



Village Hall
211 S. Seminary St,
PO Box 18
Downs, IL 61736

Persons who wish to attend in person are allowed at the meeting location shown on the agenda without special consideration.

Both Audio and Video are available using a computer or smartphone using the information below. If you don't have access to the internet you can dial-in for audio only using any telephone via the information below. Please keep your phone muted until called upon for your question or you need to make a follow-up comment during your 5-minute time (See rules for public comment).

You may submit comments or questions via the following methods:

- Online chat during the meeting
- During the "Public Comment" item on the agenda using conference call audio/video
- e-mail the clerk@villageofdowns.org
- Text the Village Clerk 309-830-7373

Video/Audio conference call information:

Join Zoom Meeting: <https://tinyurl.com/uzvjsq6>

Meeting ID: 715 697 2265

Password: VOD2020

One tap mobile: +13126266799,,7156972265#,,1#,682969# US (Chicago)

Dial by your location: (312) 626-6799 US (Chicago)

Meeting ID: 715 697 2265

Password: 682969

Village of Downs Board of Trustees Special Meeting

September 1, 2022, 7 pm @ Village Hall & via ZOOM

1. Call to Order at _____ pm
2. Roll Call
3. Pledge of Allegiance
4. Motion to Approve Agenda and Order
5. Eagle Scout Project Proposal
 1. Motion to Approve Eric Mushrush's Eagle Scout Project
6. Events Committee Report
7. Engineer & Development Report
 1. Down Water Plant Improvements
 2. Downtown Streetscape and Parking Lots design
 3. Downs Crossing Watermain Extension
 4. S. Lincoln and Colleen Lane Water and Sewer Extension
 5. S. Lincoln, Colleen Lane, and Hillard Court Road Projects
 6. Beecher Trails Second Addition (Phase 3)
 7. Other Engineering or Development Updates
8. Mayoral Report
0. Trustee Reports
 1. Building Report
 2. Water and Sewer Report
 3. Police Report
 4. Streets Reports
 5. Parks, Community Center and Food Pantry Report
 6. Finance and Services Report
1. Discussion
 1. Other
2. Public Comment
3. Motion to Approve Items Contained within the Consent Agenda
4. Motion to Approve Consent Agenda
 1. Ordinances (15)
 - a. Ordinance 2022-____ Approving IT Systems Administrator Job Descriptions within the Village of Downs
 - b. Ordinance 2022-____ Authorizing and Approving Membership in the Illinois Rural Water Association (IRWA) from July 2022 - June 2023
 - c. Ordinance 2022-____ Approving Amended Wages for Elected Officials in the Village of Downs
 - d. Ordinance 2022-____ Approving Amended Village of Downs Credit Card Use Policy
 2. Motions
 - a. Motion to Approve the August 11, 2022 Village Board of Trustees Special Meeting Minutes
 - b. Motion to Approve the August 11, 2022 Village Board of Trustees Executive Meeting Minutes

- c. Motion to Hire Jamie Lacey as a Part-Time Police Officer in the Village of Downs Subject to Background Checks and One Year Probation Period
 - d. Motion to Change Employment Status of Michelle Tocco to Full-Time and Hire as IT Jr Systems Administrator at \$16 /hr for the Village of Downs Reporting to Village President Starting 2022-09-01 with Full Eligibility of Benefits per the Village Handbook
 - 3. Resolutions (R29)
 - a. Resolution 2022-R__ Authorizing and Approving Agreement Between Tazwood Community Services, Inc and the Village of Downs
 - b. Resolution 2022-R__ Authorizing and Approving Agreement Between Illinois Rural Water Association (IRWA) and the Village of Downs for Utility Mapping Services
 - c. Resolution 2022-R__ Authorizing and Approving Agreement Between PACE Analytical Services and the Village of Downs for Water Testing Laboratory Services
 - d. Resolution 2022-R__ Authorizing and Approving Bid to Purchase Sewer Lift Station from _____
- 5. New Business
 - 1. Motions
 - 2. Ordinances
 - 3. Resolutions
- 6. Old Business
 - 1. Motions
 - a. Motion to Reconvene the Village of Downs Regular Board of Trustees Meeting on _____ @ 7 pm at the Village Hall
 - 2. Resolutions
 - a. Resolution 2022-R__ Accepting the Offer of Irrevocable Dedication from Corn Belt Energy Corporation to the Village of Downs for Acceptance of the Completed Storm Water Management Improvements and Maintenance Agreement
 - 3. Ordinances
 - a. Ordinance 2022-__ Approving and Adopting Amendments to Chapter 8 - Traffic, Streets and Parking of the Village of Downs Municipal Code
 - b. Ordinance 2022-__ Approving and Adopting Amendments to Chapter 11 - Building of the Village of Downs Municipal Code
- 7. Motion to Approve Payment of Bills
- 8. Motion to Enter Executive Session for Litigation and Contract Negotiations
- 9. Action on Executive Session Items
- 10. Other Business
- 11. Motion to Adjourn at _____ pm