



Village Hall
211 S. Seminary St.
PO Box 18
Downs, IL 61736

Events Committee Regular Meeting

August 11th, 2022

5:30 pm @ Village Hall

(Meeting start time was moved to accommodate the Village Board Special Meeting at 7 pm)

1. Call to Order @ 5:37 pm
2. Roll Call
 - a. Ken Kasprzak, Jill Kasprzak, Cyndi Miller, Steve Miller, Julie James, Mike James, Stephanie Adkisson – Present
 - b. Mel Pilchard, Randy Wert – Absent
 - c. Quorum to do business was declared
3. Pledge of Allegiance
4. Public Comment
 - a. CIA Presentation
 1. Toby T and Bert C came to do presentation
 2. Thanked all the support provided from the community, businesses, and residents (Weed eater, Flat top griddle, Blackstone sump pump, TV apparel, and many gift certificates, etc).
 3. \$2,000 was the amount raised for the fireworks
5. Discussion
 - a. Digital Sign – We approved last month and hopefully the board will approve at their meeting tonight.
 - b. FY2023 Review
 1. Reviewed current budget, expenses, and revenue.
 2. Discussed missing donations and expenses
 3. Need to follow-up on 4th items
 - c. Haunted House
 1. Trying to schedule meeting to kick off the season
 2. Poison Props - Sent the animatronic stuff today should be receiving everything soon
 3. Cyndi reported has received everything that they ordered, Eric's mask, body parts and bones
 4. We got the new ice fog machine
 5. Missing bodies that Joe ordered
 6. Still need to verify if there was anything else we ordered that hasn't come.
 7. Tear down and building has started
 8. Need to order new tarp for crypt – Randy and Jill will measure
 9. Talked about the storage container and will need to work on it at the end of the year



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10. Have received questions/complaints about the semi-trailer

d. Cookies with Santa

1. Julie got contacted by 1 company for carriage rides
 1. Only Sunday pm
 2. Ball park is \$850
 3. 10 min per ride, 4 people max – 6 rides /hr
 4. \$48 per ride would be the cost – hard to justify at that cost
 5. We will have to pass for this year
 6. Look into something else
2. Dec 3 & 4 are the dates

e. Other

1. Talked about what the next step would be for the sign if approved by the Board. Since we have folks that will donate time, we will put together a list of additional material needed
2. Banners were put back up on the chain link fence at the basketball court
 1. Stephanie called each business and explained the situation and they were happy they were back up.
 2. Question was asked about moving forward how it will work. We will have guidelines from the Park Committee for next and it will be listed in the sponsorship letter.
 3. Stephanie mentioned she wanted to have the email exchange to get entered into public record. It will be added to the Events Committee meeting minutes and if she wants it added to the Village Board, she will need to request that through the clerk.

6. New Business

- a. Motion to Approve Meeting Minutes for July 14, 2022 (Cyndi/Steve 7-0)

7. Old Business

- a. Motion to Approve Purchase of Storage Containers

8. Motion to Adjourn at 6:33 pm (Stephanie / Julie 7-0)