



VILLAGE OF DOWNS  
Zoom Meeting Information

Village Hall  
211 S. Seminary St.  
PO Box 18  
Downs, IL 61736

Due to COVID-19 restrictions, persons who wish to attend in person should contact the Village Clerk via mail: PO Box 18, Downs, IL 61736; email: clerk@villageofDowns.org or phone: 309-830-7373 no later than noon the day of the meeting. Every effort will be made to make reasonable accommodations for in-person attendance.

Both Audio and Video are available using a computer or smartphone using the information below. If you don't have access to the internet you can dial-in for audio only using any telephone via the information below. Please keep your phone muted until called upon for your question, follow-up or you need to make a follow-up comment during your 5-minute time (Rules for public comment).

You may submit comments or questions via the following methods:

- Online chat during the meeting
- During the "Public Comment" item on the agenda using conference call audio/video
- e-mail the clerk@villageofdowns.org or mayor@villageofdowns.org
- Text the Village Clerk 309-830-7373 or Mayor 309-830-7374

**Video/Audio conference call information:**

Join Zoom Meeting: <https://tinyurl.com/uzvjsq6>

Meeting ID: 715 697 2265

Password: VOD2020

One tap mobile: +13126266799,,7156972265#,,1#,682969# US (Chicago)

Dial by your location: (312) 626-6799 US (Chicago)

Meeting ID: 715 697 2265

Password: 682969



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### Events Committee Regular Meeting Minutes

November 11<sup>th</sup>, 2021  
6:00 pm @ Village Hall

1. Call to Order at 6:02 pm
2. Roll Call
  - a. Jill Kasprzak, Ken Kasprzak, Julie James, Mike James, Stephanie Adkisson, Mel Pilchard (left at 7:25 pm) – Present
  - b. Cyndi Miller and Steve Miller – Absent
  - c. Quorum to do business was declared by chair
3. Pledge of Allegiance
4. Discussion
  - a. FY2022 Budget Review
  - b. Haunted House Review
    1. 5735 Total attendees
    2. 612 kids for unhaunted/lights on day
    3. \$69+k gross and ~\$46k net
    4. Talked about the fencing of the property
  - c. Cookies with Santa
    1. Using the same ticketing as we did for the HH for 3 - 1 hr slots over 3 sessions. (9-12, 4-7 (sat) and 1-4 (Sun))
    2. 350 kids for the 9 timeslots
    3. Ken K is Santa for all sessions
    4. 199 tickets reserved already
    5. Debbie Steiner is doing photography
    6. Julie asked for suggestions on doing cookies
      1. Use the plastic separators
      2. We will serve the cookies
    7. Jayden is wanting to be an elf again this year – she will be a special elf and events purchased an outfit for her
    8. Kylee (14) – wants to help
    9. 5:30 pm – Nov 29<sup>th</sup> setup
    10. Don and Cindy Kopack are helping setup and their car club is helping tear down on Dec 11<sup>th</sup>, 4:30 pm
    11. Will need more help for takedown.
    12. Who are the bakers for the cookies?
      1. Julie has several
  - d. Other
    1. Freedom Run
      1. Mel Pilchard – want to change the date to later weekend



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2. For attendance purposes, it would be more beneficial to move the run to July 16<sup>th</sup>
    3. Holly-Rae has resigned and now Mel is the sole director.
  2. 4<sup>th</sup> of July
    1. Wants to do battle of the bands – give a t-shirt away
    2. Reaching out to OTTR and GD for food and beer
    3. Going try to get Teens more involved to try and build up volunteers
    4. Talked with Morgan about a headliner band
    5. Vendors – need to revisit who we have for main vendors
    6. Hanna Misch wants to do a vendor fair
    7. Talked about a lot of ideas
  3. FY2023 Event Plan
    1. Discussed ideas around next year
    2. Also talked about lights in the park
  5. New Business
    - a. Motion to Approve Meeting Minutes for September 9, 2021 (Ken / Jill 5-0)
    - b. Motion to Approve Extra Expenses for Haunted House for Storage and Fencing (Julie / Jill 5-0)
    - ~~c. Motion to Approve Expenses for Cookies with Santa~~
    - d. Motion to Approve \$12,000 Budget for 2022 4<sup>th</sup> of July fireworks (Julie / Stephanie 5-0, Abstain – Mayor – counts in the affirmative )
  6. Old Business
  7. Motion to Adjourn at 7:30 pm (Ken / Julie 5-0)