



\$25 Fee on all projects

SERVICE ID# _____
Village of Downs
211 S. Seminary, PO Box 18
Downs, IL 61736-0018
Voice: 309-378-3221
Website: www.VillageOfDowns.org

Small Project Zoning Inspection Permit Permit Number: SP_____

This requires an inspection by the Village of Downs Zoning Enforcement Officer before the permit can be issued. Allow 5 business days for inspection once application is submitted. Work prior to inspection and issuance of permit (the actual paperwork with a permit number) is subject to a fine.

Date of application: _____

Home Owner: _____ Phone # & Email Address: _____

Construction Address: _____

Contractor: _____ Phone Number: _____

Plans and drawing: **Use back of page to specify size and location on property (including lot lines.)**

Basic Guidelines: **No structures or fences are to infringe on any easements.**

Type of construction: ☐ Deck

☐ Shed (May be either permanent or moveable.)

☐ Fence (Must be at least 6 inches back from property line and not infringe on any easements)

☐ Roof

☐ Siding

☐ Window and Door Replacement (if not being relocated)

☐ Other as permitted by Zoning Enforcement Officer

Please specify/work description: _____

Approximate cost of project _____

Property Owner's Signature _____

The Village of Downs is not responsible for damage or injury as a result of inspection or failure to make an inspection. The applicant swears and/or affirms to the truth of the plans, information and documentation provided for permit issuance, and agrees to comply with the Village of Downs adopted ordinances. This application and permit is neither transferable nor assignable, and may be revoked at anytime with valid reason. **This application does not guarantee permit issuance and is not valid without Zoning Enforcement Officer's signature of approval.**

After review, this permit may not be valid for the proposed project.

Zoning Enforcement Officer Signature _____ Date _____