

Perry /Willard Wastewater Board Meeting
Tuesday, December 29, 2009
Willard City Offices
4:00 PM

Board Members Present: Steven Pettingill, Perry City; Rod Mund, Willard City; Jay Aguilar, Willard City; Paul Nelson, Perry City; Tyson Knudson, Sunrise Engineering; Bruce Howard, Perry City.

Others Present: Susan Obray

Tyson Knudson suggested to appoint a chairman and or secretary, set up a date and time each month to hold the board meetings. He presented a draft for the approval of the Waste Water Plant Lead Operator. This advertisement will go into the newspapers. There will be a job posting that will be posted at Perry City Offices. The board is in charge of hiring all employees. It will be Perry City's responsibility for all accounting and Human Resources functions. It is the board's responsibility to make sure the operator is trained and certified. Tyson also presented a plan of operation for the board members to review. It has all the requirements needed to run the plant and the plant operator requirements. The board will submit a budget every April 15th to both Perry and Willard councils for approval. Rod Mund asked where the moneys go . Tyson stated Perry City will keep track of 90% of the books. There will be a budget line item for the Treatment Plant . Sunrise will provide the safety protocols and maintenance protocols. The day to day personnel protocols will need to be provided by Perry City. The board establishes the remaining protocols. It was suggested to get the Tremonton's operations protocol manual and use it as a guide. Jay Aguilar explained before the board decided on Steve Pettingill as one of the board members, they talked about hiring an independent person that is already doing this to be the fifth person , they met with the two mayors and agreed to make themselves available. He suggested giving them a copy of the operations plan and protocols and having them look over and give their suggestions. There are some changes that need to be made to the operations plan. The next meeting will be held on January 13, 2010 at 4:00pm at the Willard City Offices.

MOTION: Jay Aguilar moved to appoint Steven Pettingill as the chairman of the Perry/ Willard Sewer Board (for a indefinite period of time) until by-laws or a policy is put into place. Motion seconded by Bruce Howard. All in favor.

Rod Mund	yes	Jay Aguilar	yes	Steven Pettingill	yes
Paul Nelson	yes	Bruce Howard	yes		

One of the girls in the Perry City Offices will take the minutes and post the agendas.

There was discussion among board members on the genset and transfer switch for the Treatment Plant. The three options are:

1. Wheeler to trim the breaker up;
2. Put Original one back in it with no savings; or
3. Leave the switch out and push the problem for 20 years.

There was not final action on this issue.

MOTION: Bruce Howard moved to adjourn the wastewater board meeting. Motion seconded by Jay Aguilar. All in favor.

Rod Mund	yes	Jay Aguilar	yes
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Paul Nelson yes
Bruce Howard yes

Steven Pettingill yes