



VILLAGE OF DOWNS BOARD OF TRUSTEES
REGULAR MEETING AGENDA

Village Hall
211 S. Seminary St,
PO Box 18
Downs, IL 61736

7 pm via ZOOM & VILLAGE HALL

Executive order **2020-74** by the Governor of Illinois allows this meeting to be held via Zoom, telephone and at the Village Hall. Due to COVID-19 restrictions, persons who wish to attend in person should contact the Village Clerk via mail: PO Box 18, Downs, IL 61736; email: clerk@villageofDowns.org or phone: 309-830-7373 no later than noon the day of the meeting. Every effort will be made to make reasonable accommodations for in-person attendance.

Both Audio and Video are available using a computer or smartphone using the information below. If you don't have access to the internet you can dial-in for audio only using any telephone via the information below. Please keep your phone muted until called upon for your question, follow-up or you need to make a follow-up comment during your 5-minute time (Rules for public comment).

You may submit comments or questions via the following methods:

- Online chat during the meeting
- During the "Public Comment" item on the agenda using conference call audio/video
- e-mail the clerk@villageofdowns.org or mayor@villageofdowns.org
- Text the Village Clerk 309-830-7373 or Mayor 309-830-7374

Video/Audio conference call information:

Join Zoom Meeting: <https://tinyurl.com/uzvjsq6>

Meeting ID: 715 697 2265

Password: VOD2020

One tap mobile: +13126266799,,7156972265#,,1#,682969# US (Chicago)

Dial by your location: (312) 626-6799 US (Chicago)

Meeting ID: 715 697 2265

Password: 682969

(Agenda for this meeting starts on page 2)

Village of Downs Sexual Harassment Training

January 7, 2021, 6:15 pm @ Village Hall & via ZOOM

1. Call to Order
2. Recording of employees and elected officials present
3. Mandatory State of Illinois Sexual Harassment Training
4. Adjournment

Village of Downs Board of Trustees Regular Meeting

January 7, 2021, 7 pm @ Village Hall & via ZOOM

1. Call to Order
2. Motion to Approve the Village President's Appointment of Anna Milliken Village Board Trustee to Serve the Remaining Term to Expire April 30, 2021
3. Roll Call
4. Pledge of Allegiance
5. Motion to Approve Agenda and Order
6. Engineer & Development Report
 1. DCEO Grants
 2. Down Water Plant Improvements
 3. Downtown Streetscape and Parking Lots design
 4. Other Engineering or Development Updates
5. Mayoral Report
8. Trustee Reports
 1. Building Report
 2. Water and Sewer Report
 3. Police Report
 4. Streets Report
 - a. 1-Time Christmas Tree and Debris Pickup – Jan 11, 2021
 5. Parks, Community Center and Food Pantry Report
 6. Finance and Services Report
9. Discussion
 1. Other
10. Public Comment
11. Motion to Approve Items Contained within the Consent Agenda
12. Motion to Approve Consent Agenda
 1. Motions
 - a. Motion to Approve the December 3, 2020 Village Board of Trustees Regular Meeting Minutes
 2. Ordinances
 3. Resolutions
 - a. Resolution 2021-R__ Authorizing and Approving Striegel, Knobloch & Company, LLC. to Perform the FY2020 Village of Downs Audit for not to Exceed \$_____

13. New Business

1. Motions

- a. Motion to Approve the Employee Handbook for the Village of Downs
- b. Motion to Hire _____ as a Part-Time Billing Clerk for the Village of Downs at \$_____ per hour Reporting to Janice Cuba and Public Works Trustee Starting 1/8/2021

2. Ordinances

3. Resolutions

- a. Resolution 2021-R__ Approve the 1% Sales Tax Referendum Passage
- b. Resolution 2021-R__ Authorizing and Approving the Engineering Agreement Between the Village of Downs and Brown & Roberts, Inc

14. Old Business

1. Motions

- a. Motion to Reconvene the Village of Downs Regular Board of Trustees Meeting on _____ @ 7 pm at the Village Hall
- b. Motion to Approve the Final Plat for the Corn Belt Energy Park
- c. Motion to Approve Directive Regarding Water Discharge into Village Right-of-Way, Detention Basin, and/or Utility Easements

2. Resolutions

- a. Resolution 2021-R__ Authorizing and Approving the Redevelopment Agreement Between the Village of Downs and Freedom Oil Company Inc for the Project Located at 18928 US Highway 150
- b. Resolution 2021-R__ Authorizing and Approving the Easement Agreement Between Woodworkers Shop LLC and the Village of Downs
- c. Resolution 2021-R__ Accepting the Offer of Irrevocable Dedication of Certain Improvements in the Beecher Trails Subdivision - First Addition
- d. Resolution 2021-R__ Accepting the Offer of Irrevocable Dedication of Certain Improvements in the Cross Creek Subdivision
- e. Resolution 2021-R__ Accepting the Offer of Irrevocable Dedication from Corn Belt Energy Corporation to the Village of Downs for Acceptance of the Completed Storm Water Management Improvements and Maintenance Agreement

3. Ordinances

- a. Ordinance 2021-__ Approving and Adopting Amendments to Chapter 11 - Building of the Village of Downs Municipal Code
- b. Ordinance 2021-__ Approving and Adopting Amendments to Chapter 14 - Zoning of the Village of Downs Municipal Code

15. Motion to Approve Payment of Bills

16. Motion to Enter Executive Session

17. Action on Executive Session Items

18. Motion to Adjourn