



VILLAGE OF DOWNS EVENTS COMMITTEE
SPECIAL MEETING AGENDA
JUNE 26, 2018
6 PM @ VILLAGE HALL

Village Hall
211 S. Seminary St,
PO Box 18
Downs, IL 61736

1. Call to Order at 6:12 pm
2. Roll Call –
 1. Present: Steve Miller, Ken Kasprzak, Jill Kasprzak, Cyndi Miller, Julie James, Mike James
 2. Absent: CIA
 3. Quorum was declared to do business
 4. Everyone on the current events is present and we have a quorum to do business
3. Pledge of Allegiance
4. Discussion
 1. Freedom Run
 - a. 39 logos on the T-shirt
 - b. Sponsorship is up
 - c. Participants is down
 - d. Breakfast is from 7am-10am
 - e. Using the chip instead of stop watch for keeping track of runners - ~\$900
 1. More expensive, but the run is an official 5k run
 - f. Coordinators have committed to 3 years
 - g. Sponsorships costs are going up next year
 2. 4th of July
 - a. Football boys collected \$1862 in donations – we will donate to their steak dinner
 - b. Still have more collectors on the road
 - c. Will collect the day of the 4th
 - d. Have a new Sand Volleyball coordinator, need to put event on Facebook and village website for registration
 - e. OTN is One Way Trip and they are playing again
 - f. ? Carmichael sang at Downs class reunion – if we don't find a singer, we will ask band to play
 - g. Vendors: Carman, Gameday Grill, Dinky Donuts, Shaved Ice, Lemonade guy
 1. FYI – Health Dept. is asking about food permits
 - h. Parade Organizer is needed – Mike will put together the list and need someone to do registration
 - i. Golf Carts – 4 we have to pick-up, we have temporary permits
 - j. FD will do control for fireworks
 - k. Lauren James will do activities for kids in the afternoon
 - l. Need to do cotton candy again ahead of time
 3. Fright Fest
 - a. Advertising – Covered the plan that was presented to us for the HH and Village
 1. Committee was very interested in the plan
 2. Need to have 100.7 for our HH advertising because of the audience
 3. Worried about the plan for over the \$1500 that Events can contribute

- 4. Need business to buy in and also the Village to offset the additional cost
 - b. Got the logo from t-shirt guy to officially use it without cost
 - c. Need to have an all staff meeting to set the record straight
 - d. LimeLite also has a graphic arts designer that we might be able to use
 - e. Cyndi wants to redo the sign for the RT 150 and Towanda Barnes corner
 - f. Putting the official logo on the tickets we need to order because coupon is expiring
 - g. Need to get the charger from the train horn – didn't get from Transworld
 - h. Work schedule for July has been posted on FB
 - i. Jill and Cyndi are working on their volunteer binder
- 4. Other
 - a. Smoking in the Park – June 2019 Event – contacted LeRoy organizer, but haven't heard anything back. Great idea to get others into Downs
 - 1. If we combine with Craft may need to use school parking lots for use – district office
 - 2. Do the 50/50 Draw down with this event
 - b. Craft Show – June 2019 Event
 - 1. Mike said that other places have combined smoking in the park with craft.
 - 2. Fred hasn't spoken with anyone, but still plans to talk with others
 - 3. Fred was thinking of doing it up town by Village Hall and Legion
 - c. Going to order 'No Parking' signs for along the road
 - d. Need to complete the additional recycling information
 - e. Need to submit the fall events on BN visitors site and catalog information
 - f. Townhall Meeting – Display
 - 1. August 18 – ice cream social and meeting
 - 2. Whitted's have an ice cream machine and will be making it for the church after the parade.
 - 3. Promote the activities scheduled with pictures
 - g. Bingo would be another item, but we need to look at this for 2019 4th
- 5. Public Comment – No public comment present
- 6. Motions
 - 1. Motion to Approve New Members to the Events Committee (Julie / Cyndi 6-0)
 - a. New members will be from Goal #2 of the MAPPING project
 - b. Linda Roberts, Fred Myers are joining at this meeting
 - c. Other members not present will be added next month is they desire to join: Diana Reynolds, Mike Reynolds, Sarah Gassaway, Rachel Magenheimer
 - 2. Motion to Approve the April 17, 2018 Events Committee Meeting Minutes (Cyndi / Ken 8-0)
 - 3. Motion to Approve Radio Advertising Expense for Events of \$1,500 (Jill / Ken 8-0)
 - 4. Motion to Approve Additional Quick Hit Projects – No Action
- 7. Motion to Adjourn at 7:58 pm (Ken / Cyndi 8-0)