

VILLAGE OF DOWNS EVENTS COMMITTEE
REGULAR MEETING MINUTES

6:00 PM

January 12, 2017

Village Hall
211 S. Seminary St,
PO Box 18
Downs, IL 61736

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1. Call to Order at 6:02 pm
 2. Roll Call (Steve Miller, Cyndi Miller, Jill Kasprzak, Julie James, Mike James – present; Dan Lush and CIA – Absent) Quorum to do business
 3. Pledge of Allegiance
 4. Discussion
 - a. Easter plans
 1. April 16, 2017 is Easter
 2. Breakfast and egg hunt will be tentatively scheduled for April 15
 3. Need to check with churches if they are ok with this date
 4. Need to ask Adkissons if we can use their restaurant for the breakfast. They are not normally open until 11 am on that date, but that can change.
 5. Created a shopping list for this year's breakfast
 - b. Transworld Conference
 1. Need 3 rooms for March 24, 2017 at Crowne Plaza (conf hotel), reimbursing for only 3.
 2. Need to do registrations \$50 /person, pay for 13 people
 3. 5 cars for gas reimbursement
 4. Going to limit what we are going to spend at conf
 5. Need \$2000 in cash for purchases
 - c. FY2018 Event Plan and Budget
 1. Covered the current plan
 2. Almost completed and will pass next month
 5. New Business
 - a. Motion to Approve Meeting Minutes for December 21, 2016 (Cyndi / Jill 5-0)
 - b. Motion to Approve \$50 to Verna Edwards for use of Electricity for McManus Park Display (Steve / Cyndi 5-0)
 - c. Motion to Authorize and Approve Reimbursement of 13 volunteers to Attend TransWorld Conference in St. Louis, MO and Reimbursement for Expenses on 3 hotel rooms for 1 night and 5 cars for Gas (Mike / Julie 4-1 Steve descent)
 - d. Motion to Approve the FY2018 Events Plan and Budget – No Action
 6. Old Business - None
 7. Motion to Adjourn at 7:07 pm (Julie / Steve 5-0)