



RENOVATION REMODEL PERMIT APPLICATION

Village of Downs
211 S. Seminary, PO Box 18
Downs, IL 61736-0018
Voice: 309-378-3221

Website: www.VillageOfDowns.org

SERVICE ID _____

Site Address:		OFFICE USE ONLY Application Received _____ Application Fee \$350.00 Permit Issued _____ Permit Number _____ Contacted: Phone _____ Email _____		
Subdivision & Lot #:				
Scope of work:				
To arrange inspections call 309-378-3221.		Application Date: _____		
		Anticipated Start: _____		
		Anticipated End Date: _____		
	NAME	ADDRESS	EMAIL	PHONE
Owner				
Contractor				

RENOVATION ACTIVITY (Circle all that apply)

Electrical	Minor Plumbing	Framing	HVAC	Dry Wall
Insulation	Trim Out			
Other: Please Specify				

Permits are NOT required for the following:

- Changing cabinets, cabinet faces or counter tops
- Changing ceiling tiles
- Changing existing light fixtures (if not being relocated)
- Changing existing plumbing fixtures (if not being relocated)
- Gutters and downspouts
- Normal installation of household appliances
- Painting, carpeting, tile or hardwood floors
- Routine maintenance
- Driveway seal coating alone does not require a permit

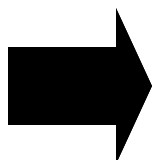
Most projects will require 2 inspections: Open Wall (Framing/Mechanical) and Final. If more than 2 inspections are required, permit holder will be billed for the additional amount.

Cost of Renovation: Materials: _____ Labor: _____ Total: _____

As the owner of the above property, I certify the above information is correct.

Signature: _____ Date: _____

Building Trustee Signature: _____ Date: _____



- PLEASE ATTACH PLANS/SKETCHES TO THIS APPLICATION
- **NOTE: PERMITS MUST BE OBTAINED BEFORE WORK BEGINS**
- SUBMISSION OF THIS FORM DOES NOT GUARANTEE OR GRANT APPROVAL TO START WORK.
- ACCEPTANCE OF PAYMENT DOES NOT CONSTITUTE A PERMIT.
- APPLICATION VOID IF WORK IS NOT STARTED WITHIN 3 MONTHS AFTER PERMIT ISSUANCE
- APPLICATION VOID IF WORK IS NOT COMPLETED WITHIN 6 MONTHS AFTER PERMIT ISSUANCE.
- ANY ADDITIONAL INSPECTIONS REQUIRED WILL BE BILLED TO THE OWNER.