



Village Hall
211 S. Seminary St,
PO Box 18
Downs, IL 61736

Persons who wish to attend in person are allowed at the meeting location shown on the agenda without special consideration.

Both Audio and Video are available using a computer or smartphone using the information below. If you don't have access to the internet you can dial-in for audio only using any telephone via the information below. Please keep your phone muted until called upon for your question or you need to make a follow-up comment during your 5-minute time (See rules for public comment).

You may submit comments or questions via the following methods:

- Online chat during the meeting
- During the "Public Comment" item on the agenda using conference call audio/video
- e-mail the clerk@villageofdowns.org
- Text the Village Clerk 309-830-7373

Video/Audio conference call information:

Join Zoom Meeting: <https://tinyurl.com/uzvjsq6>

Meeting ID: 715 697 2265

Password: VOD2020

One tap mobile: +13126266799,,7156972265#,,1#,682969# US (Chicago)

Dial by your location: (312) 626-6799 US (Chicago)

Meeting ID: 715 697 2265

Password: 682969

Village of Downs Board of Trustees Special Meeting

February 9, 2023, 7 pm @ Village Hall & via ZOOM

1. Call to Order at _____ pm
2. Roll Call
3. Pledge of Allegiance
4. Motion to Approve Agenda and Order
5. Zoning Board of Appeals
 1. Ordinance 2023-02 Approving the Change of the Lots Within this Subdivision and Further Change the Zoning Classification from Ag – Agriculture District to a Mixed Use Classification of C1 - Commercial District and R2 – Medium Density Residential; and to Grant a Special Use for a Fifty-Five (55) Plus Age Restricted Lot and Other Variances as Requested in the Petition on the Following Real Estate Identified as Williamson Subdivision Lot 1 - PIN: 29-04-183-001; Lot 2 - PIN: 29-04-183-002; and Lot 3 - PIN: 29-04-183-003 Which Lots are Currently Unimproved Farm Ground Situated in Downs, Illinois
6. Downs Village Market Committee Report
7. Events Committee Report
8. Engineer & Development Report
 1. Down Water Plant Improvements
 2. Downtown Streetscape and Parking Lots design
 3. Downs Crossing Watermain Extension
 4. Water Tower Rehabilitation
 5. S. Lincoln and Colleen Lane Water and Sewer Extension
 6. S. Lincoln, Colleen Lane, and Hillard Court Road Projects
 7. Beecher Trails Second Addition (Phase 3)
 8. Other Engineering or Development Updates
9. Mayoral Report
10. Trustee Reports
 1. Building Report
 2. Water and Sewer Report
 3. Police Report
 4. Streets Reports
 5. Parks, Community Center and Food Pantry Report
 6. Finance and Services Report
11. Discussion
 1. Other
12. Public Comment
13. Motion to Approve Items Contained within the Consent Agenda
14. Motion to Approve Consent Agenda
 1. Motions
 - a. Motion to Approve the January 12, 2023 Village Board of Trustees Regular Meeting Minutes
 - b. Motion to Approve the January 12, 2023 Village Board of Trustees Executive Meeting Minutes

- c. Motion to Approve Required Bonds for Village Clerk and Village Treasurer from Van Gundy
- d. Motion to Approve the Mayor Attending the 34th Annual Rural Community and Economic Development Conference February 22-23, 2023 in Springfield, IL
- e. Motion to Approve Members of the Village Market Committee: Julie Salzbrunn, Claire Mikrut, Kelly Elzy, Eric Thompson, Peggy Keylin
- f. Motion to Approve Fireworks Display Agreement with J&M Displays not to Exceed \$15,030
- g. Motion to Approve the Village of Downs Participation in the LINK Program
- 2. Ordinances (2)
 - a. Ordinance 2023-03 Approving and Adopting Amendments to the Village of Downs Policy Handbook for the Village of Downs Employees
- 3. Resolutions (4)
 - a. Resolution 2023-R04 Approving and Accepting Dedication of Right-of-Way on Property Owned by the Village of Downs for Colleen Lane
 - b. Resolution 2023-R05 Approving and Accepting Dedication of Right-of-Way on Property Owned by the Village of Downs for Hillard Court
 - c. Resolution 2023-R06 Authorizing and Approving Striegel, Knobloch & Company, LLC. to Perform the FY2023 Village of Downs Audit not to Exceed \$9,000
 - d. Resolution 2023-R07 Authorizing and Approving Agreement Between Duce and the Village of Downs for Directional Boring
 - e. Resolution 2023-R08 Authorizing and Renewing Blue Cross Blue Shield Health Benefits for Village Employees
 - f. Resolution 2023-R09 Authorizing and Renewing Guardian Vision and Dental Benefits for Village Employees
 - g. Resolution 2023-R10 Ratifying the Consent Resolution Authorizing and Approving Purchase Commercial RO System from Puritan Spring for Viking Liquors not to Exceed \$14,500

15. New Business

- 1. Motions
 - a. Motion to Hire _____ as a Full-Time Police Officer for the Village of Downs at \$__ per hour Reporting to Chief of Police Starting _____, 2023 Subject to Background Checks and 3-month Probationary Period
 - b. Motion to Promote _____ to Full-Time Public Works Maintenance Supervisor in the Village of Downs at \$20 per Hour with all Public Works Employees Reporting to the Public Works Maintenance Supervisor
 - c. Motion to Approve the Mayor Signing the Funding Nomination Forms for Phase I and II for the Downs Crossing Watermain Project
- 2. Resolutions
 - a. Resolution 2023-R__ Authorizing and Approving Prepayment to Ameren of Illinois Corp for Street Lighting on Colleen Lane and 3-Phase Power for Roanoke Concrete
 - b. Resolution 2023-R__ Authorizing and Approving Intergovernmental Agreement Between Tri-Valley School District and the Village of Downs

16. Old Business

1. Motion to Reconvene the Village of Downs Regular Board of Trustees Meeting on _____ @ 7 pm at the Village Hall
2. Ordinance 2023-__ Approving and Adopting Amendments to Chapter 13 - Parks of the Village of Downs Municipal Code

17. Motion to Approve Payment of Bills

18. Motion to Enter Executive Session

1. Semi-Annual Review of Executive Meeting Minutes
2. Contracts
3. Litigation

19. Action on Executive Session Items

1. Resolution 2023-R__ Authorizing the Village Clerk to Destroy Executive Session Audio Tapes Over Eighteen Months Old
2. Resolution 2023-R__ Authorizing the Village Clerk to Release Specific Executive Session Minutes of the Village of Downs
3. Resolution 2023-R__ Authorizing the Village Clerk to Keep Sealed Specific Executive Session Minutes of the Village of Downs

20. Other Business

21. Motion to Adjourn at _____ pm