

D. APPOINT A 5-MEMBER ROAD AND TRANSPORTATION COMMITTEE (CONSISTING OF 1 COUNCIL MEMBER, 1 PLANNING COMMISSION MEMBER, 1 CITY STAFF MEMBER, 1 EXPERT, AND 1 OTHER RESIDENT OF THE CITY)

Duncan Murray said Council Member Walker asked him to report on the status of the Transportation Committee. He said Council Member Walker has the following people lined up:

- Council Member – Bill Walker
- Planning Commissioner – Dave Walker
- City Staff Member – Paul Nelson
- Expert – Greg Hansen
- Resident – Jay Newman (has not yet committed, but is thinking about it)

Duncan said Council Member Walker would rather not have this be a full fledged committee-requiring minutes, and would like to be the Transportation person with this group acting as volunteer assistants.

ITEM 3: PUBLIC COMMENTS AND PUBLIC HEARINGS

A. PUBLIC COMMENTS

Leah Brightenburg: Mrs. Brightenburg expressed concerns about shooting that is taking place in the fenced area by Geneva Rock and the new Perry City Trailhead Park. She said there are people who walk and run along the canal road and the shooting endangers them. She asked what the rules are in reference to shooting in the city. Mayor Nelson said that shooting cannot take place within 300 feet of a home and they should not be shooting in the area. He said he would have the police start monitoring the area. Officer Scott Hancey asked if they should first give a warning before citing the individuals. Mayor Nelson said yes.

Duncan Murray: Mr. Murray said Shirlene Peck is requesting an escrow release on Canyon Gate V. He said staff is not releasing this because on February 24th the Council voted that a building permit would be required for an escrow release. He said Shirlene believes she has no later than one year to move the building and that she is entitled to the escrow release. He requested the Council give him and city staff clarification on whether or not they can release escrow. Mayor Nelson said he would address in his report, later in the meeting.

B. NOTICE OF PUBLIC HEARINGS (FOR FY2011-2012 BUDGET AND AMENDING FY2010-2011 BUDGET) AT 7:10 PM ON THURS, JUNE 9, 2011

Mayor Nelson announced the upcoming Public Hearing.

ITEM 4: FINANCIAL APPEAL

A. APPEAL BY MRS. GONZALES REGARDING AN OVERAGE FOR CULINARY WATER

Duncan Murray advised that the issue had been resolved and no longer required action from the Council.

ITEM 5: LAND USE ISSUES

A. DISCUSSION REGARDING MAY 5, 2011 PLANNING COMMISSION MEETING

No discussion or comments.

B. FINAL APPROVAL – AMENDED WOODLAND SUBDIVISION (3600 SOUTH 1200 WEST), INCLUDING ADDING LOT 2 FOR AN EXISTING HOUSE AND SEPARATING IT FROM A REMAINING PARCEL (PARCEL NOS. 02-038-0057 AND 02-038-0058)

The Mayor and Council reviewed the plans. Mayor Nelson said the Planning Commission approved the plan. Duncan Murray said the only thing out of the ordinary is that there is no public utility easement in front due to the narrow roads. He said if needed the easement would have to be purchased at a later date.

Jeannine Jensen, owner of the subdivision, asked if a utility company could place an easement and take 10 feet of her yard in the future. Mayor Nelson said they could not do this without her approval, and they would have to pay for the easement.

MOTION: Council Member Cronin made a motion to approve the Amended Woodland Subdivision including adding lot 2 for and existing house and separating it from the remaining parcel. Council Member Peterson seconded the motion

ROLL CALL: Council Member Peterson, Yes Council Member Malan, Yes
 Council Member Cronin, Yes
Motion Approved. 3 Yes, 0 No.

ITEM 6: FINANCIAL, PUBLIC UTILITY, AND TECHNOLOGY ISSUES

A. APPROVAL OF WARRANTS

MOTION: Council Member Malan made a motion to approve the warrants. Council Member Peterson seconded the motion.

ROLL CALL: Council Member Peterson, Yes Council Member Malan, Yes
 Council Member Cronin, Yes
Motion Approved. 3 Yes, 0 No.

