

**REGULAR SESSION OF THE  
BRIGHAM CITY COUNCIL  
April 19, 2012**

PRESENT:	Dennis Fife Ruth Jensen Brian Rex Mark Thompson Tyler Vincent	Mayor Councilmember Councilmember Councilmember Councilmember
ALSO PRESENT:	Rick Bosworth Jim Buchanan Tyler Pugsley Jared Johnson Jason Ketsdever Kristy Law Bruce Leonard Mike Nelsen Tyler Pugsley Diane Reichard	Human Resource Coordinator Emergency Services Director Public Works Director Community Development Manager Fleet Supervisor Recreation Manager City Administrator Police Lieutenant Public Works Director Treasurer/Deputy City Recorder
EXCUSED:	Mary Kate Christensen Scott Ericson	City Recorder Councilmember

Mayor Fife called the meeting to order. The Reverence Period was given by Mike Phillips.

**Approval of Minutes:** A motion to approve the minutes of the April 5, 2012 Budget Work Session and March 29 and April 5, 2012 Council meetings was made by Councilmember Vincent, seconded by Councilmember Thompson and unanimously approved as distributed.

**MAYOR'S 2012-13 BUDGET PRESENTATION**

**PUBLIC COMMENT**

**CONSENT**

Request to Write-Off Accounts Due to Bankruptcy or Being Sent to Collections

**PUBLIC HEARING**

Resolution Authorizing Transfer of Properties at 79 North 100 East and Approximately 1300 West Forest from Brigham City Corporation to the Brigham City Redevelopment Agency

**SCHEDULED DELEGATION**

Speech Given at the State Capitol

**NEW BUSINESS**

Quarterly Update on the Youth Empowerment Team  
Recommendation to Change Fueling Services for City Vehicles  
Request for Renewal of Submersible Water Ski Course License  
Proclamation Declaring April 26 Arbor Day  
Request to Use Funds from the Senior Center Trust Fund for Seismic Upgrade and Parking Lot  
Discussion on Charges for Use of Patrol Cars to Commute to Work

**OTHER BUSINESS**

**MAYOR'S 2012-13 BUDGET PRESENTATION**

Mayor Fife stated that changes made over the last two years were made to save funds, but at the same time improve performance and services to Brigham City residents. Some of the major factor and concerns that have increased expenses and reduced revenues are:

- Retirement costs increased over \$150,000 this year.
- Increased health insurance costs. A health savings account option was offered to City employees, which should help reduce future increases.

- UTOPIA payment of \$430,000. This payment will continue unless UTOPIA becomes self-sustaining.
- Ambulance revenue has decreased approximately \$200,000. The Council recently approved an increase in rates and how patrons are billed.
- Electrical rate increases continue. Rocky Mountain Power has filed for a 10% increase. Rather than increasing rates, the Mayor's budget includes an increase in the Municipal Energy Tax from 2.25% to 5%.
- Continued reductions in sales tax revenue.

The budget includes the following projects:

- Streets
  - South 1100 West intersection - \$260,000
- Sewer
  - 600 East bridge sewer line - \$25,000
  - Compost facility move - \$125,000-\$204,000 from the Northwest EDA
- Electric
  - SCADA Installation - \$200,000
  - Substation reclosure installation - \$102,000
  - Service Center parking lot - \$15,000
  - Feasibility study for gas generation power plant - \$35,000
  - Critical infrastructure security cameras - \$24,000
  - 450 West SR-13 - \$7,800
- Storm Drain
  - 100 North to 200 South extension - \$200,000
  - 500 West from 500 to 600 South - \$150,000
  - 500 East from 850 to 950 South - \$160,000
- Water
  - 300 West waterline and service replacement - \$263,000
  - Water system telemetry/SCADA - \$100,000
  - Sheri Circle waterline and service replacement - \$82,000
  - Well electric transfer switches - \$40,000
- Senior Center
  - Seismic upgrade/HVAC - \$364,000 (grant for \$250,000)
  - Parking lot - \$69,500
- Cemetery
  - Roadway replacement and renovation - \$80,000
  - Gate renovation - \$35,000
- Finish reserve rooms at EMS - \$15,000
- Water system upgrade and cart paths at the golf course - \$35,000

There are no proposed utility rate increases in the proposed budget. However, he recommended that the power rates be restructured.

Fleet purchases total \$930,280, which would be offset by \$84,394 in residual values. This leaves a reserve of \$660,000. The Recreation Division requested a pool slide. The Mayor felt this should come out of the fleet. If the Council felt this was something they wanted to do, it would affect next year's budget.

