



VILLAGE OF DOWNS EVENTS COMMITTEE  
REGULAR MEETING MINUTES  
6:00 PM  
JULY 13, 2017

Village Hall  
211 S. Seminary St,  
PO Box 18  
Downs, IL 61736

1. Call to Order at 6:00 pm
2. Roll Call
  - a. Steve Miller, Cyndi Miller, Ken Kasprzak, Jill Kasprak, Mike James, Julie James – Present
  - b. CIA – Absent
  - c. Quorum to do business
3. Pledge of Allegiance
4. Discussion
  - a. Financials/Budget
    - i. Covered the budget and moved some expenses to the correct class (event)
    - ii. Overall events is positive for its year, but several events
  - b. Fireworks/Fourth of July/Bands(Music)/Vendors/Activities/Fundraising
    - i. Fireworks – received great feedback from everyone we have talked to – need to have yellow caution tape up early
    - ii. Bands (Music) – Jo Pick & Kyle Yap have already said they are interested in coming back next year. OTN – was pretty good and they can come back if they want. GRR – was a little difficult to deal with and Mike suggested that we bring in a country act next year.
    - iii. Vendors – Lemon shake-up guys was concerned and lost power; Loco Coco guy moved at the end of the night to be closer to the crowd – left gate open and drove thru the park – need to stop that from happening next year
      1. Carmen said evening was slow. Don't know why. Lunch crowd was good
      2. Gameday – Sold out of all food - \$150 donation to Freedom Run
    - iv. Activities –
      1. Dunk Tank was used a lot, but was unsupervised for a while, which could be a problem for us
      2. Soccer – was an issue, but due to miscommunication
    - v. Fundraising – gate collection was ~\$1500 and cotton candy was \$450
    - vi. Golf Carts – Very nice, but may need a 3<sup>rd</sup> cart. 2 – 4 seaters and 1 – 2 seat with bed
    - vii. Still need the bill for the signs, banners and shirt
    - viii. Need to take the flags down – this weekend
  - c. Movies in the Park
    - i. We have 3 sponsors for the next meeting
    - ii. Suggested moving the cotton candy making and other concessions down so you can enjoy the movie
    - iii. Julie suggested maybe reducing it down to one movie and doing it in August when more people are back from vacation
    - iv. 90% of the crowd was first timers
    - v. Idea of maybe doing mattresses
  - d. Haunted House
    - i. Bought cloaks because don't have time to make them.
    - ii. Monday and Thursday are build days – need help
    - iii. Hoping to install the window on Friday
    - iv. May need to put in camera
    - v. Need to get it wired for switches for lights
    - vi. Looking into getting a way to take credit cards that we might have to use for square

- vii. Need volunteer recruiting. We are really in need of actors. Need to start publicizing
      - viii. We need to get the banners repaired or modified
    - e. Website
      - i. Cyndi is going to be working on the website
      - ii. Mike might be able to help with the site
    - f. Christmas
      - i. Cyndi asked about making a Christmas display this year
      - ii. Mike needs to talk with the welding guy about making them
- 5. Public Comment
- 6. New Business
  - a. Motion to Approve the June 8, 2017 Events Committee Meeting Minutes (Julie / Ken 6-0)
- 7. Old Business
  - a. Motion to Approve Christmas Lighting Contest Rules and Scoring System
- 8. Motion to Adjourn at 7:25 pm (Ken / Cyndi 6-0)