



Village Hall  
211 S. Seminary St.  
PO Box 18  
Downs, IL 61736

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## Events Committee Regular Meeting

June 13<sup>th</sup>, 2023  
6:00 pm @ Village Hall

1. Call to Order 6:09 pm
2. Roll Call
  - a. Stephanie Adkisson, Steve Miller, Cyndi Miller, Jill Kasprzak, Mike James Julie James, Eric Rasmussen – present
  - b. Randy Wert, Amanda Knight – Absent
  - c. Quorum declared to do business
3. Pledge of Allegiance
4. Motion to Approve Cali Whiteside as Member of the Events Committee (Cyndi / Jill 7-0)
  - a. We are a body of 10
5. Discussion
  - a. Car Show Recap
    1. We 100 cars that showed up throughout the day
    2. Jayden Jordine picked 3 cars
    3. Boy Scouts did do the food for them
  - b. Cleanup Day Recap
    1. Trash dumpster was about full
    2. 1.5 full of recycle dumpsters
    3. Had community service help that was great
  - c. 4<sup>th</sup> of July Planning
    1. Event posting on FB was put out there today
    2. V-ball is being held again this year
    3. The Station will be doing the beer garden – Meeting on Monday at 2:30 pm
    4. Ordering new flags for the parade route
    5. Need to sign contract for the band
    6. Riley is going to DJ from 11-2 and will hold an afternoon “jam session” to see if that will work
    7. Butcher Block Burger Stop – vendor
    8. Engine One Concessions – dessert menu might be there
    9. Snow Biz committed
    10. Manda is working on the vendor spots – offer electricity option
    11. Asked if events would like to have a table for Events Committee to showcase what we have coming up
    12. Emailed Coach Roop about donation collections and spreading mulch
    13. Having community service do some maintenance work in the park
    14. Working on a vendor contract, dawn reviewing. Charging a fee (\$45),



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- electricity fee (\$60), and 10% back as donation.
  - 15. No Mr & Ms this yr or golf cart decoration will be next yr
  - 16. Misch are organizing the parade again
  - 17. Grand Marshals are Cyndi Miller and Jill Kasprzak – need signs and car yet.
  - 18. Need help with parade barricades
  - 19. Mike will work on the booklet
  - 20. Dad/Daughter Tea Party – Manda is coordinating
    - 1. 6/24/2023 @3:30 pm
    - 2. She got the Kickapoo Tea Room for space
    - 3. Donating space and tea cups
    - 4. They have to provide the food and tea
    - 5. Have a Kara and Kayle's Klose is donating fancy girl dresses for the event and they have to return after clean
  - d. Freedom Run Planning
    - 1. Haven't heard anything from Freedom Run
    - 2. Online registration has been open on FB
  - e. Haunted House Planning
    - 1. Paid the invoice for animal body parts so it can be shipped \$385! Need to let Hoovers know
    - 2. Had a cleanup day – went well
    - 3. Still need to get trailers moved and rest of the fence installed
    - 4. Erik contacted a company for storage containers.
      - 1. Had 10 – 8' x 20' ~\$2700 but had a deal \$2083
      - 2. If we decided to get more than one he would work with us on price for two
      - 3. Use Joe's Towing to transfer @ \$145 /hr
      - 4. We can approve the purchase and then let HH group decide if they want.
    - 5. Cyndi provided the volunteer flyer to Vivian
    - 6. Janice posted about Hellsgate sale on HH Actors FB page
    - 7. Don't know if anyone went to Midwest Haunters Convention
    - 8. Stephanie asked about smores and hot dogs like it before. Revisit that with CIA was the suggestion
  - f. FY2024 Budget and Plan
    - 1. Covered current budget
  - g. Other
    - 1. Mike updated the committee about the LED Sign – Erik Bryant's company will doing the sign. Hope to start by the end of June
  - 6. New Business
    - a. Motion to Approve Meeting Minutes for April 9, 2023 (Steve / Stephanie 8-0)
  - 7. Old Business



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- a. Motion to Approve Purchase of Storage Containers per Haunted House Committee's Recommendation (Jill / Erik 8-0)
  8. Motion to Adjourn at 7:38 pm (Stephanie / Cali 8-0)