



Village Hall
211 S. Seminary St.
PO Box 18
Downs, IL 61736

Events Committee Special Meeting

February 16th, 2023
6:00 pm @ Village Hall

1. Call to Order @ 6 pm
2. Roll Call
 - a. Mike James, Julie James, Cyndi Miller, Steve Miller, Erik Rasmussen, Stephanie Adkisson – Present
 - b. Randy Wert, Jill Kasprzak – Absent
 - c. Quorum declared to do business
3. Pledge of Allegiance
4. Discussion
 - a. FY2023 Review
 1. Mike covered the financials for the current year
 2. Discussion about each fund to understand expenses and revenue for next year's budget
 - b. Easter planning
 1. April 1, 2023
 2. Will need to decorate the gazebo for Bunny by 9 am
 3. Randy will be the Easter Bunny
 4. The Station will host the breakfast
 5. Events will purchase the food and help
 6. We need to provide servers and maybe help with cooks
 - c. FY2024 Budget and Plan
 1. Walked through the plan and finalized all events and times for FY2024 – ready for approval in March
 2. Walked through the budget for each event.
 3. Coordinators will need to finalize their budgets for March meeting
 4. Must approve the budget and plan for FY2024
 - d. Meeting Schedule for FY2024
 1. Discussion about what day to schedule regular meeting
 2. Decided to do the 2nd Tuesday of the month
 3. Need to pass schedule for FY2024 by April
 - e. Other - Nothing
5. New Business
 - a. Motion to Approve Meeting Minutes for January 10, 2023 (Julie / Steve 6-0)
6. Old Business – No Action
 - a. Motion to Approve Purchase of Storage Containers
7. Motion to Adjourn at 7:23 pm (Stephanie / Steve 6-0)