



VILLAGE OF DOWNS BOARD OF TRUSTEES  
REGULAR MEETING AGENDA  
MAY 7, 2020  
7 pm via ZOOM

Village Hall  
211 S. Seminary St,  
PO Box 18  
Downs, IL 61736

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**Due to COVID-19 and Governor JB Pritzker's executive order 2020-07 to protect the public's health during the pandemic expressly suspends the physical quorum requirement for meetings of public bodies in Illinois.**

**This meeting will be held ONLY via public video and audio conferencing based on executive order 2020-10 & 18. Zoom now requires all users to be registered for security reasons. You can obtain a free account from Zoom: <https://zoom.us/signup>**

**Executive order 2020-33 has reaffirmed the above executive orders.**

Both Audio and Video are available using a computer connected to the internet using the information below. If you don't have access to the internet you can dial-in using any phone via the information below. Please keep your phone muted until called upon for your question, follow-up or you need to make a follow-up comment during your 5-minute time (Rules for public comment)

You may submit questions via the following methods:

- Online chat during the meeting
- During the "Public Comment" item on the agenda using conference call audio/video
- e-mail the [clerk@villageofdowns.org](mailto:clerk@villageofdowns.org) or [mayor@villageofdowns.org](mailto:mayor@villageofdowns.org) before and/or during the meeting
- Text them to the Village Clerk 309-830-7373 or Mayor 309-830-7374 with your question or comment

**Video/Audio conference call information:**

Topic: VOD Board of Trustees Meeting

Time: May 7, 2020 07:00 PM Central Time (US and Canada)

Join Zoom Meeting: <https://tinyurl.com/uzvjsq6>

Meeting ID: 715 697 2265

Password: VOD2020

(Agenda for this meeting starts on page 2)

# Village of Downs Board of Trustees Regular Meeting

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Motion to Approve Agenda and Order
5. Engineer & Development Report
  1. Down Water Plant survey
  2. Streetscape design
  3. Other Engineering or Development Updates
6. Mayoral Report
7. Trustee Reports
  1. Building Report
  2. Water and Sewer Report
  3. Police Report
  4. Streets Report
  5. Parks, Community Center and Food Pantry Report
  6. Finance and Services Report
8. Discussion
  1. Other
9. Public Comment
10. Motion to Approve Items Contained within the Consent Agenda
11. Motion to Approve Consent Agenda
  1. Motions
    - a. Motion to Approve the April 16, 2020 Village Board of Trustees Regular Meeting Minutes
    - b. Motion to Approve Village of Downs Board of Trustees Regular Meeting Location, Dates and Time for FY2021
    - c. Motion to Approve Village of Downs Events Committee Regular Meeting Location, Dates and Time for FY2021
    - d. Motion to Approve Randy Jacobs as the Village of Downs Residential and Commercial Building Inspector
    - e. Motion to Approve a \$\_\_\_ salary increase for a total compensation of \$\_\_\_\_\_ for Chief Josh Dingler Starting May 1, 2020
    - f. Motion to Approve a \$\_\_\_ salary increase for a total compensation of \$\_\_\_\_\_ for Officer Brian Hempstead Starting May 1, 2020
    - g. Motion to Approve wage increase of \$\_\_ per hour for a total compensation of \$\_\_ per hour for Richard Levine Starting May 1, 2020

