



Village Hall
211 S. Seminary St,
PO Box 18
Downs, IL 61736

Executive order **2021-9** by the Governor of Illinois allows this meeting to be held via Zoom, telephone and at the Village Hall. Due to COVID-19 restrictions, persons who wish to attend in person should contact the Village Clerk via mail: PO Box 18, Downs, IL 61736; email: clerk@villageofDowns.org or phone: 309-830-7373 no later than noon the day of the meeting. Every effort will be made to make reasonable accommodations for in-person attendance.

Both Audio and Video are available using a computer or smartphone using the information below. If you don't have access to the internet you can dial-in for audio only using any telephone via the information below. Please keep your phone muted until called upon for your question, follow-up or you need to make a follow-up comment during your 5-minute time (Rules for public comment).

You may submit comments or questions via the following methods:

- Online chat during the meeting
- During the "Public Comment" item on the agenda using conference call audio/video
- e-mail the clerk@villageofdowns.org or mayor@villageofdowns.org
- Text the Village Clerk 309-830-7373 or Mayor 309-830-7374

Video/Audio conference call information:

Join Zoom Meeting: <https://tinyurl.com/uzvjsq6>

Meeting ID: 715 697 2265

Password: VOD2020

One tap mobile: +13126266799,,7156972265#,,1#,682969# US (Chicago)

Dial by your location: (312) 626-6799 US (Chicago)

Meeting ID: 715 697 2265

Password: 682969

Village of Downs Board of Trustees Regular Meeting

May 6, 2021, 7 pm @ Dooley Park Pavilion & via ZOOM

1. Call to Order at _____ pm
2. Swearing in of Newly Elected Officials by Kathy Michael - McLean County Clerk
3. Roll Call by Kathy Michael - McLean County Clerk
4. Pledge of Allegiance
5. Motion to Approve Appointment of Julie James as Village Clerk to Serve a Term to Expire 4/30/2023
6. Motion to Approve Appointment of Michael James as Village President to Serve a Term to Expire 4/30/2023
7. Motion to Approve Village President's Appointment of Sarah Gassaway for Village Board of Trustees to Serve a Term to Expire 4/30/2023
8. Motion to Approve Village President's Appointment of Brian Warfel for Village Board of Trustees to Serve a Term to Expire 4/30/2023
9. Motion to Approve Village President's Assignment of Chairperson and Responsibilities for each Village of Trustee
 1. Maureen Roach - Public Safety, NIMS Officer and President Pro Tem
 2. Toby Twyford - Public Works
 3. Peggy Keylin - Parks
 4. Anna Milliken - Finance, Services and FOIA Officer
 5. Sarah Gassaway - Building
 6. Brian Warfel - Streets
10. Motion to Approve Agenda and Order
11. Zoning Board of Appeals Recommendation(s)
 1. Chairperson Recommendation
 2. Petitioner and Representative Statement and Comments (10 min)
 3. Board Questions to Petitioner and Representative (5 min each)
 4. Public Comment on ZBA Recommendation (2 min each)
 5. Petitioner and Representative Final Statement (10 min)
 6. Village Board Final Comments and Questions (5 min each)
 7. Ordinance 2021-07 Annexing the Territory Set Forth in the Annexation Agreement Executed Between the Village of Downs and Kenneth B. Hillard, Trustee of the Hillard Family Revocable Living Trust No. 1001
 8. Ordinance 2021-08 Approving the Zoning of Parcels #29-04-400-009, #29-03-300-008 and #29-10-100-005 (Tract 2 & Tract 3) from A, Agriculture District to C-2, General Commercial District with Special Use for Solar Farm and Variances for Water and Sewer
 9. Resolution 2021-R12 Authorizing and Approving the Execution of an Annexation Agreement Between the Village of Downs and Kenneth B. Hillard, Trustee of the Hillard Family Revocable Living Trust No. 1001
 10. Resolution 2021-R13 Authorizing and Approving the Redevelopment Agreement Between the Village of Downs and Kenneth B. Hillard, Trustee of the Hillard Family Revocable Living Trust No. 1001 for the Project Located on the VOD Subdivision, Downs, IL

