



## Village of Downs

211 S. Seminary, PO Box 18

Downs, IL 61736-0018

Voice: 309-378-3221

Email: [Info@VillageOfDowns.org](mailto:Info@VillageOfDowns.org)

Website: [www.VillageOfDowns.org](http://www.VillageOfDowns.org)

### *Village President, Village Board and Clerk*

| Village President | Public Safety /<br>President Pro | Public<br>Works | Finance /<br>Services /<br>FOIA Officer | Streets | Building | Parks/Youth<br>Center/Food<br>Pantry | Clerk |
|-------------------|----------------------------------|-----------------|---|---------|----------|--------------------------------------|-------|
| Mike              | Maureen                          | Toby            | Anna                                    | Brian   | Sarah    | Stephanie                            | Julie |
| James             | Roach                            | Twyford         | Milliken                                | Warfel  | Gassaway | Adkisson                             | James |

### Events Committee Regular Meeting Minutes

January 9<sup>th</sup>, 2024

6:00 pm @ Village Hall

1. Call to Order 6:16 pm
2. Roll Call
  - a. Randy Wert, Cali Whiteside, Erik Rassmussen, Julie James, Mike James – Present on site, Jill Kasprzak and Cyndi Miller present via approved remote attendance policy
  - b. Stephanie Adkisson and Steve Miller - absent
  - c. Quorum to do business was declared
3. Pledge of Allegiance
4. Discussion
  - a. Cookies with Santa Recap
    - a. 330 kids attended
    - b. \$570 in total donations
    - c. Next year will be 10 yr for Julie and she wants to turn it over to someone else
      - i. Don't want the event to go away but need to move to others to coordinate
      - ii. Need to put in the flyer we need a new coordinator that can cross train in 2024
      - iii. We still need to get the decorations at the pavilion put away
  - b. Easter Planning
    - a. John never billed us for Easter from last year. Mike suggested giving gift cards for usage instead of asking for them to bill. Suggested to do the same thing for Joel at Zeta.
    - b. Mike will talk to John about using the Station
    - c. Riley wants to be the bunny again
  - c. FY2024 Budget
    - a. Covered the current budget
    - b. Talked needing to establish a fireworks budget so Mike can start working with J&M on the show. \$500 was consensus like we do each year. Contract for fireworks goes to the end of 2025.
  - d. FY2025 Budget and Plan
    - a. Covered the current plan and everyone wanted to stick to the same event list
    - b. Julie will have the office reserve the pavilion for next years planned dates
    - c. Transworld 2024
      - i. Caravan will leave at 7 am from Mobil station. Need to work on car pool arrangement
      - ii. Need to decide about inviting Austin to go since he will have a room
      - iii. Need to discuss several items at cast party.
  - e. Other

#### *Other Positions and Committee Chairs*

Police Chief  
Josh Dingler

Public Works Supervisor  
Jill Kasprzak

Treasurer/Budget Officer/TIF Administrator  
Julie Bakewell

Zoning Enforcement  
Lyndall Cuba

Zoning Board Chairperson  
Linda Bowman

5. New Business
  - a. Motion to Approve Meeting Minutes for November 7, 2023 (Cyndi / Cali Carries 7-0)
  - b. Motion to Approve \$15,500 Budget for 4<sup>th</sup> of July Fireworks (Julie / Jill Carries 6-0 ; Mike Astain)
6. Old Business
7. Motion to Adjourn at 7:05 pm (Cyndi / Randy 7-0)