



Village of Downs

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Village President, Village Board and Clerk

Interim Village President	♦	Public Safety / President Pro Tem	♦	Public Works	♦	Building / Services / FOIA Officer	♦	Streets	♦	Finance	♦	Parks/Youth Center/Food Pantry	♦	Clerk
Maureen Roach	♦	Maureen Roach	♦	Toby Twyford	♦	Diana Reynolds	♦	Brian Warfel	♦	Sarah Gassaway	♦	Stephanie Adkisson	♦	Rachel Eagles

Events Committee Special Meeting

June 10th, 2025

6:00 pm @ Village Hall

1. Call to Order 6:15 pm
2. Roll Call
 - a. Jill Kasprzak, Erik Rasmussen, Stephanie Adkisson, Julie James, Mike James, Cali Whiteside, Randy Wert – Present
 - b. Jessica Miskulin, Cyndi Miller and Steve Miller – Absent
 - c. Quorum declared to do business
3. Pledge of Allegiance
4. Discussion
 - a. Car Show Wrap-up
 - a. Feel it went well
 - b. Numbers were down because of threat of weather
 - c. CIA provided the food for the event
 - i. Different menu from HH
 - ii. Trying to make it more of a separate and traditional
 - b. Clean-up Day Wrap-up
 - a. Close to \$200 donation and tire drop-off
 - b. Filled both trash
 - c. 1.5 recycle – didn't grab the Village pile and township
 - d. Talked about moving the date or coordinating with the garage sales
 - e. Possibly making it an event again under the Village
 - c. FY2026 Budget
 - a. Discussed FY2025 budget and new budgets
 - b. Overall budget was \$91.23 over Revenue
 - d. Freedom Run Planning
 - a. Discussed the FR event moving forward under the Village events
 - e. 4th of July Planning
 - a. Grand Marshal
 - i. Committee reviewed the nominations: 5 submissions
 - ii. Decided on Ruth Hood as the unanimous choice
 - b. Parade Route should be ok to still
 - c. CIA

Other Positions and Committee Chairs

Police Chief
Josh Dingler

Public Works Supervisor
Jill Kasprzak

Treasurer/Budget Officer/TIF Administrator
Julie Bakewell

Zoning Enforcement
Lyndall Cuba

Zoning Board Chairperson
Eric Thompson

- i. Sponsored
 - 1. Band (\$1200)
 - 2. Inflatables
 - 3. Dunk Tank (Mike James, Josh (if help), Cliff White, Bert Clark, Jen Jepson?)
 - ii. Wrist band for \$5 for entire day for the inflatables
 - d. Night band is "Star Lizard" – Jeff Walker
 - e. Donating money from the raffle to the Fireworks
 - f. Joe Wood – maybe during day – still in progress
 - g. Vendors
 - i. haven't received agreements (5 supposed to be there)
 - ii. Wants to solicit from the Farmer's Market
 - h. Beer garden
 - i. Stephanie is meeting with John
 - i. Looking to see if we can get volunteers to man a signup booth during the 4th for volunteers
 - j. EMTs are parking the ambulance at the park
 - k. Has older volunteers for bounce house, etc.
 - l. Money collectors are Riley and others
 - m. Volleyball Tournament – Garack is doing it again
 - n. Parade lineup – Misch
 - o. Food Vendors: Engine One, Butcher's Block Burger Stop, Snow Biz, wants ice cream person – Viking Brew can't do it.
 - p. Legion interested in doing food next year
 - q. Face painter and balloons - \$400
 - r. Needs walkie talkie's
 - s. No response from corp sponsors
 - f. Haunted House Planning
 - a. May need move yard stuff for work to be done on the well pit
 - g. Cookies with Santa Planning
 - a. Nothing at this time
 - h. Other
5. New Business
- a. Motion to Approve March 19, 2025 Meeting Minutes (Stephanie / Cali 7-0)
 - b. Motion to Approve Ruth Hood as the 4th of July Parade Grand Marshal Recommendation to the Village Board of Trustees (Julie / Randy 7-0)
 - c. Motion to Approve Additional 2025 Budgetted Expenses for Freedom Run and 4th of July (Stephanie / Jill 7-0)
6. Old Business
7. Motion to Adjourn at 8:09 pm (Randy / Cali 7-0)