



VILLAGE OF DOWNS  
Zoom Meeting Information

Village Hall  
211 S. Seminary St.  
PO Box 18  
Downs, IL 61736

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## Events Committee Special Meeting

March 24<sup>th</sup>, 2022  
6:00 pm @ Village Hall

1. Call to Order at 6:09 pm
2. Roll Call
  - a. Julie James, Mike James, Ken Kasprzak, Jill Kasprzak, Randy Wert, Stephanie Adkisson – Present
  - b. Cyndi Miller, Steve Miller, Mel Pilchard – Absent
  - c. Quorum was declared to do business
3. Pledge of Allegiance
4. Discussion
  - a. Easter
    1. Need to share the Easter event in FB so we can fill the spots
    2. Got all the candy for the easter egg hunt
    3. Stephanie will still decorate the gazebo for Easter bunny pictures
    4. Kyle said the Catholic Church hasn't responded
    5. Need to follow up with Jake about the The Union hosting
      1. Selling 50 tickets every half hr
    6. School Friday folders will have the flyer next Friday 4/1/22
    7. 82 out of 250 sold
  - b. Transworld Conference
    1. Was a success
    2. Spent ~\$18k
    3. We bought 4 complete animatronics
    4. We bought 2 raw moving bodies and 2 stationary bodies
    5. Other props, costumes, makeup, masks
    6. Signs
    7. New ticketing system
    8. Photo booth
  - c. Digital Sign
    1. Still researching the options
  - d. FY2023 Plan and Budget
    1. Walked through the FY2023 plan and budget
    2. No changes in either but need to pull Freedom Run description from Facebook since we didn't have one
  - e. Freedom Run – No update, but did get an expense turned in for supplies
  - f. 4<sup>th</sup> of July
    1. Since OTTR is closing we must find someone else to sponsor battle of the



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### bands

1. Each band will play for a song or two
2. Thinking it may start after the volleyball
2. Hasn't gotten an interest in someone doing the beer garden so may need to put off for another year
3. Going to draw up a map for banner displays
4. Adkissons is going to donate a banner to direct and welcome people
5. Morgan took a new job, and she can't help with entertainment. Need to find someone or do ourselves
6. Wants to alter the donation letter
7. Working on the Boy Scouts to get more involved
8. Food trucks need to be overhauled, except for regular shaved ice
9. Fireworks display is done and need to finalize paperwork
10. Need to get more ground flags

### g. Other

1. Randy needs to investigate vests for security and Julie asked to wait until after May 1
2. HH 30-yr t-shirts, etc. we will wait until after May 1

### 5. New Business

- a. Motion to Approve Meeting Minutes for February 10, 2022 (Ken / Jill 6-0)
- b. Motion to Approve FY2023 Event Plan and Budget (Julie / Ken 6-0)

### 6. Old Business

- a. Motion to Approve Purchase of Storage Containers – No Action
- b. Motion to Approve Purchase of New Event/Village Marquee Sign – No Action

### 7. Motion to Adjourn at 7:07 pm (Stephanie / Randy 6-0)