



VILLAGE OF DOWNS BOARD OF TRUSTEES
REGULAR MEETING AGENDA
7:00 PM
October 2, 2014

Village Hall
211 S. Seminary St,
PO Box 18
Downs, IL 61736

1. Mayor Mike James called the October 2, 2014 meeting to order at 7:04 pm.
2. Roll call was taken with Trustees Roach, Goveia, Freimann, Myszka and Luke all present. Trustee Lush was absent. Also present was Clerk James, Treasurer Zwilling and Attorney Dawn Wall.
3. The Pledge of Allegiance was taken.
4. A motion to approve the agenda order was made by Goveia and seconded by Roach. Approved 5-0
 - a. The following changes were made to the agenda: scratched Resolutions bii, biii, biv, scratch Leigh Hayes from the Park Committee Board, and scratch the Zoning Board Recommendation vote.
Discussion: We don't have the inter-governmental agreement with Ellsworth for the resolutions. Mr. Estes is ok with post-poning. He is not going to be building until next year.
5. Zoning Board Recommendation
 - a. ~~Motion to approve Zoning Board Recommendation~~

Discussion: Pat Estes owns 415 W. Main. The Village Board will look to approve his request pending the survey. If the survey comes back completed like the board think it is. It should be no problem. He is moving the lot line because of the garage.
6. Eagle Scout Project(s) Report
 - a. A motion to approve authorization of Brandon James' Eagle Scout Project Plan was made by Luke and seconded by Goveia. Approved 5-0
Discussion: Brandon plans to install four educational signs and a bicycle rack in Kickapoo Park. The bicycle rack will be installed after Steven Kretz is done with his Eagle Scout project.
 - b. A motion to approve authorization of Jared Zachow's Eagle Scout Project Plan made by Luke and seconded by Goveia. Approved 5-0
Discussion: Jared plans to build a standard wooden picnic table with a gazebo in McManus Park.
 - c. Other Eagle Scout Projects: Cameron Engelhardt reported that nothing has really changed, but he has gotten a lot done his project. He will try to get it done in one long day. He still has money left.
 - d. Steven Kretz is planning to start his project this Saturday. He is building a parking lot for Kickapoo Park on Huff Rd. The rain may delay the start on Saturday. Trustee Goveia will go to Lowes with Steven to purchase items. JULIE has already been out.
7. Superintendent Report-Kevin 1.8 million gallons were sent to BNWRD.
 - a. The iron content was down this month. There were no main or service repairs this month.
 - b. He has 30 radio reads left. They are all on Pintail. He attended a conference in Springfield.
 - c. The IEPA came on the 10th and tested. We haven't gotten the results back.
 - d. The Beecher Trails water connection is open. He will be monitoring this. Twelve homes will be shut down for a short time next week.
8. Treasurer Report-
 - a. The audit was finalized last night. Copies of the audit were sent to board members today. He is still experimenting with cash flow budget reports. He is also thinking about going to mid-month financials instead of end of month financials.
 - b. The Village is in good shape financially. The Streets and Park funds are both a little tight. He and Trustee Luke are going to coming up with a capital improvements list. He would like the board to prioritize what is important to the Village.
9. Mayoral Report-
 - a. Mayor James said you may have seen his comments in The Pantagraph about the oil well. His concern is the Mahomet aquifer. He has been contacted by several environmental groups. He is not going to the county zoning and county board meetings.
 - b. Mayor James said October 28, 2014 will be the Zoning Board meeting for the proposed medical cannabis farm. Prior to the October 28th meeting, two public meetings will be held. One will be held on a weekday. The other will be scheduled on a Saturday. We would like to