11. Ordinance 2021-09 Approving the Special Use on Parcel #29-04-477-002 for Concrete-Ready-Mix Plant, Outdoor Storage of Equipment and Material with Variance for up to 80' Tall Building; and Approving the Special Use on Parcel # 29-04-477-002 in the Designated Area of not more than Three Acres in Size Situated Outside of the Flood Plain and to the Northwest of the Flood Plain in the Southeasterly Portion of the Parcel as shown on Exhibit "A" attached hereto
12. Engineer & Development Report
 1. Down Water Plant Improvements
 2. Downtown Streetscape and Parking Lots design
 3. Other Engineering or Development Updates
13. Mayoral Report
 1. Liquor Licenses
14. Trustee Reports
 1. Building Report
 2. Water and Sewer Report
 3. Police Report
 4. Streets Report
 5. Parks, Community Center and Food Pantry Report
 6. Finance and Services Report
15. Discussion
 1. Other
16. Public Comment
17. Motion to Approve Items Contained within the Consent Agenda
18. Motion to Approve Consent Agenda
 1. Motions
 - a. Motion to Approve the April 1, 2021 Village Board of Trustees Regular Meeting Minutes
 - b. Motion to Approve the April 1, 2021 Village Board of Trustees Executive Meeting Minutes
 - c. Motion to Approve Amended March 4, 2021 Village Board of Trustees Regular Meeting Minutes
 - d. Motion to Approve Amended FY2022 Village Board of Trustees Regular Meeting Schedule
 - e. Motion to Approve Events Committee members: Julie James, Cyndi Miller, Steve Miller, Mike James, Jill Kasprzak, Ken Kasprzak, FR Coordinator, 4th Coordinator
 - f. Motion to Approve Mary Goveia as the 2021 4th of July Grand Marshal
 - g. Motion to Authorize and Approve the Building Permit Fee Schedule
 - h. Motion to Approve a \$____ salary increase for a total compensation of \$_____ for Chief Josh Dingler Starting May 1, 2021
 - i. Motion to Approve a \$____ salary increase for a total compensation of \$_____ for Officer Brian Hempstead Starting May 1, 2021
 - j. Motion to Approve wage increase of \$__ per hour for a total compensation of \$__ per hour for Richard Levine Starting May 1, 2021
 - k. Motion to Approve wage increase of \$__ per hour for a total compensation of \$__ per hour for Jorge Luis Vega Starting May 1, 2021

- l. Motion to Approve wage increase of \$__ per hour for a total compensation of \$__ per hour for Cara Russow Starting May 1, 2021
- m. Motion to Approve wage increase of \$__ per hour for a total compensation of \$__ per hour for Les Fitzwater Starting May 1, 2021
- n. Motion to Approve wage increase of \$__ per hour for a total compensation of \$__ per hour for Marty J O' Rourke Starting May 1, 2021
- o. Motion to Approve wage increase of \$__ per hour for a total compensation of \$__ per hour for Ruth Hood Starting May 1, 2021
- p. Motion to Approve wage increase of \$__ per hour for a total compensation of \$__ per hour for Michele Tocco Starting May 1, 2021
- q. Motion to Approve wage increase of \$__ per hour for a total compensation of \$__ per hour for Janice Cuba Starting May 1, 2021
- r. Motion to Approve wage increase of \$__ per hour for a total compensation of \$__ per hour for Stephen Graff Starting May 1, 2021
- s. Motion to Approve wage increase of \$__ per hour for a total compensation of \$__ per hour for Steven Miller Starting May 1, 2021

2. Ordinances

- a. Ordinance 2021-03 Approving and Adopting the Village of Downs Policy Handbook for the Village of Downs Employees
- b. Ordinance 2021-05 Removing Certain Properties from the Downtown Redevelopment Project Area Number One
- c. Ordinance 2021-06 Approving and Adopting Amendments to Chapter 9 - Liquor of the Village of Downs Municipal Code
- d. Ordinance 2021-10 Adopting and Approving a Use of Force Standard for the Village of Downs Police Department
- e. Ordinance 2021-11 Imposing a Non-Home Rule Municipal Retailers' Occupation Tax and Non-Home Rule Municipal Service Occupation Tax in the Village of Downs effective July 1, 2021

3. Resolutions

- a. Resolution 2021-R14 Authorizing and Approving Copier Lease Agreement with Digital Copy Systems LLC and the Village of Downs
- b. Resolution 2021-R15 Authorizing and Approving the Redevelopment Agreement Between the Village of Downs and Freedom Oil Company Inc for the Project Located at 18928 US Highway 150
- c. Resolution 2021-R16 Approving Proclamation Honoring the Service of Mary Goveia

19. New Business

1. Motions

- a. Motion to Approve Membership to the Illinois Chamber of Commerce

2. Ordinances

3. Resolutions

20. Old Business

1. Motions

- a. Motion to Reconvene the Village of Downs Regular Board of Trustees Meeting on _____ @ 7 pm at the Village Hall
- b. Motion to Approve the Final Plat for the Corn Belt Energy Park

2. Resolutions

- a. Resolution 2021-R__ Authorizing and Approving the Easement Agreement Between Woodworkers Shop LLC and the Village of Downs
- b. Resolution 2021-R__ Accepting the Offer of Irrevocable Dedication from Corn Belt Energy Corporation to the Village of Downs for Acceptance of the Completed Storm Water Management Improvements and Maintenance Agreement
- c. Resolution 2021-R__ Accepting the Offer of Irrevocable Dedication of Certain Improvements in the Beecher Trails Subdivision - First Addition

3. Ordinances

- 21. Motion to Approve Payment of Bills
- 22. Motion to Enter Executive Session for Personnel and Contract Negotiations
- 23. Action on Executive Session Items
- 24. Other Business
- 25. Motion to Adjourn at _____