

VILLAGE OF DOWNS BOARD OF TRUSTEES  
REGULAR MEETING MINUTES

7:00 PM  
May 1, 2014

Village Hall  
211 S. Seminary St,  
PO Box 18  
Downs, IL 61736

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1. Mayor Mike James called the meeting to order at 7:00 pm.
  2. Roll call was taken with Trustees Roach, Goveia, Myszka, Luke and Lush were all present. Trustee Freimann was absent. A quorum was declared. Also present were Clerk James, Treasurer Zwilling and, Attorney Wall.
  3. The Pledge of Allegiance was led by Boy Scouts that were in attendance.
  4. Trustee Lush made a motion to approve the Agenda Order and Trustee Luke seconded.  
Approved 5-0  
Discussion:
    - a. Drop Ordinance 2014-06 from consent agenda
    - b. Rename Ordinance 2014-07 to 2014-06 and it is now item "i"
    - c. Rename Resolution 2014-07 to 2014-R07
    - d. Reword Resolution 2014-R06 to Resolution 2014-R06 Authorizing and Approving the Proposed Program for Maintenance of Streets and Highways
  5. Eagle Scout Project(s) Report
    - a. Motion to Approve the Authorization of Alex Wielander's Eagle Scout Project Plan was made by Trustee Goveia and seconded by Trustee Roach. Approved 5-0  
Discussion: Mr. Wielander is proposing a covered shelter that measures 4'x7' for Kickapoo Park. Citizens will be able to enjoy the surroundings or have a picnic inside it. It will cost approximately \$481. He has spoken with a representative from Lowes who will give him the materials for his project at half price. He will be able to get his project paid for thru fundraising.  
The board asked him to not to build the back on the backside of shelter. This may cause a safety issue.
    - b. Motion to Approve the Authorization of Cameron Engelhardt's Eagle Scout Project Plan was made by Trustee Lush and seconded by Trustee Luke. Approved 5-0  
Discussion: Mr. Engelhardt is going to build a 16'x12' observation deck that will be elevated one foot off the ground. This will be built down by the Huff Rd. entrance. Citizens can stop, enjoy and have lunch. The ramp will face the river. His project will cost around \$1000 without a Lowes discount.
  6. Superintendent Report  
Kevin Whitehouse reported that we have 66,000 gal/day going to BNWRD. We have a sewer line leak on 114 Gadwall. Kevin is working on getting meter readers to all radio reads. Currently, he is focusing on S. Gadwall. The phone line is fixed at the lift station. Jeremy has been painting at plant. This should extend the life of the pipes. Kevin is ready to set Adkisson's water meter any time.  
Killion's water meter is set. Killion's are about 540 ft. from the nearest water main. Kevin is going to start keeping a file of the JULIE's in town. This way we can track of what utility companies working in town.
  7. Engineer Report  
Shawn from Farnsworth was not present. Mayor James says we are going to push off the zoning for another month.
  8. Treasurer Report

Treasurer Zwilling is focusing on the budget.

9. Committee Reports

No one from the Land Development Committee was present, but Mayor James said they will be holding a public hearing in the next couple of months.

10. Mayoral Report

Our 5% of the gambling money can go to wherever we want.

Epay was delayed because VISA hasn't been set up. It will be ready in June.

Liquor code changes are coming. The liquor commission approved Ups and Downs and BP. Liquor licenses will be issued soon for Downzanos and Adkisson's. Adkisson's has changed their business plan to a restaurant. We are paying out money tonight for Brad Long tonight out of TIF.

Beecher Trails water and sewer easements have changed back to Tim Norman's land.

Mayor James said he is moving his "one on one" meetings with the trustees in May.

11. Trustee Reports

a. Building Report-Trustee Myszka reported that several permits have been applied for.

b. Water and Sewer Report-In Trustee Freimann's absence, Mayor James reported that 3 properties remain without sewer. One of them has had their water shut off since December. Their bill is currently \$360.85. What do we want to do? The other two are in a protective class. We can't shut off their water. But, Attorney Wall says we can still be proactive in getting them to hook up. She says we can start a lien on the other.

We had an emergency situation on Pintail. We need a back-up for Kevin. Trustee Myszka is going to put a call tree on the website.

c. Police and Services Report-Trustee Roach reported that it is golf and utility vehicle permit renewal time. The police and services committee will meet on an as needed basis next year.

Both Trustees Goveia and Lush have been dissatisfied with Casali's lack of cooperation. Trustee Goveia has been trying to get a dumpster back at the park. Trustee Lush has been trying to get his phone calls returned. Trustee Roach is going to write them a letter about withholding their payment to see if we can get some cooperation.

d. Streets Report-Trustee Lush reported that his department is getting ready for spring and starting to mow.

e. Parks, Community Center and Food Pantry Report-Trustee Goveia reported that the cemetery is moving the "Welcome to Downs" sign. They are putting up a fence and putting in another road.

