



## DEMOLITION PERMIT GENERAL INFORMATION

### INSURANCE

- Requirement. Before any permit required by this Article is issued granting authority to demolish a building or structure, the person engaged in the work of demolishing the same shall file with the Building Trustee of the Village of Downs a certificate of liability insurance with the Village of Downs as a named insured showing coverage is not less than the following amounts:
  - Bodily Injury: Each Occurrence \$500,000 Each Person \$500,000
  - Property Damage: Each Occurrence \$100,000 Aggregate \$100,000

Where any structure to be demolished exceeds three stories in height, the Building Trustee may, in his discretion, require additional insurance in an amount not to exceed double the amounts shown herein.

- Waiver. The foregoing insurance requirement may be waived at the discretion of the Building Trustee where:
  1. the estimated cost of demolition of a structure, including removal of the debris and clearing the site, is less than Five Hundred Dollars (\$500.00);
  2. no extra hazardous conditions exist; and
  3. the demolition permit is being sought by the owner of the structure

### BONDING

1. Requirement. Before any permit required by this Article is issued granting authority to demolish a building or structure, the demolition contractor or the owner of the property shall file with the village Building Trustee a copy of a performance bond or an irrevocable letter of credit naming the Village of Downs as obligee, guaranteeing faithful and timely performance of the terms and conditions of the permit, as well as compliance with all applicable federal, state and local laws and providing for the paying of the amount of said bond or irrevocable letter of credit to the Village of Downs in the event the demolition is not completed within the time specified in the demolition permit, or any extension of said permit allowed by the Building Trustee. Such bond or irrevocable letter of credit shall be in an amount of not less than 100% of the amount of the demolition contract.
2. Permit. No permit shall be issued for any demolition work until such bond or irrevocable letter of credit is filed. Upon the filing of such bond or irrevocable letter of credit and certificate of insurance, the person engaged in the work of demolition of such buildings and other structures shall obtain permits for such demolition operations as are authorized under the bond or irrevocable letter of credit. In case of an accident or casualty in the progress of any demolition operations carried on under any permit issued or the happening of any circumstances which might, in the opinion of the Building Trustee,

render such bond or irrevocable letter of credit inadequate, the Building Trustee may in his discretion require such additional bond or irrevocable letter of credit as he may deem necessary to fully insure satisfactory completion of the project before he allows the work to proceed or before any additional permits are issued by him.

3. Waiver. The foregoing requirement of bond may be waived at the discretion of the Building Trustee where:
  - (a) the estimated cost of demolition of a structure, including removal of the debris and clearing the site, is less than Twenty Five Thousand Dollars (\$25,000.00);
  - (b) no extra hazardous conditions exist; and
  - (c) the demolition permit is being sought by the owner of the structure.
4. Certified or cashier's check. In lieu of the a bond or irrevocable letter of credit required under this section, a certified or cashier's check in the amount of the required bond or irrevocable letter of credit payable to the Village of Downs may be deposited with the Village at the time of application for the demolition permit. Such amount of said check as is not required for satisfactory completion of the project will be refunded to the applicant upon completion.
5. Demolition Fee Schedule  
A permit shall be issued only after clearance from the utility companies has been obtained. The fee is based off of the Demolition Fee Schedule found on the Building Permit Fee Schedule found on the forms page at [www.VillageofDowns.org](http://www.VillageofDowns.org)



LOCATION ID:  
\_\_\_\_\_

DEMOLITION PERMIT NUMBER  
\_\_\_\_\_

DEMOLITION APPLICATION/CHECK LIST FOR THE VILLAGE OF DOWNS

Property Owner & Phone Number: \_\_\_\_\_

Site Address: \_\_\_\_\_

Contractor/Address/Phone/Email: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Description of Building/Structure: \_\_\_\_\_

Are there any accessory structures on the lot? \_\_\_\_\_

**TOTAL COST OF PROJECT:** \_\_\_\_\_

EPA 10 Day Notification (Yes/No) When was this done? \_\_\_\_\_

Is the structure residential or commercial? \_\_\_\_\_

**WATER METER MUST BE RETURNED TO THE WATER DEPARTMENT IF IT WILL NO LONGER BE NEEDED. COORDINATE WITH VILLAGE EMPLOYEE.**

If the water service is not to be reused the water services must be disconnected at the water main.

Demolition permits will not be approved for properties with delinquent water bills.

**UTILITIES**

Owner of Agent must obtain a release from the utility companies.

Ameren \_\_\_\_\_

NiCor \_\_\_\_\_

Village water \_\_\_\_\_

Barricades needed? (Contractor to provide) If yes, provide site plan and locations of barricades.  
Asbestos analysis? Yes No Is Asbestos present? Yes No Dust Control Method \_\_\_\_\_

( ) PERMIT GRANTED ( ) PERMIT DENIED BUILDING OFFICIAL \_\_\_\_\_ DATE \_\_\_\_\_