    2. No questions
  - b. Easter Breakfast and Egg Hunt
    1. Worried about coverage for the breakfast since Mike and Lauren will be gone and Jill is sick.
    2. Linda Roberts said she could help and would come 6:45 am
    3. All the other folks will meet Leslie at OTT&R
    4. Covered the shopping list items for supplies needed
    5. Mike hasn't talked to Sam's about donation so we may not have it this year
    6. We have \$250 gift card for Thrivent Action Team to help pay for groceries
  - c. Advertising and Sponsorships
    1. Events will have a separate solicitation letter than the Freedom Run
    2. Freedom Run will be doing limited sponsor levels and have a separate solicitation letter
    3. Mother/Son dance money will be used to pay for fountain along with funds from Freedom Run.
  - d. Car Show
    1. Don told me they were ordering the trophies
    2. Mike needs a stand-in as he will be on vacation
  - e. Clean-up Day & Garage Sale Days
    1. Discussion about the dates and it should be first Fri & Sat of the May and June
  - f. Movies in the Park
    1. Herbie Fully Loaded, Rated G @ dusk will be shown
  - g. Freedom Run & 4<sup>th</sup>
    1. Using profits to fund both fireworks and fountain
    2. Fountain will be installed prior run
    3. Parks will pay for annual maintenance and water
    4. Events will fund installation and fundraising thru mother/son dance & freedom run
  - h. Haunted House
    1. Held two Marketing interviews



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2. Spooky Marketing will be the company we will use going forward. She was very knowledgeable with haunted houses and was willing to help out without charging.
  3. Still working on final logo and don't expect to be charged. Recommend giving him a gift card.
  4. Work day this Saturday to start removing walls and ceiling for electrical work.
  5. Need to put out on FB a request for volunteer electricians to come help out with doing the work at house
  6. Need someone to help lay it out so supplies can be purchased
  - i. Meeting Schedule
    1. Reviewed the schedule for FY2020
  - j. Other
    1. BBQ – health permit would be required
      1. \$50 per person, requirements as well
      2. Meat has to be purchased that day and with proof
      3. Too many rules which makes this a hassle
      4. We will nix this event for this year
    2. Craft Fair
      1. Was going to be scheduled the same day as the cook-off
      2. Talked about having it in Oct during the HH night
      3. Wondered how the TV craft fair went and if they were going to continue having it...don't want to compete
    3. 4<sup>th</sup> of July Theme
      1. Do we want to do something off of the Freedom Run – “Land of Free Because of the Brave”
      2. “Land of the Free, Home of the Brave” was decided because of the song
  5. New Business
    - a. Motion to Approve Meeting Minutes for March 14, 2019 (Linda / Cyndi 6-0)
    - b. Motion to Approve FY2020 Regular Meeting Schedule (Julie / Ken 6-0)
    - c. Motion to Approve 2019 4<sup>th</sup> of July Theme as “Land of the Free, Home of the Brave” (Mike / Cyndi 6-0)
  6. Motion to Adjourn at 7:21 pm (Ken / Steve 6-0)