- h. Motion to Approve wage increase of \$\_\_ per hour for a total compensation of \$\_\_ per hour for Cara Russow Starting May 1, 2020
- i. Motion to Approve wage increase of \$\_\_ per hour for a total compensation of \$\_\_ per hour for Les Fitzwater Starting May 1, 2020
- j. Motion to Approve wage increase of \$\_\_ per hour for a total compensation of \$\_\_ per hour for Marty J O' Rourke Starting May 1, 2020
- k. Motion to Approve wage increase of \$\_\_ per hour for a total compensation of \$\_\_ per hour for John Symanski Starting May 1, 2020
- l. Motion to Approve wage increase of \$\_\_ per hour for a total compensation of \$\_\_ per hour for Ruth Hood Starting May 1, 2020
- m. Motion to Approve wage increase of \$\_\_ per hour for a total compensation of \$\_\_ per hour for Cheryl Bach Starting May 1, 2020
- n. Motion to Approve wage increase of \$\_\_ per hour for a total compensation of \$\_\_ per hour for Janice Cuba Starting May 1, 2020
- o. Motion to Approve wage increase of \$\_\_ per hour for a total compensation of \$\_\_ per hour for Stephen Graff Starting May 1, 2020
- p. Motion to Approve wage increase of \$\_\_ per hour for a total compensation of \$\_\_ per hour for Steven Miller Starting May 1, 2020

2. Ordinances (06)

3. Resolutions (R10)

- a. Resolution 2020-R\_\_ Authorizing the Village President to Sign Loan Documents for Water Treatment Plant Improvements as Needed

12. New Business

1. Motions

- a. Motion to Approve Mayor's Appointment of \_\_\_\_\_ as the Village of Downs EMA Director
- b. Motion to Approve Mayor's Appointment and Assignment for Village Board of Trustees to Serve the Remaining Term to Expire 4/30/2021

2. Resolutions

- a. Resolution 2020-R\_\_ Authorizing the Purchase of a 2019 B& B Tilt Trailer for the Village of Downs

3. Ordinances

- a. Ordinance 2020-06 Authorizing an Installment Agreement to Purchase a 2020 John Deere 50G or 35G Compact Excavator at the Municipal Rate to be Paid Over a Period of Time not to Exceed \_\_ Months
- b. Ordinance 2020-07 Authorizing an Installment Agreement to Purchase a 2020 Dodge Ram 1500 Pursuit Truck at the Municipal Rate to be Paid Over a Period of Time not to Exceed 60 Months

### 13. Old Business

#### 1. Motions

- a. Motion to Approve the Final Plat for the Corn Belt Energy Park
- b. Motion to Reconvene the Village of Downs Regular Board of Trustees Meeting on \_\_\_\_\_ @ \_\_\_\_\_ pm at the Village Hall

#### 2. Resolutions

- a. Resolution 2020-R08 Authorizing and Approving the Agreement Between Prudent Community Energy and the Village of Downs
- b. Resolution 2020-R\_\_ Accepting the Offer of Irrevocable Dedication of Certain Improvements in the Beecher Trails Subdivision - First Addition
- c. Resolution 2020-R\_\_ Accepting the Offer of Irrevocable Dedication of Certain Improvements in the Cross Creek Subdivision
- d. Resolution 2020-R\_\_ Accepting the Offer of Irrevocable Dedication from Corn Belt Energy Corporation to the Village of Downs for Acceptance of the Completed Storm Water Management Improvements and Maintenance Agreement
- e. Resolution 2020-R\_\_ Authorizing and Approving the Redevelopment Agreement Between the Village of Downs and Ken Hillard and Misch Excavating for the Project Located at S Lincoln St and Reeder Lane

#### 3. Ordinances

- a. Ordinance 2020-05 Amending Chapter 16 of the Municipal Code of the Village of Downs and Adopting Rules Governing Local State of Emergencies and Declarations of Local State of Emergencies in the Village of Downs
- b. Ordinance 2020-\_\_ Authorizing and Approving the Intergovernmental Agreement Between the Village of Heyworth and the Village of Downs for use of Equipment and Personnel
- c. Ordinance 2020-\_\_ Approving Provisions for Nauseous Odors
- d. Ordinance 2020-\_\_ Approving and Adopting Amendments to the Village of Downs Code Provisions

14. Motion to Approve Payment of Bills

15. Motion to Enter Executive Session

16. Action on Executive Session Items

17. Motion to Adjourn