



Village Hall  
211 S. Seminary St,  
PO Box 18  
Downs, IL 61736

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Persons who wish to attend in person are allowed at the meeting location shown on the agenda without special consideration.

Video is available using a computer, smartphone, tablet, iPad, etc. connected to the internet, using the information below. Please keep your connection muted until called upon for your question or you need to make a follow-up comment during your 5-minute time (See rules for public comment).

You may submit comments or questions via the following methods:

- Online chat during the meeting
- During the "Public Comment" item on the agenda using Teams
- e-mail the [clerk@villageofdowns.org](mailto:clerk@villageofdowns.org)
  - Must be received at least 24 hours before start of meeting
- Text the Village Clerk 541-390-6709

**Video/Audio conference call information:** [Join the meeting now](#)

Meeting ID: 250 776 149 659 2

Passcode: F2UB9xG2

**Microsoft Teams** [Need help?](#)

# Village of Downs Board of Trustees Regular Meeting

## June 11, 2026, 7 pm @ Village Hall & via TEAMS

1. Call to Order at \_\_\_\_ pm
2. Roll Call
3. Pledge of Allegiance
4. Motion to Approve Agenda and Order
5. Presentations
  - a. Clayton Adkisson
  - b. Motion to Approve Village President's Appointment of Clayton Adkisson Village of Downs Junior Mayor to Expire at End of Current Term
6. Events
7. Zoning Board of Appeals
8. Engineer & Development Report
  - a. Downs Water Plant Improvements
  - b. Downtown Streetscape and Parking Lots Project
  - c. Downs Crossing Water-main Extension
  - d. S. Lincoln and Colleen Lane Road Project
  - e. Other Engineering or Development Updates
9. Mayoral Report
10. Trustee Reports
  - a. Building Report
  - b. Water and Sewer Report
  - c. Police Report
  - d. Streets Reports
  - e. Parks, Community Center and Food Pantry Report
  - f. Finance and Services Report
11. Discussion
  - a. Other
12. Public Comment
13. Motion to Approve Items Contained within the Consent Agenda
14. Motion to Approve Consent Agenda
  - a. Motions
    1. Motion to Approve the May 13, 2026 Village Board of Trustees Regular Meeting Minutes
    2. Motion to Approve the May 13, 2026 Village Board of Trustees Executive Meeting Minutes
    3. Motion to Approve the Extension of Dooley Park Hours on 7/4/2026 until 12 am 7/5/2026
    4. Motion to Approve Washington St Road Closure from Lincoln to Woodlawn on 7/4/2026 after the Parade
    5. Motion to Approve Dooley Park Road Closure from 7/3/2026 to 7/4/2026

6. Motion to Approve Payment of Budgeted Expenses for Freedom Run and July 4th Events as Needed and Approved by Village Clerk, Finance Trustee, and Mayor
  7. Motion to Approve Parade Route and Road Closures Required During the Parade on 7/4/2026
  8. Motion to Approve Events Committee Recommendation of \_\_\_\_\_ as the 2026 4th of July Grand Marshal
  9. Motion to Approve Caroline Korowicki and Lori Roland Members on the Events Committee
  10. Motion to Hire Laken Spencer as a Part-Time Seasonal Public Works Maintenance Worker for the Village of Downs at \$15 per hour, Starting May 27, 2026, Reporting to the Public Works Supervisor, Subject to Background Checks, and 3 Month Evaluation Period
  11. Motion to Hire Coleton Boward as a Part-Time Seasonal Public Works Maintenance Worker for the Village of Downs at \$15 per hour, Starting June 1, 2026, Reporting to the Public Works Supervisor, Subject to Background Checks, and 3 Month Evaluation Period
  12. Motion to Approve Wage Increase of \$\_\_ /hour for a Total Compensation of \$\_\_ /hour for Juan Miramontes, Part-Time Public Works Maintenance Worker for the Village of Downs, Starting June 2, 2026
  13. Motion to Approve Usage of One Percent (1%) Sales Tax Monies on the New Village Hall
- b. Ordinances (21)
1. Ordinance 2026-21 Approving Variance for Kickapoo Creek Estates Subdivision Cul-De-Sac Radius
- c. Resolutions (18)
1. Resolution 2026-R18 Authorizing and Approving Copy Services Agreement Between Digital Copy Systems, LLC and the Village of Downs
  2. Resolution 2026-R19 Authorizing and Approving Developer Agreement Between Chad and Denise Mayes and the Village of Downs
  3. Resolution 2026-R20 Authorizing and Approving Website Platform Agreement Between MembershipWare, LLC and the Village of Downs
  4. Resolution 2026-R21 Authorizing and Approving SRTS Engineering Design Agreement Between MSA and the Village of Downs
  5. Resolution 2026-R22 Authorizing and Approving Award to Lowest Responsible Bidder to \_\_\_\_\_ for the New Village Hall
  6. Resolution 2026-R23 Authorizing and Approving Solar Agreement Between Illinois Solar Services and the Village of Downs
15. New Business
- a. Motions
    - i. Motion to Approve Grove St Closure from Lincoln to Cleveland on 7/3/2022
  - b. Resolutions
  - c. Ordinances
16. Old Business
- a. Motion to Continue the Village of Downs Regular Board of Trustees Meeting on \_\_\_\_\_, @ 7 pm at the Village Hall

- b. Ordinance 2026-\_\_ Approving and Adopting Amendments to the Village of Downs Policy Handbook for the Employees of the Village of Downs
  - c. Ordinance 2026-\_\_ Approving the FY2026 Zoning Map of the Village of Downs
  - d. Resolution 2026-R\_\_ Authorizing and Approving Franchise Agreement with Cornbelt Energy Corp and the Village of Downs
17. Motion to Approve Payment of Bills
  18. Motion to Enter Executive Session
  19. Action on Executive Session Items
  20. Other Business
  21. Motion to Adjourn at \_\_\_\_\_ pm