



VILLAGE OF DOWNS BOARD OF TRUSTEES
SPECIAL MEETING AGENDA
OCTOBER 10, 2019
7 PM @ VILLAGE HALL

Village Hall
211 S. Seminary St,
PO Box 18
Downs, IL 61736

1. Call to Order at _____
2. Roll Call
3. Pledge of Allegiance
4. Motion to Approve Agenda and Order
5. 2019 Village Market Report
6. FY2019 Audit Overview by Ben Smith from Striegel Knobloch
7. Development Report
8. Engineer Report
9. Mayoral Report
 1. Memberships in Chamber of Commerce and ITCSC
 2. Veterans Day Donation
10. Trustee Reports
 1. Building Report
 - a. Sump pumps discharge policy Chapter 11, Article IV , Section 7.b.1.v
 - b. Parking Lot Variances
 2. Water and Sewer Report
 - a. Water Plant Operations Contract
 3. Police Report
 4. Streets Report
 5. Parks, Community Center and Food Pantry Report
 6. Finance and Services Report
 - a. Annual Treasurer's Report
 - b. Annual TIF Reports
 - c. Tax Levy
11. Discussion
 1. Single Family Resident who is renting part of property on a single parcel
 2. Other
12. Public Comment
13. Motion to Approve Items Contained within the Consent Agenda
14. Motion to Approve Consent Agenda
 1. Motions
 - a. Motion to Approve the September 5, 2019 Village Board of Trustees Regular Meeting Minutes
 - b. Motion to Approve the September 26, 2019 Village Board of Trustees Regular Meeting Minutes
 - c. Motion to Approve \$200 donation to Tri-Valley Veterans Day Celebration
 - d. Motion to Approve IEPA Drinking Water Project Planning Submittal for Water Plant Improvements - Option A
 - e. Motion to Renew Membership with the McLean County Chamber of Commerce (\$408)
 - f. Motion to Approve the Village of Downs Renewal Membership to the International Council of Shopping Centers (\$100)
 - g. Motion to Approve the Assistant Treasurer and Treasurer Attend the IMTA Treasurer's Institute
 - h. Motion to Approve FY 2018-2019 Audit
 - i. Motion to Approve FY 2018-2019 Treasurer's Report
 - j. Motion to Approve FY 2018-2019 Annual TIF Reports

- k. Motion to Accept Downs United Methodist Church Parking Lot Building Code Variance Request for ___ Years after Occupancy
 - l. Motion to Accept Living Hope Christian Church Parking Lot Building Code Variance Request for ___ Years after Occupancy
 - m. Motion to Accept Gameday Grill Parking Lot Building Code Variance Request for ___ Years after Occupancy
 - n. Motion to Hire, Subject to Background Checks, Steven Miller as a Part-Time Public Works Maintenance Worker for the Village of Downs at \$15 per hour Reporting to Public Works Maintenance Supervisor and Streets Trustee Starting October 11, 2019 with a Review within Three Months
- 2. Resolutions
 - a. Resolution 2019-R13 Approving a Contract with Billy DuBois for Water Plant Operations Reporting, Process and Consulting from October 11, 2019 - September 30, 2020 for \$500 per Month
 - 3. Ordinances
 - a. Ordinance 2019-13 Approving and Adopting Amendments to the Village of Downs Code Provisions Chapter 6 "License Permits Regulated Business"
15. New Business
- 1. Motions
 - 2. Resolutions
 - a. Resolution 2019-R__ Accepting the Offer of Irrevocable Dedication of Certain Improvements in the Beecher Trails Subdivision First Addition
 - 3. Ordinances
16. Old Business
- 1. Motions
 - a. Motion to Approve Revised Job Descriptions for the Village of Downs
 - b. Motion to Approve Salary and Wage Schedule
 - c. Motion to Approve the Final Plat for the Corn Belt Energy Park
 - d. Motion to Reconvene the Village of Downs Regular Board of Trustees Meeting on _____ @ _____ pm at the Village Hall
 - 2. Ordinances
 - a. Ordinance 2019-__ Approving and Adopting Amendments to the Village of Downs Code Provisions
 - b. Ordinance 2019-__ Conditionally Transferring Jurisdiction and Adding to the Highway System of the Village of Downs - County Highway 27
 - 3. Resolutions
 - a. Resolution 2019-R__ Accepting the Offer of Irrevocable Dedication of Certain Improvements in the Cross Creek Subdivision
 - b. Resolution 2019-R__ Accepting the Offer of Irrevocable Dedication from Corn Belt Energy Corporation to the Village of Downs for Acceptance of the Completed Storm Water Management Improvements and Maintenance Agreement
17. Motion to Approve Payment of Bills
18. Executive Session
19. Action on Executive Session Items
20. Motion to Adjourn at _____