ITEM 1: INTRODUCTIONS
Kathy Anderson introduced Utah Division of Homeland Security State Training Officer Ted Woolley. She explained that Mr. Woolley has worked for the Utah Division of Homeland Security for the past 7 years and worked for the Utah State Division of Parks and Recreation for 23 years prior to working for Homeland Security.

ITEM 2: ICS – 402: ICS OVERVIEW FOR EXECUTIVES/SENIOR OFFICIALS
Ted Woolley covered the following objectives:

- Describe the Incident Command System (ICS).
- Describe the various ways ICS can be applied.
- Define the role of an Executive/Senior Official relative to the ICS.
- Describe the major responsibilities of an Executive/Senior Official as related to an incident.
- Demonstrate basic familiarity with ICS terminology.
- Describe the basic organization of ICS and know the functional responsibilities of the Command and General Staffs.
- Describe issues that influence incident complexity and the tools available to analyze complexity.
- Describe the differences between on-incident ICS organizations and activities accomplished by Emergency Operations Centers (EOCs), Area Commands, and multiagency coordination (MAC) systems.
- Explain the administrative, logistical, financial, and reporting implications of large incident operations.
- Describe the source of information regarding the incident and how to access them.
Describe types of agency(ies) policies and guidelines that influence management of incident or event activities.

The training adjourned at 7:00 PM.

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Susan Obray, City Recorder     Jerry Nelson, Mayor

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Shanna Johnson, Chief Deputy Recorder