Perry /Willard Wastewater Board Meeting
Tuesday, January 13, 2010
Willard City Offices
4:00 PM

Board Members Present: Steven Pettingill, Perry City; Rod Mund, Willard City; Jay Aguilar, Willard City; Paul Nelson, Perry City; Tyson Knudson, Sunrise Engineering; Bruce Howard, Perry City, Mark O’Barr; Sunrise Engineering.

Others Present: Susan Obray, Perry City; Mayor Ryan Tingey, Willard

Meeting was called to order and members welcomed by Chairman Steven Pettingill.

Paul Nelson motioned to approve the December 29, 2009 minutes. Motion seconded by Rob Mund. All in favor.

Paul Nelson    yes  Steven Pettingill    yes
Jay Aguilar      yes  Rod Mund     yes
Bruce Howard  yes

1. **News Paper Job Posting**
The posting was distributed among the members for review. Tyson incorporated the changes to the posting the board members wanted at the last meeting. Jay asked if the posting indicated the operator must be able to operate independently and know all safety requirements. Steve and Paul talked with Tremonton City’s Wastewater Operator and Public Works Director and they are willing to help with the training of the operator. Perry/Willard Treatment Plant’s Lab will not be state certified in the beginning. The testing will have to be done at another certified location. The state will issue a certificate if the lab is certified. The facility will be certified but not the lab.

MOTION: Jay Aguilar motioned to accept the draft job posting. Motion seconded by Rod Mund. All in favor.

Paul Nelson   yes  Steven Pettingill    yes
Jay Aguilar     yes  Rod Mund     yes
Bruce Howard   yes

Tyson asked if we have an official letter from Weber County or Box Elder County landfill stating we can take our sludge out there. The landfill can reject if for any reason. Paul stated we could use Perry City’s sewer lagoon to dump it. Tyson was asked to get on the Box Elder County Commissioner’s meeting agenda and then attend and present to them our desire to deposit our solid waste in the Box Elder County Landfill and what restrictions and costs would be. Tyson stated the future some additional clarification for the water to go into a recreational use there is additional treatment going to the Great Salt Lake is the easiest thing to do, which is why it was done. What the future is, is to trade off some secondary water use we would return water to Willard Bay and take it from Weber Basin up higher. Perry and Willard will receive some additional water rights and tradeoffs. Sunrise has a small amendment to propose to both councils that would secure the water rights. The plan needs to be incorporated for the future.
2. **City Building Job Posting**

The job postings will be posted at Perry City. There needs to be some times allotted to interview. The tentative date is March for the interviews for the operator job. Paul stated we would advertise for two weeks the applications will be reviewed and categorized. After they are reviewed by the board and are selected there will be a background check done on that applicant. Mayor Tingey asked who the operator reports to? Tyson stated he would report to Paul Nelson on the day to day operations, but he would report the board members. Bruce stated the same questions need to be asked to all applicants. Steve asked if there was any cost to the board. There will some costs that will occur. There needs to be a line item in the budget for the items that are identified with the Wastewater Treatment Plant. A budget will be submitted once a year. Shanna Johnson is the person who will do the budget. There is a $200,000.00 budget and it will go into an account for the operation of the facility. Steve wants an accounting of how many Perry office hours are spent working on the Wastewater Treatment Plant items. Paul stated right now there is no way of determining how much time it will take.

Rod Mund motioned to amend the agenda to move to agenda item 5. Motion seconded by Bruce Howard. All in favor.

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<td>Rod Mund</td>
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<td>Steven Pettingill</td>
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<td>Bruce Howard</td>
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<td>Paul Nelson</td>
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<td>Jay Aguilar</td>
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Mark O’Barr from Sunrise Engineering stated there was a concern about the transfer switch that came with the generator. The switch is 1600 amps. Sunrise Engineer would like to avoid getting the 2500 amp switch because of cost. The switch that is in side can be adjusted from 1600 amps to 2500 amps. The drawings that he received showed a generator with a 2000 amp frame inside, there was no indication on the prints there was a transfer switch in there. The conduit will be put in place now so the asphalt will not have to be torn up later. The costs would be minimal to make the change. $30,000 would be the cost for the kind of transfer switch that is needed, it has delay transitioning. Tyson will notify both City Councils what the decision is on the switch.

3. **Plan of Operation “WWTP” Subject of acceptance of State DWQ Owner Selection Items**

The state is looking to an additional report. There have been no questions or concerns from the State.

Paul & Steve talked to Tremonton Facility Operator and Public Works Director, they indicated that we would need 2 full time people to work at the facility. Rod Mund suggested to have an auditor come and tell how each city is going to share resources.

4. **Laboratory Flooring**

Tyson stated the flooring for the facility will be seamed commercial grade linoleum instead of tile. The board delegated Tyson to choose the color.

The board will meet on January 27th.