

**Perry/Willard Wastewater Treatment
Facility Board Meeting
975 West 1000 North
Willard, Utah 84340
April 11, 2012
5:00 PM**

Members Present: Steven Pettingill, Rod Mund, Jay Aguilar, Paul Nelson, Bruce Howard

Others Present: Jeff Hollingsworth, Tyson Knudsen, Sunrise Engineering; Shanna Johnson, Minutes Clerk; Commissioner Ryan Tingey

Welcome and Call to Order

Chairman Pettingill welcomed and called to order the Perry/Willard Wastewater meeting.

Approval of the March 14, 2012 Minutes

MOTION: Jay Aguilar moved to approve the March 14, 2012 Minutes. Rod Mund seconded the motion. All in favor.

Approval of the Agenda

MOTION: Rod Mund moved to approve the agenda with addition of a report from Bruce Howard regarding the Spur Meeting. Jay Aguilar seconded the motion.

Bruce Howard stated he attended the Spur Meeting and delivered a message from Commissioner Tingey he told them to quit wasting the tax payer's money and do something else. Bruce Howard stated the Spur board members felt the spur will dry up and close off. Bruce stated $\frac{3}{4}$ of the time the spur was closed. Commissioner Tingey stated he got a phone call from Leland Myers he said the study has overstepped the parameters of what it was intended, and wanted to know why the study was being continued. Bruce said he had a discussion with them and told them that the Perry/Willard plant was an excuse to do more studies. Commissioner Tingey stated according to Leland they have stopped studying the spur and are studying the south end and the spread of phragmites at the Harold's Crane Duck Club.

Public Comments (if any)

None

Lead Operator Items

1. DMR report for March has been sent
2. There were no out of compliance items to report for March
3. Vactor truck did not go out in March
4. Storm water plan options being looked over by Duncan Perry City, Sunrise Engineer \$1,000

MOTION: Rod Mund moved to approve Sunrise Engineering to do the storm water plan for \$1,000. Paul Nelson seconded the motion. All in favor.

Bruce stated that the storm water plan was part of the original contract with Sunrise Engineering; it was his understanding that it was part of the deal.

5. Processed 79 tons of sludge for March
6. Drain was cleared and is working in Alum building by AAA
7. Generator was tested for March
8. Installed North Wet Well Mixer
9. Digester vault still taking on water up to one foot and more before pump kicks on
10. Contacted Infinity Electric on Decant vault float not operating they have contacted ICTEC several times (The float sensor is underwater all the time).
11. GSA completed Alum building float
12. Polymer injection problems may be from Polymer, contacted supplier Polydyne
13. Effluent flow meter in-operable and is 70% off compared to influent meter as of today
14. Ordered another shipment of polymer because of lag time of first shipment.

Construction progress updates by Tyson Knudsen with Sunrise

Tyson stated they opened the bids at Willard City for the south out fall. There were 8 bidders. There were 3 bids that were below the engineers estimates. The low bids were \$266,000, \$285,000, and \$292,000; with the low bid being Allied Construction out of Corinne. They had 2 pages of project experience and references. Tyson stated Sunrise has worked with them before. Tyson stated the Arnell Well's easement needs to be finished up. He stated there is 46 days left to make an award or the bids become null and void. Tyson stated for the board make a recommendation of ownership when authorized by the state to make the awards to Allied Construction contingent on the states approval.

MOTION: Rod Mund moved to award the contract to Allied Construction contingent on approval from the state. Jay Aguilar seconded the motion. All in favor.

Tyson said he talked to Ed McCauley the 3 contingencies, easements, right of ways, and legal concerns; second, UPS Permit and third, Army Corp. He stated we do have a permit and an extension memo from the Army Corp. We began bidding prior to the cutoff date. He stated we have until March 13, 2013 to be finished. Allied Construction will prepare a construction schedule. He stated Spindler's still have 4 remaining items; Mixer repair, communication between ops and admin building, device net cabling, and final digester programming. On March 28th the digester was installed and is working properly. The fiber optic has no electrical issues. ICTech and Infinity believe there is software updates and made a recommendation to turn off automatic updates.

Items to be purchased

Polymer

Board Member Items

None

Review 2013 Proposed Budget

Shanna added 3% with the exception of 11% for benefits. Shanna said the budget is \$41,800 (16%) better than the original budget plan. The budget with State reimbursable line items removed the operations budget is \$261,852 and has spent \$134,230 if the phosphorous expenses were removed that would leave \$127,622 unexpended. She asked that the board look over the budget and get back with her on what their thoughts are on the budget. This budget has to be presented to the Council at the first meeting in May. Steve and Jeff will go over the budget together. She told the Board that performance evaluations are due by April 15th for Jeff.

Review Engineer Contract

None

Sign Payment Approval

Board members signed payment approval.

Discussion

None

Action Taken

MOTION: Jay Aguilar moved to close regular meeting and open the closed session. Bruce Howard seconded the motion. All in favor.

Closed Session

Closed session regarding litigation.

MOTION: Bruce Howard moved to close the closed session and open regular meeting. Jay Aguilar seconded the motion. All in favor.

MOTION: Paul Nelson moved to recommend to the cities that if Arnell Wells sign the MOU, and signs the easements then the cities pay Arnell Wells \$2,000 to move the dirt. Bruce Howard seconded the motion. Jay Aguilar, Paul Nelson, Bruce Howard, and Steven Pettingill in favor. Rod Mund opposed. Everyone was doing this under protest.

Items for Next Agenda

Call Outs

Adjournment

MOTION: Jay Aguilar moved to adjourn. Paul Nelson seconded the motion. All in favor.