VILLAGE OF DOWNS BOARD OF TRUSTEES
REGULAR MEETING AGENDA
7:00 PM
October 2, 2014

Village Hall
211 S. Seminary St,
PO Box 18
Downs, IL 61736

- use the school facility as a meeting location. Mayor James said the meeting would begin with general comments from him and then a presentation from Mr. Jones. Currently, we are not sure of how the land for the proposed farm should be zoned. The distribution center could possibly fall under manufacturing.
- c. Mayor James asked the trustees not to delete their Village email, as it could be subject to FOIA requests. Attorney Wall says the retention rule is 10 yrs. based on subject matter.
 - d. Mayor James wants to adopt a rule or ordinance to keep public comment restricted to 5 minutes per person. This would also apply to sub committees as well. You can't require a person to state their name and address during public comment.
 - e. He met with the county highway department and they will repair our two spots on Seminary St. and one on Washington St. They will stripe parking spaces downtown also.
 - f. Mayor James commented that we have had a lot of Eagle Scout projects. We could potentially have a large number coming. We may need to consider contributing. We have had hit some of our businesses and residents pretty hard.
10. Trustee Reports
- a. Building Report-Nothing to report
 - b. Water and Sewer Report- Trustee Myszka reported that Epay is up and running.
 - c. Police and Services Report-
 - i. Trustee Roach reported that 325 N Huff Rd. is the official address for Kickapoo Park. She will add the Eagle Scout projects in Kickapoo Park to insurance. Trustee Roach read a recommendation for potential hire Joshua Dingler for Chief see "Exhibit A".
 - ii. Joshua Dingler spoke about his goals for the Village. He will first make sure that we are legally in compliance with state and federal guidelines. He will get us up to date with outdated disasters protocols. He will be helping with the school. Currently, he is working for Lexington and Ellsworth, but Downs is his #1 priority. His temporary office is at the high school. Superintendent Mouser supports this decision. Mouser said he is thrilled with this potential hire. The school district will provide a computer and phone for him.
 - iii. Chief Steve Silvey backs Joshua 110%.
 - d. Streets Report –Nothing to report
 - e. Parks, Community Center and Food Pantry Report –Trustee Goveia reported the food pantry going well. The food pantry is received cans from the High Schools homecoming food drive. The back pack program is also going well. The weeds at Dooley Park have been taken care off. The park committee had their meeting on Monday. The bike trail is not going to happen. It looks like Frisbee golf is not a good fit for Kickapoo Park, but possibly would be somewhere else. Leigh Hayes is resigning from the park committee as of 11/1/14. John Grant is joining.
 - f. Finance Report-Nothing to report
11. Discussion
- a. Burning after Dark and Leaf Pickup
 - i. Discussion: There is a concern that open burning after dark is causing breathing problems for people with asthma. The mayor asked that people try to be more cognizant when burning when the air is thick. The streets department will pick up the leaves. The Village could possibly rent something to pick up leaves.
12. Public Comment
- a. Jeff Zogg from Leroy Press
 - b. Dave Bach reported the village had a successful 12th year. The attendance average was 184 people/event. This was down a bit from last year. There were 14 vendors, which is about the same as last year. People come from Champaign, Lexington and Bloomington.
 - c. Linda Bowman offered the ability to add on the community center for the police office.
 - d. Margaret Keylin said she approved of the police candidate. She suggested that Frisbee golf could possibly work out at Beecher Trails or in Living Hope's green space. She asked about the TIF resolution and redevelopment plan.



VILLAGE OF DOWNS BOARD OF TRUSTEES
REGULAR MEETING AGENDA
7:00 PM
October 2, 2014

Village Hall
211 S. Seminary St,
PO Box 18
Downs, IL 61736

13. A motion to approve items contained within the consent agenda was made by Luke and seconded by Myszka. Approve 5-0
14. A motion to approve consent agenda was made by Luke and seconded by Myszka. Approved 5-0
 - a. Motions
 - i. Motion to Approve the September 4, 2014 Village Board of Trustees Regular Meeting Minutes
 - ii. Motion to approve Fiscal Year 2013-2014 Audit by Canny Accounting, LLC
 - iii. Motion to approve Trick or Treat Hours of 5:00 pm - 8:00 pm within the Village of Downs each year on October 31
 - iv. Motion to Approve Park Committee Members: John Grant, Anita Kessinger, Leigh Hayes, Linda Roberts and Mary Goveia
15. New Business
 - a. Motions
 - i. Motion to Approve continuance of the Village of Downs Regular Board Meeting to _____, 7:00 pm at the Village Hall - No Action
 - b. Resolutions
 - i. A motion to approve Resolution 2014-R16 Approving and Authorizing the Execution of a Contract for Professional Services between the Village of Downs, Illinois and Peckham Guyton Albers & Viets, Inc. was made by Freimann and seconded by Luke. Approved 5-0
Discussion: The contract is for \$22,900 some additional costs will be added later.
 - ~~ii. Resolution 2014 R__ Authorizing the Execution of an Amended Annexation Agreement Between the Village of Downs and Living Hope Christian Church, Inc.~~
 - ~~iii. Resolution 2014 R__ Approving Intergovernmental Agreement with the Village of Ellsworth~~
 - ~~iv. Resolution 2014 R__ Approving Mutual Aid Agreement with the Village of Ellsworth Police Department~~
16. Old Business
 - a. Postponed
 - i. Motion to Approve Recommended Village Donation of \$___ to Steven Kretz' Boy Scout Eagle Project - No Action
17. A motion to enter executive session was made by Luke and seconded by Roach. Approve 5-0 at 8:54 pm. Returned to session of regular board meeting at 9:21pm. Roll call was taken with Trustees, Roach, Goveia, Freimann, Myszka and Luke all present. Trustee Lush was absent. Also present was Clerk James, Attorney Wall and Treasurer Zwilling.
18. Action on Executive Session Items
 - a. A motion to approve hiring Joshua Dingler as the Chief of Police in the Village of Downs at \$17.50 /hr. was made by Goveia and seconded by Roach.
 - b. An amended motion to approve hiring Joshua Dingler as the Chief of Police in the Village of Downs at \$17.50 /hr. contingent on background check and drug screening was made by Goveia and seconded by Roach. Approved 5-0
Discussion: Trustee Freimann would like to amend the motion to be contingent on a background check and drug screening.
19. A motion to approve payment of bills made by Luke and seconded by Myszka. Approved 5-0
 - a. Discussion: A few bills were added.
20. A motion to adjourn at 9:28 pm was made by Luke and seconded by Myszka. Approved 5-0


Village Clerk