



Village Hall
211 S. Seminary St.
PO Box 18
Downs, IL 61736

Events Committee Regular Meeting

November 10th, 2022
6:00 pm @ Village Hall

1. Call to Order 6:00 pm
2. Roll Call
 - a. Julie James, Mike James, Jill Kasprzak, Cyndi Miller, Randy Wert – present
 - b. Stephanie Adkisson, Ken Kasprzak, Mel Pilchard, Steve Miller – Absent
 - c. Quorum declared to do business
3. Pledge of Allegiance
4. Discussion
 - a. Digital Sign
 1. Erik Bryant – will need to wait for Erik to free up to be able to install the sign
 2. Need to move it to the north to avoid the fiber
 - b. FY2023 Review
 1. Mike covered the finance reports
 - c. Haunted House
 1. ~5100 for the year in attendance
 2. One less day than our record breaking 2021 year
 3. ~330 kids for un haunted day
 4. 60 tickets / 30 hr timeslot => 90 tickets after first weekend
 5. Do we want to increase to 100-120?
 1. Jill said we need to work on our flow and rooms will need to be changed
 2. Stay with 100 per ½ hr until we get a feel for new stuff
 6. Need to have a sub-committee to plan for next year
 - d. Cookies with Santa
 1. Friday folder flyers will go out
 2. Ken and Neal will be Santa
 3. Had issues with getting photographer
 1. Will need to hire one for all sessions \$175 per session
 4. Need to get together and make reindeer food
 5. Nov 28 – 6 pm
 6. Need to adjust the photo booths – cutting the plexiglass out more around the cameras
 7. Julie got step ladders for kids to do pictures
 8. Need a pop-up tent needed for outside
 9. Have 235 registered already with a max of 495



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- e. Other
 - 1. Do we want to get another Light display? Yes
 - 1. Snow Globe was the consensus \$834
 - 2. Put in a claim for the HH shed
 - 3. Peggy Keylin came to talk to the committee
 - 1. Wants to know about the trailer
 - 2. Bunch of churches are coordinating the Christmas lights
 - 3. Asked if the Events Committee could help cover some of the expenses for HH. \$250 was the suggested exp
 - 4. Julie asked that they put a number up on the bulletin board or on their agreement or checklist
 - 5. New Business
 - a. Motion to Approve Meeting Minutes for August 11, 2022 (Jill / Julie 5-0)
 - 6. Old Business
 - a. Motion to Approve Purchase of Storage Containers
 - 7. Motion to Adjourn at 6:54 pm (Julie / Cyndi 5-0)