



VILLAGE OF DOWNS  
DEVELOPMENT COMMITTEE  
MEETING MINUTES

Village Hall  
211 S. Seminary St.  
PO Box 18  
Downs, IL 61736

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October 24, 2017  
6:00 pm @ Village Hall

1. Call to Order at 6:07 pm
2. Roll Call
  - a. Tony Soper, Steve Hancock, Fred Myers, Toby Twyford, Mike James, David Silver (arrived at 6:15 pm) – present;
  - b. Brian Myers – absent
  - c. Marla Brotherton – new potential member
  - d. Lindsey Smith – may need to resign due to family commitments
3. Pledge of Allegiance
4. Discussion
  - a. Downs Streetscape Project
    1. David Silver arrived at 6:15 pm
    2. Lengthy discussion on what we wanted to accomplish with this design and project
    3. Need to simplify the RFP document down and make it more simple and succinct
    4. Mayor will take another stab at narrowing down and complete the Exhibits
    5. Hope to have something before the board in December after we review again in November's meeting
  - b. Downs Strategic Plan for growth and development
    1. Tony talked about the development south of I-74 and plans need to consider this development area
  - c. Direction and vision for the community needs and desires – covered in item d.
  - d. RETAC group overview
    1. Mayor covered the MAPPING program from the IL Institute for Rural Areas document
    2. Program does exploratory sessions with 25-30 village residents to build a is a strategic visioning, planning and doing process whereby local residents of rural communities create an action plan for creating the community they envision. The community identifies



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the goals, strategies and projects necessary to move the community forward as well as a plan for implementation.

3. Committee agrees this is a good idea and the Village should move forward with contracting this service
4. Mayor said he would schedule an overview of this program next week prior to the Board of Trustees Regular meeting on Nov 2. Date and time to be announced, but will be either Monday or Wednesday.

e. Other - Nothing

5. Public Comment

6. New Business

- a. Motion to Approve October 4, 2017 Meeting Minutes (Toby / Fred 6-0)
- b. Motion to Approve Recommendation to Village Board Additional Committee Members: Marla Brotherton (Tony / David 6-0)
- c. Motion to Approve David Silver as Committee Chairperson (Toby / Steve 6-0)
- d. Motion to Approve Marla Brotherton as Committee Clerk Pending Committee Recommendation Approval by Village Board (Fred / Tony 6-0)
- e. Motion to Approve Regular Meeting Schedule for FY2018 (Tony / Steve 6-0)
- f. Motion to Approve Recommendation of the Downs Streetscape Project to the Village Board – No Action

7. Old Business - None

8. Motion to Adjourn at 7:52 pm (David / Toby 6-0)