The proposed budget includes a 2% merit budget, which is an approximately \$102,000 increase to the General Fund. The CPI for year ending 2011 is 3.2%. There is also money budgeted for market adjustments and career progressions. The Mayor stated City employees have continued to step up during the reduction in force to continue to provide excellent service to residents. The City has great employees, but has fallen behind on their compensation. The Mayor indicated on a flow chart the compa-ratio of City employees. In 2007 the compa-ratio was almost 97%. In 2010 it was down to 92%. In 2011 it was 94%. If employees are not compensated adequately, the City will lose valuable employees.

The Utility Fund balance is currently over \$5M in cash. It is important to maintain this cash balance. There is a 15% utility transfer in the budget. The transfer would need to be increased to 16.2% in order to cover the expenses in the General Fund without a MET increase.

#### **PUBLIC COMMENT**

Todd Jensen – Mr. Jensen asked if the City's retirement plan is a pension plan or a 401K. Mayor Fife replied that the City is part of the Utah Retirement System (URS) and it is a defined pension plan. The employees also have the option of contributing to a 401K Plan. The City matches employees' contribution to their 401K up to 3%. Mr. Jensen asked if the City is considering transferring it to strictly the 401K Plan. The Mayor stated that the retirement plan is run by the State of Utah. He explained the recent changes by the legislature to the retirement plan. Mr. Jensen said employee costs are crippling state and cities. He asked if the City is looking at reducing these costs. Mayor Fife said any changes to the URS would have to come from the legislature. All Utah cities have to be a member of the URS.

Mike Allen – Mr. Allen said UTOPIA seems to be one of the largest expenses for the City. When this was first presented to the citizens, it was supposed to be much more affordable for users. He asked if the City could relook at this to see if it can be more affordable so more people will sign up, which will bring in the income to fund this. Mayor Fife explained that the City recently met with UTOPIA and they have a new plan they are going to bring forward. The City has created a telecommunications utility. In addition, UTOPIA has signed up several new businesses in the community. UTOPIA is looking at a lease program where residents can sign up for a 2-year contract with no commitment. He added that new service providers will be coming into the area. The only way the City can get out of the annual payment is for UTOPIA to get more customers.

#### **CONSENT**

##### **Request to Write-Off Accounts Due to Bankruptcy or Being Sent to Collections**

A list of accounts totaling \$3,666.42 was presented to be removed from the City's billing system due to customers taking out bankruptcy or being sent to collections.

**MOTION:** A motion to authorize the list of accounts to be sent to collections was made by Councilmember Vincent, seconded by Councilmember Rex and unanimously carried.

#### **PUBLIC HEARING**

##### **Resolution Authorizing Transfer of Properties at 79 North 100 East and Approximately 1300 West Forest from Brigham City Corporation to the Brigham City Redevelopment Agency**

A motion to open the public hearing was made by Councilmember Jensen, seconded and carried.

Mr. Larsen explained that these are properties that are currently owned by Brigham City Corporation. The request is to transfer these properties to the Redevelopment Agency. This allows more latitude to manage the properties to position them for future development.

There were no comments from the public.

A motion to close the public hearing was made by Councilmember Thompson, seconded by Councilmember Jensen and unanimously carried.

**MOTION:** Councilmember Thompson made a motion to transfer the properties at 79 North 100 East and approximately 1300 West Forest to the Redevelopment Agency. Councilmember Jensen said she understands the purpose of transferring the property to the RDA; however, she felt the group of properties on 100 East should be left to developers. But now that the City has acquired the land, the best possible plan is to transfer them into the RDA so it is not under surplus. The motion was seconded by Councilmember Jensen and unanimously carried.

## SCHEDULED DELEGATION

### **Speech Given at the State Capitol**

Chandler Wilson, the Boys & Girls Club's Youth of the Year, repeated the speech she gave at the Utah State Capitol.

