



Village Hall
211 S. Seminary St,
PO Box 18
Downs, IL 61736

Persons who wish to attend in person are allowed at the meeting location shown on the agenda without special consideration.

Video is available using a computer, smartphone, tablet, iPad, etc. connected to the internet, using the information below. Please keep your connection muted until called upon for your question or you need to make a follow-up comment during your 5-minute time (See rules for public comment).

You may submit comments or questions via the following methods:

- Online chat during the meeting
- During the "Public Comment" item on the agenda using Teams
- e-mail the clerk@villageofdowns.org
 - Must be received at least 24 hours before start of meeting
- Text the Village Clerk 541-390-6709

Video/Audio conference call information: [Join the meeting now](#)

Meeting ID: 250 776 149 659 2

Passcode: F2UB9xG2

Microsoft Teams [Need help?](#)

Village of Downs Board of Trustees Special Meeting

July 14, 2026, 7 pm @ Village Hall & via TEAMS

1. Call to Order at ____ pm
2. Roll Call
3. Pledge of Allegiance
4. Motion to Approve Agenda and Order
5. Presentations
6. Events
7. Zoning Board of Appeals
 - 2026-07-Z - Sewer Lift Station - Annex as AG
 - 2026-02-Z - Carl & Natalie Spath - Public to AG
 - 2026-08-V - Levi Boward - Change in maximum structure height (14' to 16')
1. Ordinance 2026-__ Annexing the Village of Downs Territory and ZMA (Not sure on verbiage for this)
2. Ordinance 2026-__ Approving Zoning Map Amendment on Parcel #_____ from P, Public, to A, Agriculture (Carl & Natalie Spath)
3. Ordinance 2026-__ Approving R-2 Zoning Variance for Maximum Structure Height on Parcel #_____ (Levi Boward)
8. Engineer & Development Report
 1. Downs Water Plant Improvements
 2. Downtown Streetscape and Parking Lots Project
 3. Downs Crossing Water-main Extension
 4. Other Engineering or Development Updates
9. Mayoral Report
 1. Handbook Changes
 - a. Whistle Blower, Credit Card, Confidentiality, Data and Technology Policies - Add or merge in the Handbook
 - b. Health Care benefits changes
10. Trustee Reports
 1. Building Report
 2. Water and Sewer Report
 3. Police Report
 4. Streets Reports
 5. Parks, Community Center and Food Pantry Report
 6. Finance and Services Report
11. Discussion
 1. Other
12. Public Comment
13. Motion to Approve Items Contained within the Consent Agenda
14. Motion to Approve Consent Agenda
 1. Motions
 - a. Motion to Approve the May 11, 2026 Village Board of Trustees Regular Meeting Minutes
 - b. Motion to Approve the May 11, 2026 Village Board of Trustees Executive Meeting Minutes
 - c. Motion to Approve \$1 Wage Increase for Madilyn Watkins, Part-Time Billing Clerk, to \$16 per hour Starting July 15, 2026

- d. Motion to Approve Amended Village of Downs Fee Schedules as of August 1, 2026 to Increase Water Usage Rates and Ordinance Violation Fines
- 2. Ordinances
 - a. Ordinance 2026-21 Approving Variance for Kickapoo Creek Estates Subdivision Cul-De-Sac Radius
 - b. Ordinance 2026-22 Approving and Adopting Amendments to the Village of Downs Policy Handbook for the Employees of the Village of Downs
- 3. Resolutions
 - a. Resolution 2026-R22 Authorizing and Approving Construction Contract Between Illinois Valley Construction and the Village of Downs for the New Village Hall
 - b. Resolution 2026-R23 Authorizing and Approving Law Enforcement Agreement Between LexisNexis Coplogic Solutions, Inc. and the Village of Downs
- 15. New Business
 - 1. Motions
 - a. Motion to Approve Usage of \$_____, in Previous Balance One Percent (1%) Sales Tax Monies, on Village Hall Construction as Infrastructure Expense
 - 2. Ordinances
 - 3. Resolutions
 - a. Resolution 2026-R__ Authorizing and Approving Cost-Sharing Plan Between Vestco Ventures and the Village of Downs for Water Main Extension
- 16. Old Business
 - 1. Motion to Continue the Village of Downs Regular Board of Trustees Meeting on _____, @ 7 pm at the Village Hall
 - 2. Ordinance 2026-__ Approving the FY2026 Zoning Map of the Village of Down
 - 3. Resolution 2026-R__ Authorizing and Approving Solar Agreement Between Illinois Solar Services and the Village of Downs
 - 4. Resolution 2026-__ Authorizing and Approving Franchise Agreement with Cornbelt Energy Corp and the Village of Downs
- 17. Motion to Approve Payment of Bills
- 18. Motion to Enter Executive Session
- 19. Action on Executive Session Items
 - 1. Resolution 2026-R__ Authorizing the Village Clerk to Destroy Executive Session Audio Tapes Over Eighteen Months Old
 - 2. Resolution 2026-R__ Authorizing the Village Clerk to Release Specific Executive Session Audio and Minutes of the Village of Downs
 - 3. Resolution 2026-R__ Authorizing the Village Clerk to Keep Sealed Specific Executive Session Minutes of the Village of Downs
- 20. Other Business
- 21. Motion to Adjourn at _____ pm