B. MONTHLY FINANCIAL REPORT

Shanna Johnson gave a financial report for April. She advised in April the city was 83% through the year. She reviewed collected revenues stating the General Fund has collected 75%, the Utility Fund has collected 87%, the Sewer Fund has collected 75% and 43.97% of non-operating revenues have been received. Shanna advised a budget amendment is planned for the General Fund to address the revenue shortfall. Shanna reviewed expenses advising the 70% of the General Fund budget has been spent, 65% of the Utility Fund budget has been spent, and 57% of the Sewer Fund budget has been spent. Shanna reported sales tax revenue was up in May. She said the city received \$62,150.72, which is an 8% increase. Shanna stated the sales have been up for the last three months.

REPORTS AND/OR ACTION REGARDING THE WASTEWATER FACILITY, INCLUDING APPROVAL OF RESEEDING OPTIONS FOR WESTERN TWO ACRES OF TREATMENT FACILITY

Approx. 7:34pm

Mayor Nelson said Wastewater Treatment Board Chairman Steve Pettingill is still working on the reseeded options; this has been delayed by the high amount of rain we have received.

Mayor Nelson presented a change order for electrical at the Vactor Truck Building. Council Member Peterson said it is also asking for a two-week extension on the contract. Shanna advised this change order will increase the contract by \$13,576.00 to be split between the two cities. Council Member Malan said this does not include heating in the building, and asked if there would be another change order in the future for heating. Mayor Nelson said if this is the case, the City can contract this out and does not need to run this through Spindler construction. Council Member Cronin asked about the \$6,200 being charged by Sunrise Engineering for project management and oversight, she said this should be included in the not to exceed amount of \$62,000. Mayor Nelson recommended postponing action until the council can speak to Sunrise Engineering later in the meeting.

Approx. 8:15pm

Mayor Nelson asked Tyson Knudsen to answer questions the council had on the change order and Vactor Truck Building. Tyson advised the \$13,576.00 for electrical work was up for approval tonight. Council Member Cronin asked why they are charging an additional \$6,200 for project management when the

ROLL CALL: Council Member Peterson, Yes
Council Member Cronin, Yes
Motion Approved. 3 Yes, 0 No.

Council Member Malan, Yes

ITEM 7: PERSONNEL ISSUE

A. REPORT REGARDING RESULTS OF EMPLOYEE SATISFACTION SURVEY

Shanna advised the survey results were in the Council packets, she said the survey was conducted through survey monkey and asked if the Mayor or Council had any questions in reference to the data. Council Member Cronin thought it was interesting that jury duty pay was listed higher than the 457 plan on the ranking of importance. Council Member Cronin asked what the employees would like to change. Shanna advised it does not list what they want changed just what they are happy or unhappy with. She said it us to the Mayor and Council to review and see what they would like to change in the organization in order to address the issues. She said it is something that should be conducted each year and the goal is to improve each year. Shanna recommended a response some kind, whether it is a meeting or a letter. Mayor Nelson said he was not sure who represented organizational management and asked if this is the Council or someone else. Shanna advised there was a section for supervisor so this is anyone higher than the supervisor level and would include the Mayor and Council. Mayor Nelson said the employees indicated that management does not understand the problems they face on a daily basis. He felt this was something that would fall on a more immediate supervisor level. He asked if they employees would like the Mayor and Council to be more hands on. Shanna said she felt that is what they are looking for. She explained that they would like some kind of reporting or communication with the Council so that they understand what the employees work with on a daily basis. Mayor Nelson said he felt that if the employee had a concern they should contact their Council Member. Council Member Peterson said he felt that the council could do a better job in communicating with the departments that they are over. He recommended attending meetings occasionally with the departments. Duncan Murray said most departments have a weekly meeting that the council members could attend occasionally. Mayor Nelson cautioned that if the council begins meeting with the employees that they do not let the relationships built interfere with decisions necessary. Council Member Peterson said he did not feel this would be a problem. Shanna advised that in the organizational management area of the survey there were four things that the employees found positive. She said that this is just constructive feedback such as you would find in performance review and it is not all negative. Mayor Nelson said he thought this was a great tool the provoked great conversation and would like to see some additional surveys be sent out to gather more information on some of the topics, including the work week. He said the State is going back to a five-day workweek and he would like to gather the information from employees on this. Council Member Cronin said one negative in the survey was on how raises were determined. She asked if raises are merit based. Shanna said all increases are merit based, she said the increases are budget based and that could be what the employees are unhappy with. Shanna said more information made need to be gathered on this topic. Council Member Malan requested some follow up surveys and a work session to review the outcomes of these surveys.

