



Village Hall  
211 S. Seminary St,  
PO Box 18  
Downs, IL 61736

Persons who wish to attend in person are allowed at the meeting location shown on the agenda without special consideration.

Video is available using a computer, smartphone, tablet, iPad, etc. connected to the internet, using the information below. Please keep your connection muted until called upon for your question or you need to make a follow-up comment during your 5-minute time (See rules for public comment).

You may submit comments or questions via the following methods:

- Online chat during the meeting
- During the "Public Comment" item on the agenda using Teams
- e-mail the [clerk@villageofdowns.org](mailto:clerk@villageofdowns.org)
  - Must be received at least 24 hours before start of meeting
- Text the Village Clerk 541-390-6709

**Video/Audio conference call information: [Join the meeting now](#)**

Meeting ID: 250 776 149 659 2

Passcode: F2UB9xG2

**Microsoft Teams [Need help?](#)**

# Village of Downs Board of Trustees Regular Meeting

## January 8, 2026, 7 pm @ Village Hall & via TEAMS

1. Call to Order at \_\_\_\_ pm
2. Roll Call
3. Pledge of Allegiance
4. Motion to Approve Agenda and Order
5. Presentations
6. Events
7. Engineer & Development Report
  1. Downs Water Plant Improvements
  2. Downtown Streetscape and Parking Lots Project
  3. Downs Crossing Water-main Extension
  4. S. Lincoln and Colleen Lane Road Project
  5. Other Engineering or Development Updates
8. Mayoral Report
9. Trustee Reports
  1. Building Report
  2. Water and Sewer Report
  3. Police Report
  4. Streets Reports
  5. Parks, Community Center and Food Pantry Report
  6. Finance and Services Report
10. Discussion
  1. Other
11. Public Comment
12. Motion to Approve Items Contained within the Consent Agenda
13. Motion to Approve Consent Agenda
  1. Motions
    - a. Motion to Approve the December 11, 2025 Village Board of Trustees Regular Meeting Minutes
    - b. Motion to Hire Andrea Raycraft as Part-Time Office Billing Clerk for the Village of Downs at \$15 per Hour Starting January 9, 2026, Subject to Background Checks, and Reporting to the Office Manager
    - c. Motion to Approve Application for Shell Fleet Credit Account and Card
  2. Ordinances
  3. Resolutions
    - a. Resolution 2026-R01 Authorizing and Approving the Proposal to Develop a Project Delivery System Between Municipal Development and Funding, Morton Buildings Inc, and the Village of Downs
    - b. Resolution 2026-R02 Authorizing and Approving Amendment for Engineering Services Agreement Between MSA and the Village of Downs for the Streetscape Project not to Exceed \$4,500
14. New Business
  1. Motions

2. Ordinances
3. Resolutions

15. Old Business

1. Motion to Continue the Village of Downs Regular Board of Trustees Meeting on \_\_\_\_\_, @ 7 pm at the Village Hall

16. Motion to Approve Payment of Bills

17. Motion to Enter Executive Session

18. Action on Executive Session Items

19. Other Business

20. Motion to Adjourn at \_\_\_\_\_ pm