



Employment Application

Applicant Information

Full Name: _____ Date: _____
First Last M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

Do you have previous sewing or quilting experience? YES NO
☐ ☐

Availability

Date Available to start: _____ Desired Salary: \$ _____

What is the minimum number of hours you would like to work a week? _____ What is the maximum number of hours you would be willing to work a week? _____

Indicate when you are available to be scheduled. The shop hours have been written in for your reference. The end of the shift is typically a half hour after the shop closes.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<i>Shop Hours</i>	10 am – 5:30 pm	10 am – 5:30 pm	10 am – 5:30 pm	10 am – 5:30 pm	10 am – 5:30 pm	10 am – 4 pm
<i>From:</i>						
<i>To:</i>						

Previous Employment

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES ☐ NO ☐

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES ☐ NO ☐

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES ☐ NO ☐

References

Please list three professional references.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: _____ Date: _____