She is going to be having some clean up days, planting some seedlings, and painting projects in the park. She is trying to get our dumpster back from Casali. The bike path in Kickapoo Park is on hold. The park committee is going to hold a public meeting in the fall.

f. Finance Report-Trustee Luke has sent the budget out to everyone.

12. Discussion

a. Streets Department Building-Trustee Lush says that the Downs Township is selling their building. He thinks it would be ideal for us. It is on  $\frac{3}{4}$  acre with adjoining the

property next to the rail road. It has brand new electric and heater. It has a bathroom, an office and is ready to move in.

They are asking \$225,000. It measures 48'x72' and is 48,672 square feet.

It will be in a TIF district in another year.

If we did a lease with a balloon payment, perhaps we could use TIF when it is available.

Could we rent space from them?

Trustee Lush can get the township's utilities bill costs. Trustee Luke will look into bank loan options.

Attorney Wall said she would look into State revolving grant fund money.

When Trustee Lush looked into putting up a pole barn it was \$180,000 for just the shell and nothing else.

- b. Complaints - cars, junk, yards, buildings, etc.-Mayor James has been getting calls about cars. One homeowner is making progress getting rid cars. Trustee Roach is going to draft a letter to get help get rid of some cars without plates. Trustee Roach said her committee has talked about doing a letter, then a second letter, and then give them a violation. Trustee Lush asked if the owner of the old school is bringing in stuff and burning it in the parking lot. It was discussed that it's against the ordinance, but we are not enforcing it.
- c. Appropriations Ordinance/Budget-Trustee Luke just wanted to remind the other trustees to look at their expenses and make sure that we are being good stewards of the citizen's funds.

13. Public Comment-No one had a comment.

14. Motion to Approve Items Contained within the Consent Agenda was made by Trustee Lush and seconded by Trustee Myszka. Approved 5-0

15. Motion to Approve Consent Agenda made by Trustee Luke and seconded by Trustee Lush. Approved 5-0

a. Motions

- i. Motion to Approve the April 3, 2014 Village Board of Trustees Regular Meeting Minutes
- ii. Motion to Approve Village of Downs Regular Board of Trustees Meeting Location, Dates and Time for FY2015
- iii. Motion to Approve Events Committee Regular Meeting Location, Dates and Time for FY2015
- iv. Motion to Approve Development Committee Regular Meeting Location, Dates and Time for FY2015
- v. Motion to Approve Parks Committee Regular Meeting Location, Dates and Time for FY2015 -scratched
- vi. Motion to Approve Change to Trustee Chair Assignments: Mike Freimann - Building; Paul Myszka - Public Works

b. Ordinances

- i. Ordinance 2014-06 Approving Amending the Provisions of Chapter 9 of the Village of Downs Village Code  
Discussion: Mayor James changed some language that didn't belong in liquor code. He took out the liquor fine because it was covered in the

other section with fines and violations. The liquor commission didn't have to add another liquor classification for Adkisson's since they changed their business model.

c. Resolutions

- i. Resolution 2014-R06 Authorizing and Approving the Proposed Program for Maintenance of Streets and Highways  
Discussion: Luke Thoele from Farnsworth explained the MFT proposed expenditures of \$37,400 for 2014.  
A break was taken at 9:23 pm.  
Meeting was resumed at 9:37 pm.

16. New Business

a. Motions

- i. Motion to Approve Advertising in the Tri-Valley Fall Sports Program by Trustee Myszka and seconded by Lush.  
Discussion: The banner we purchased last year was to replace our advertising. Mayor James said the banner was to support the kids when they were playing well in sports or other activities beyond the regular season.  
Trustee Goveia said we could advertise our website and the haunted house.  
Trustee Myszka amended the motion to Advertising in the Tri-Valley Fall/Winter Sports Program not to exceed \$250 and Trustee Lush seconded. Approved 4-1 (Luke)
- ii. Motion to Approve continuance of the Village of Downs Regular Board Meeting to \_\_\_\_\_, 7:00 pm at the Village Hall no action

b. Resolutions

- i. Resolution 2014-R07 Approving Conditional Approval of Sewer Connection motion made by Lush and seconded by Trustee Luke. Approved 5-0  
See Exhibit A  
Discussion: It is not costing us to do this for them. However, they have asked us to run water to them. It will cost us \$50,000 to get water to one person. But, we could hook others on to water.

17. Old Business

a. Postponed

- i. Motion to Approve Recommended Village Donation of \$\_\_\_\_ to Steven Kretz' Boy Scout Eagle Project

18. Executive Session was not entered.

19. Motion to Approve Payment of Bills was made by Trustee Goveia and seconded by Trustee Lush. Approved 5-0

Discussion: A revised set of the bill list will be sent out by the clerk.

20. Motion to Adjourn the meeting was made by Trustee Lush and seconded by Trustee Myszka. Approved 5-0

10:00 pm

