

VILLAGE OF DOWNS LIQUOR COMMISSION
SPECIAL MEETING MINUTES

5:00 PM
July 27, 2016

Village Hall
211 S. Seminary St,
PO Box 18
Downs, IL 61736

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1. Liquor Commission and Mayor Mike James called the liquor commission meeting to order at 5:00 pm.
 2. Roll call was taken with Paul Blackwell and Vicki Prochnow all present. Also present was Clerk James for the purpose of taking minutes. A quorum was declared.
 3. The Pledge of Allegiance was taken.
 4. A motion to approve the order of the agenda was made by Blackwell and seconded by Prochnow. Approved 3-0
 5. Public Comment-There was no public comment at this time. But members of the public had input throughout the meeting. Public in attendance were Ken and Dorothy Adkisson, Brad Long, Jerry Norwicki, Steve and Cyndi Miller.
 6. Discussion
 - Brad Long asked if he could submit his ST1's as the liquor purchased document. The liquor commission asked that he use the same document as everyone else.
 - Mayor James said he used the Village of Leroy's liquor code and recommendations from the Village Board as guidelines for Chapter 9 changes. Leroy's liquor code is very similar to ours. Their restaurant section food to alcohol parentage is 51/49.
 - The commission is going to take out the seating capacity and make "capacity as approved by commissioner".
 - The resident of the village requirement will now be a year.
 - A "Club" definition was added.
 - There will now be just 3 classes (tavern, restaurant, and package).
 - Much discussion was centered on how to figure compliance. The liquor commission with the public input decided on a graduated system of fines and penalties.
 - Annual total sales will determine compliance.
 - Graduated system (for fines/penalties)
 - 1st quarter out of compliance establishment will receive a warning and will be on probation. If they are in compliance next quarter they are out of probation.
 - If out of compliance on annual bases for 4 quarters
 - 1st Quarter-\$50 fine
 - 2nd Quarter-\$100 fine
 - 3rd Quarter-\$150 fine

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- 4th Quarter-\$200 fine
 - The maximum fine amount is \$500 which is the difference between a tavern and a restaurant license.
 - A grace period for a new establishment was deemed not necessary.
 - The Mayor will submit a document with food/alcohol percentages to the commission and village board.
7. New Business
- A motion to Approve Previous Meeting Minutes from April 11, 2016 was made by Mayor and seconded by Blackwell. Approved 3-0
 - A motion to Approve and Recommend Changes to Chapter 9 – Liquor Code of the Village of Downs to the Village of Downs Board of Trustees was made by Prochnow and seconded by Blackwell. Approved 3-0
8. There was no old business.
9. A motion to adjourn at 5:51pm was made by Mayor and seconded by Blackwell. Approved 3-0



Village of Downs Clerk