ITEM 8: PUBLIC SAFETY ISSUES

A. ORDINANCE 11-T AMENDING PMC CHAPTER 99.63 (USE OF ADVANCED TASER)

This item was postponed until the next meeting.

B. REPORT REGARDING JUSTICE COURT OPTIONS

Duncan Murray reported that Perry City is negotiating with Willard City in regards to moving to the Willard Justice Court. He said He and Interim Chief Weese have been attending meetings with Willard City staff. He said the focus now is on the Chorus software and its reporting capabilities. They are researching to see if they can get reporting that breaks down the fees. He said if the Justice Court is moved to Willard City it could generate more revenue for Perry City.

the parade and the floats. He expressed concerns about the T-Shirts. He said Council Member Walker has requested his assistance, but has not ever gotten with him. He said he is worrying a little bit about time.

G. MAYOR NELSON: Mayor Nelson stated Shirlene Peck has requested money be released from escrow for work that has completed in her subdivision Canyon Gate IV and V. She had a potential buyer at the time the work was completed, but that sale fell through. He said the Council asked her to move her building within a year or to submit a building permit. He said she is willing to pay for a building permit, but her new plans are not complete and she is not sure what to pay. Mayor Nelson said she will pay whatever Codey requests based on an estimate. He asked the Council if they would like to allow the release of the escrow if she pays an estimated amount for her building permit. Council Member Peterson said he would be willing if she was a little more cooperative and easy to work with. Council Member Cronin asked if the pending businesses for the area are retail businesses. Mayor Nelson said Shirlene would not release this information. Duncan Murray said the City could notify her and let her know that if the businesses are not retail they can be denied approval for business in the area. The Council was fine with the release of escrow.

H. ITEMS FOR NEXT CITY NEWSLETTER:

- None.

I. DISCUSSION REGARDING “ANNUAL AWARDS”

Mayor Nelson said award suggestions will be due by the next city council meeting.

Mayor Nelson asked to go to Executive session to discuss fitness and character of an individual and pending and potential litigation.

MOTION: Council Member Cronin made a motion to close the regular meeting and go to Executive Session regarding the fitness and character of a person and pending litigation. Council Member Peterson seconded the motion.

ROLL CALL: Council Member Peterson, Yes Council Member Malan, Yes
 Council Member Cronin, Yes
Motion Approved. 3 Yes, 0 No.

Regular Meeting closed at approximately 9:23pm.

MOTION: Council Member Cronin made a motion to close Executive Session and resume the regular meeting. Council Member Malan seconded the motion.

ROLL CALL: Council Member Peterson, Yes Council Member Malan, Yes
 Council Member Cronin, Yes
Motion Approved. 3 Yes, 0 No.

Regular Meeting resumed at approximately 9:53pm.

ITEM 12: UPCOMING MEETINGS AND ADJOURNMENT (NEXT REGULAR MEETING ON May 26, 2011)

A. MOTION TO ADJOURN

MOTION: Council Member Malan made a motion to adjourn. Council Member Peterson seconded the motion.

ROLL CALL: Council Member Peterson, Yes Council Member Malan, Yes
 Council Member Cronin, Yes
Motion Approved. 3 Yes, 0 No.

The meeting adjourned at 10:00 PM.

Susan Obrey, City Recorder

Jerry Nelson, Mayor

Shanna Johnson, Chief Deputy Recorder