



Village of Downs

211 S. Seminary, PO Box 18

Downs, IL 61736-0018

Voice: 309-378-3221

Email: Info@VillageOfDowns.org

Website: www.VillageOfDowns.org

Service ID # _____

Right-of-Way Permit Application

This completed application must be submitted and approved and a permit provided by the Village of Downs prior to construction or repair of any structure, object, item or excavation work in the Village of Downs Rights-of-Way. If a determination is made that answers on this form are untrue, incomplete or deceptive, the permit may be denied and fines may be imposed.

Site Address:		Anticipated Start Date	
Subdivision/Lot#		Anticipated Completion Date	
Scope of Work		Check each type of work that may apply: Public Utility Installation <input type="checkbox"/> Property Owner Installation <input type="checkbox"/> Street Blockage/Ditch Work <input type="checkbox"/> Check One: New Construction <input type="checkbox"/> Existing Improvements <input type="checkbox"/>	

	Name	Address	Phone	Email
Owner (of property)				
Contractor (if applicable)				
Engineer (if applicable)				

Applicant Information:

Name: _____
Printed Name

Signature: _____

Address: _____
Street Address

City, State, Zip

Date of Request: ___/___/20__

Phone #: () _____ - _____

Email: _____

Cell #: () _____ - _____

Public Works Supervisor Signature: _____ **Date:** _____

Village President Signature: _____ **Date:** _____

Circle Y or N

1. Are there any structures or objects being installed or repaired that may create an obstruction or safety hazard which may include, but is not limited to, chemicals, permanent or portable buildings, signs, lights, displays, fences, walls, trees, bark mulch piles, dirt piles or large plants? If “yes”, please describe the structure or object. Y or N

2. Will there be any construction, excavation, clearing or dredging for installation of drainage or underground utilities? If “yes” what type of action will be taken? Y or N

3. Is there a need to temporarily use or block any street or other public way? If “yes”, please describe the reason for such action and the anticipated dates and times for such action? Y or N

4. Will there be a need for any tree or brush clearing, ditch or culvert work, or interference with other utilities during the work? If “yes”, please describe. Y or N

5. Are you requesting that any ditches be filled in during the course of such work? If “yes”, you will be required to have detailed engineering work performed and submitted with this application that demonstrates that proper installations will be installed to address the drainage on the requested property and adjacent properties will not be affected. Y or N

6. Each applicant is required to keep the information provided herein updated throughout the entire project. Failure to do so could result in a revocation of this permit. **Initial Here**

UTILITY COMPANIES MUST ALSO COMPLETE THIS SECTION

Initial Below

7. I am providing a written control plan, if necessary, demonstrating the protective measures and devices that will be employed consistent with the Illinois Manual on Uniform Traffic Control Devices, to prevent injury or damage to persons or property and to minimize disruptions to efficient pedestrian and vehicular traffic. _____

8. I am providing an emergency contingency plan which shall specify the nature of potential emergencies, including, without limitation, construction and hazardous materials emergencies, and the intended response by the applicant. The intended response shall include notification to the Village and shall promote protection of the safety and convenience of the public. Compliance with ICC regulations for emergency contingency plans constitutes compliance with this Section unless the Village finds that additional information or assurances are needed. _____

9. I am providing drawings, plans and specifications showing the work proposed, including the certification of an engineer that such drawings, plans, and specifications comply with applicable codes, rules, and regulations. _____

10. I am providing evidence of insurance as required. _____

11. I am providing evidence of posting of security fund as required. _____
12. New Electric, Communications, Telecommunications, Cable, Video Service, or Natural Gas Installations: If the work to be performed is for the installation of a new electric power, communications, telecommunications, cable television service, video service or natural gas distribution system, evidence that any "Certificate of Public Convenience and Necessity" or other regulatory authorization that the applicant is required by law to obtain, or that the applicant has elect to obtain, has been issued by the ICC or other jurisdictional authority. _____
13. Natural Gas: State the proposed pipe size, design, construction class, and operating pressures. _____
14. Water Lines: Have all requirements of the Illinois Environmental Protection Agency, Division of Public Water Supplies, have been satisfied? Y or N
15. Sewer Lines: Have all land and water pollution requirements of the Illinois Environmental Protection Agency, division of Water Pollution Control and the Metropolitan Water Reclamation District or other local or state entities with jurisdiction been satisfied? Y or N
16. Petroleum Product Pipelines: State the type or types of petroleum products, pipe size, maximum working pressure, and the design standard to be followed. _____

ACKNOWLEDGEMENT

I (We), the undersigned, hereby certify that I (We) have read and fully understand the Village of Downs Right-of-Way Regulation Ordinance and all other relevant ordinances of the Village and will abide by the requirements of said Ordinances. I (We) further hereby state that the information contained herein is true and accurate based on current knowledge and belief that I (we) hereby affirm that I (we) will update any information contained herein if appropriate. I (We) understand that while a permit may be issued pursuant to the application and information contained herein, that the Village in no way guarantees, insures against, or indemnifies me (us) for the work performed or any liabilities related thereto that I (we) may have caused. If the work performed pursuant to the information contained herein, if inspected, are found to be in violation of the Right-of-Way Regulation Ordinance or any other relevant ordinance, I (We) understand that I (We) shall be given thirty (30) days, unless an emergency requires otherwise, within which to address the improvements to meet the requirements of the Ordinances. I (We) understand that if I (We) fail to address the improvements to put at acceptable standards that I (We) shall reimburse the Village of Downs for all costs incurred to remediate or address the issue to proper standards including, but not limited to, reasonable attorney's fees and costs of suit to collect said costs.

Signature(s) of Applicant(s): _____
