



VILLAGE OF DOWNS BOARD OF TRUSTEES
REGULAR MEETING AGENDA
AUGUST 6, 2020
7 pm via ZOOM & VILLAGE HALL

Village Hall
211 S. Seminary St,
PO Box 18
Downs, IL 61736

Executive order 2020-48 by the Governor of Illinois allows this meeting to be held via Zoom, telephone and at the Village Hall. Due to COVID-19 restrictions, persons who wish to attend in person should contact the Village Clerk via mail: PO Box 18, Downs, IL 61736; email: clerk@villageofDowns.org or phone: 309-830-7373 no later than noon the day of the meeting. Every effort will be made to make reasonable accommodations for in-person attendance.

Both Audio and Video are available using a computer or smartphone using the information below. If you don't have access to the internet you can dial-in for audio only using any telephone via the information below. Please keep your phone muted until called upon for your question, follow-up or you need to make a follow-up comment during your 5-minute time (Rules for public comment).

You may submit comments or questions via the following methods:

- Online chat during the meeting
- During the "Public Comment" item on the agenda using conference call audio/video
- e-mail the clerk@villageofdowns.org or mayor@villageofdowns.org
- Text the Village Clerk 309-830-7373 or Mayor 309-830-7374

Video/Audio conference call information:

Join Zoom Meeting: <https://tinyurl.com/uzvjsq6>

Meeting ID: 715 697 2265

Password: VOD2020

One tap mobile: +13126266799,,7156972265#,,1#,682969# US (Chicago)

Dial by your location: (312) 626-6799 US (Chicago)

Meeting ID: 715 697 2265

Password: 682969

(Agenda for this meeting starts on page 2)

Village of Downs Board of Trustees Regular Meeting

August 6, 2020, 7 pm @ Village Hall & via ZOOM

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Motion to Approve Agenda and Order
5. Eagle Scout Project Update
6. Engineer & Development Report
 1. DCEO Grants
 2. Down Water Plant Improvements
 3. Downtown Streetscape and Parking Lots design
 4. Other Engineering or Development Updates
7. Mayoral Report
8. Trustee Reports
 1. Building Report
 2. Water and Sewer Report
 3. Police Report
 4. Streets Report
 5. Parks, Community Center and Food Pantry Report
 6. Finance and Services Report
9. Discussion
 1. Other
10. Public Comment
11. Motion to Approve Items Contained within the Consent Agenda
12. Motion to Approve Consent Agenda
 1. Motions
 - a. Motion to Approve the July 2, 2020 Village Board of Trustees Regular Meeting Minutes
 - b. Motion to Approve Building Committee Members
 - c. Motion to Approve Denial of Solicitation Permits During Governors State of Emergency Order
 - d. Motion to Approve Reappointment of Julie Bakewell as the Treasurer, Budget Officer and TIF Administrator in the Village of Downs at \$28.50 / hr for Term to Expire August 2021
 2. Ordinances
 3. Resolutions
 - a. Resolution 2020-R__ Authorizing and Approving Renewal of the Contract with Billy DuBois for Water Plant Operations and Consulting
 - b. Resolution 2020-R__ Authorizing and Approving a Referendum on the November 3, 2020 Ballot Affirming the Implementation of a 1% Non-Home Rule Municipal Retailers' Occupation Tax within the Village of Downs, IL Effective July 1, 2021

13. New Business

1. Motions

- a. Motion to Approve Building Code Variances as Determined by the Committee Until 12/31/2020
- b. Motion to Approve Building Permit Fee Schedule
- c. Motion to Approve Directive that all Water Discharge into Village Right-of-Way, Detention Basin, and/or Utility Easement be Removed and Surfaced a Minimum of 20' from the Edge of such Village Right-of-Way, Detention Basins, Utility Easements within 60 days of Received Certified Letter from the Village of Downs
- d. Motion to Approve Directive that all Vacant Lots Identified by the Village or Home Developments Must Maintain Adequate Silt Fencing to Protect any Water Runoff into a Village Right-of-Way, Detention Basin, and/or Utility Easement or Subject to a \$100 fine per day
- e. Motion to Approve Moving the October 1, 2020 Regular Scheduled Board of Trustees Meeting to October __, 2020 for the Audit to be Completed.

2. Resolutions

3. Ordinances

- a. Ordinance 2020-__ Amended Agreement Transferring Jurisdiction and Adding to the Highway System of the Village of Downs - County Highway 36
- b. Ordinance 2020-__ Approving C-2 Special Use Petition by Misch Excavating LLC for a Concrete Recycling and Rock Storage on Parcel #29-04-477-001 Located at 301 Reeder Lane Currently Zoned C-2 General Commercial District

14. Old Business

1. Motions

- a. Motion to Approve the Final Plat for the Corn Belt Energy Park
- b. Motion to Reconvene the Village of Downs Regular Board of Trustees Meeting on _____ @ _____ pm at the Village Hall
- c. Motion to Approve Mayor's Appointment of _____ as the Village of Downs EMA Director
- d. Motion to Approve Mayor's Appointment and Assignment for Village Board of Trustees to Serve the Remaining Term to Expire 4/30/2021

2. Resolutions

- a. Resolution 2020-R__ Accepting the Offer of Irrevocable Dedication of Certain Improvements in the Beecher Trails Subdivision - First Addition
- b. Resolution 2020-R__ Accepting the Offer of Irrevocable Dedication of Certain Improvements in the Cross Creek Subdivision
- c. Resolution 2020-R__ Accepting the Offer of Irrevocable Dedication from Corn Belt Energy Corporation to the Village of Downs for Acceptance of the Completed Storm Water Management Improvements and Maintenance Agreement
- d. Resolution 2020-R__ Authorizing and Approving the Redevelopment Agreement Between the Village of Downs and Ken Hillard and Misch Excavating for the Project Located at S Lincoln St and Reeder Lane

3. Ordinances

- a. Ordinance 2020-__ Authorizing an Installment Agreement to Purchase a 2020 John Deere Compact Tractor at the Municipal Rate to be Paid Over a Period of Time not to Exceed 60 Months

- b. Ordinance 2020-__ Authorizing and Approving the Intergovernmental Agreement Between the Village of Heyworth and the Village of Downs for use of Equipment and Personnel
- c. Ordinance 2020-__ Approving and Adopting Amendments to the Village of Downs Code Provisions

15. Motion to Approve Payment of Bills

16. Motion to Enter Executive Session

17. Action on Executive Session Items

18. Motion to Adjourn