



Village Hall
211 S. Seminary St,
PO Box 18
Downs, IL 61736

Persons who wish to attend in person are allowed at the meeting location shown on the agenda without special consideration.

Both Audio and Video are available using a computer or smartphone using the information below. If you don't have access to the internet you can dial-in for audio only using any telephone via the information below. Please keep your phone muted until called upon for your question or you need to make a follow-up comment during your 5-minute time (See rules for public comment).

You may submit comments or questions via the following methods:

- Online chat during the meeting
- During the "Public Comment" item on the agenda using conference call audio/video
- e-mail the clerk@villageofdowns.org
 - Must be received at least 24 hours before start of meeting
- Text the Village Clerk 541-390-6709

Video/Audio conference call information:

Join Zoom Meeting: <https://tinyurl.com/uzvjsq6>

Meeting ID: 715 697 2265

Password: VOD2020

One tap mobile: +13126266799,,7156972265#,,1#,682969# US (Chicago)

Dial by your location: (312) 626-6799 US (Chicago)

Meeting ID: 715 697 2265

Password: 682969

Village of Downs Board of Trustees Regular Meeting

August 14, 2025, 7 pm @ Village Hall & via ZOOM

1. Call to Order at ____ pm
2. Roll Call
3. Pledge of Allegiance
4. Events
5. Engineer & Development Report
 1. Downs Water Plant Improvements
 2. Downtown Streetscape and Parking Lots design
 3. Downs Crossing Watermain Extension
 4. S. Lincoln and Colleen Lane Road Project
 5. Other Engineering or Development Updates
6. Mayoral Report
 1. Complete FOIA and OMA Training
7. Trustee Reports
 1. Building Report
 2. Water and Sewer Report
 3. Police Report
 4. Streets Reports
 5. Parks, Community Center and Food Pantry Report
 6. Finance and Services Report
8. Discussion
 1. Other
9. Public Comment
10. Motion to Approve Items Contained within the Consent Agenda
11. Motion to Approve Consent Agenda
 1. Motions
 - a. Motion to Approve the July 10, 2025 Village Board of Trustees Special Meeting Minutes
 - b. Motion to Approve the July 10, 2025 Village Board of Trustees Regular Meeting Minutes
 - c. Motion to Approve the July 10, 2025 Village Board of Trustees Executive Meeting Minutes
 - d. Motion to Approve Changes to the Village of Downs Building Permit Fee Schedule
 - e. Motion to Approve Changes to the Village of Downs Building Permit Process
 - f. Motion to Approve Wage Increase for Caleb Smith, Full-Time Public Works Maintenance Worker for the Village of Downs at \$20 per hour Starting August 16, 2025
 - g. Motion to Approve Reappointment of Julie Bakewell as the Treasurer, Budget Officer and TIF Administrator in the Village of Downs at \$47 /hr for Term to Expire August 2026 and effective August 1, 2025

2. Ordinances (22)
 - a. Ordinance 2025-22 – Implementing a Municipal Grocery Retailers' Occupation Tax and a Municipal Grocery Service Occupation Tax for the Village of Downs
3. Resolutions (32)
 - a. Resolution 2025-R32 – Ratifying Consent Resolution Authorizing and Approving Agreement Between CWM Company, Inc and the Village of Downs not to Exceed Six Thousand Dollars (\$6,000)
 - b. Resolution 2025-R33 – Authorizing and Approving Grant to Award a Bid for the Village of Downs Motor Fuel Tax Chip Seal Project in an Amount not to Exceed \$40,000.00

12. New Business

1. Motions
2. Ordinances
3. Resolutions

13. Old Business

1. Motion to Continue the Village of Downs Regular Board of Trustees Meeting on _____, @ 7 pm at the Village Hall

14. Motion to Approve Payment of Bills

15. Motion to Enter Executive Session

1. Annexation Agreements
2. Development Agreements
3. Personnel

16. Action on Executive Session Items

17. Other Business

18. Motion to Adjourn at _____ pm