

VILLAGE OF DOWNS EVENTS COMMITTEE  
REGULAR MEETING MINUTES  
7:00 PM  
MARCH 8, 2018

Village Hall  
211 S. Seminary St,  
PO Box 18  
Downs, IL 61736

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1. Call to Order at 6:05 pm
  2. Roll Call (all present) – Quorum to do business was declared
  3. Pledge of Allegiance
  4. Discussion
    - a. FY2019 Event Plan and Budget
      1. Fund balance is \$32k in bank
      2. Talked about the estimate for fixing the roof at the HH. Talked about if we wanted to ask for TIF but decided that we would pay for all of it.
        1. Feel the amount for the lift should have been rolled into the total cost.
        2. Been talking about fixing this roof for 3 years
        3. Will the roof
      3. Talked about the \$3500 village contribution for fireworks and if we should pay for all of the fireworks. Felt the Village should provide some funding to this event.
      4. Reviewed the budget and made adjustments for band, fireworks, building maintenance
      5. Plan is for a \$5,055 profit if donations come in similar to last year
    - b. Transworld Conference
      1. We have \$2k in cash to spend and Village cc limit
      2. Need to preorder fog and other supplies to save money
    - c. Easter Breakfast and Egg Hunt Plan
      1. DUMC and St. Mary's are doing the Egg Hunt - \$250, They asked for it by Mar 12<sup>th</sup>
      2. Bunny costume is coming from Heritage Operations Group
      3. Lucky 7's donating use of building and various
    - d. Advertising and Sponsorships
      1. Already have several sponsors and donors for 4<sup>th</sup> of July
      2. Need to update the marquee sign
      3. Approached by TV, but decided they are not our target audience
    - e. Car Show
      1. May 20<sup>th</sup> – Don and Cindy Kopack are coordinating with their car club
    - f. Clean-up Day
      1. Need to see if we got the new trailer so we can clean out the trailer
    - g. Movies in the Park
      1. Talked about what movie we want to show but couldn't decide
      2. Another thought was to do a movie that you can dress up for
      3. Requested quote for ET
    - h. Freedom Run & 4<sup>th</sup>
      1. Amie Mouser is working on getting a coordinator for Freedom Run
      2. Talked about Country band and DJ. Scott Marek Band has been

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recommended

3. Committee agreed that we would book the country band
4. Covered the plan for the fireworks show
- i. Other
  1. Steve wants to talk about discuss drone technology next month
5. New Business
  - a. Motion to Approve Meeting Minutes for January 16, 2018 (Cyndi / Jill 6-0)
  - b. Motion to Approve Recommendation for Repairs to the Roof of the Haunted House Shed not to Exceed \$5,500 (Cyndi / Jill 6-0)
  - c. Motion to Approve Movie for June 2, 2018 Movie in the Park - No Action
  - d. Motion to Approve FY2019 Event Plan and Budget (Julie / Steve 6-0)
6. Old Business - None
7. Motion to Adjourn at 8:30 pm (Ken / Mike 6-0)