"I became a Boys & Girls Club member in 2006. I was going into the sixth grade. I did not join the Club for myself, it was for my brothers. I have two younger brothers whom I have been taking care of for as long as I can remember. Doing homework, laundry, making dinner, getting ready for school and whatever else needed to be done for two energetic, sometimes annoying boys. My mother had found the Boys & Girls Club which would give my brothers a place to go for the day. Thanks to this, the Boys & Girls Club was going to be my first taste of freedom. I do not have very many childhood memories like all my other friends. All my memories include me taking care of my brothers or my mother. I did find solace at the end of the day when everyone else was in bed and I could relax for a minute; not be in charge and not be responsible. My father was in prison again. Another white collar crime, but a crime nonetheless, and my mother was finishing her education and working. She was gone a lot with a 30 minute commute for school and another 30 minute commute for work. This meant I was responsible. But here it was – the Boys & Girls Club. We signed up and started at the Club the same day. I really wasn't planning on attending all that much. The peace and quiet of home sounded good. But the Club caught me off guard. The Club was in a building with some stuff to do. It was staff, relationships, opportunities and experiences. Immediately, they saw me. They saw me as a leader and they saw potential. I know this because they said it. They told me I was a leader and they asked me to share my potential. They recognized what I was and what I was yet to become and asked me to become a part of the Club and share what I had when I could be with other youth. I don't think I really ever felt like a true Club member. I didn't come to take art class or play pool. I came to work and share my talents with others. I helped with homework, served snacks, planned activities, signed kids in and out, talked to parents, and worked. I worked hard; I was that kid, the mature one, the one that had so much potential, the one that had so much promise. Simply because the Club said I was that kid. The Club was supposed to give me a break from responsibilities. Instead it gave me responsibilities and safety. When we moved 30 miles away, there was a Club there with staff that knew me. I continued with the Club and when I couldn't handle my home, pressures of drugs, alcohol and failure, I would take the time to think – 'I can't do that, I can't give in.' I had to live up to the Club, those kids, to the leader I was, to the potential the Club had declared I had. I haven't always chosen right; I haven't always done what I should. I have made mistakes. But in the end I have lived up to the Club, the staff and the kids. I have lived up to that because years ago, the Boys & Girls Club told me I was a leader and that I'd make it, and here I am."

## NEW BUSINESS

### **Quarterly Update on the Youth Empowerment Team**

Ms. Bonnie Mortensen came forward and reviewed some of the activities they have been doing in the last quarter.

They continue to work on a suicide program, Teen Screen. It was implemented in September 2011. Since that date, 395 youth have been screened for mental health issues. Of those, seven have sought treatment and 48 are currently in treatment.

The We Do It Right (WDIR) substance use prevention program started in 2009. This was initiated to change students' perception, using the facts, so their behaviors will change. Since this program, there has been a 5% drop in alcohol use. They have joined with the Bear River Health Department's program, Governing Youth Council.

As part of the Parent Education Campaign Phase I, they mailed 2,000 postcards to every student's parent at Box Elder Middle School and Box Elder High School. The postcard emphasized the need for parents to stay bonded, set boundaries and monitor their teen's behavior. It also gave valuable information about the harmful effects of alcohol.

In Phase II of the above program, a banner will be placed at the entrance of every school. These banners encourage parents to take time to participate in a parenting class.

They are continuing with their media campaign with periodical articles, ads and pictures in the New Journal.

A new program that will begin in May 2012 is Reach Out and Read Literacy Program. This program promotes early literacy and school readiness. New, developmentally-appropriate books will be given away at the pediatrician's office to children from six months to age 5. It also teaches parents the importance of reading aloud.

The Youth Volunteer Council continues to be a great success. These youth have given nearly 1,000 hours of service since June 2011. There are currently 90 youth on the mailing list.

The Council recognized the Unsung Heroes in a previous Council meeting. This was the first year this was implemented. These recipients were nominated by parents, teachers and community members. Ms. Mortensen received a lot of feedback from the parents on how meaningful this was for the youth. They plan to expand this program in the future.

#### **Recommendation to Change Fueling Services for City Vehicles**

Mr. Pugsley and Mr. Ketsdever approached the Council. Mr. Pugsley explained that the City currently uses the state fueling system (FuelMan). This allows employees to fuel at most of the gas stations in the area. The state charges a 2% service fee. This equates to \$5,000-\$7,000 a year.

The City was approached by Cardwell and Chevron regarding their services and volume discounts. Chevron offered volume discounts, but not until a maximum was reached. Cardwell offered a 5% discount regardless of quantity. After comparing all services offered, including location of station, emergency fueling, the card can be used at any gas station, etc.; they recommended the City change the fueling vendor to Cardwell Distributing.

**MOTION:** Councilmember Rex made a motion to follow the recommendation of the Public Works Director and contract with Cardwell Distributing for the fueling services of City vehicles, seconded by Councilmember Vincent and unanimously carried.

#### **Request for Renewal of Submersible Water Ski Course License**

Mr. Pugsley said this is a renewal of the license that was first issued four years ago.

**MOTION:** Councilmember Vincent moved to approve the renewal of the submersible water ski course license, seconded by Councilmember Jensen and carried unanimously.

#### **Proclamation Declaring April 26 Arbor Day**

Mr. Mike Phillips, Chair of the Shade Tree Commission, read the proclamation declaring April 26, 2012 Arbor Day. There will be a ceremony and three trees planted at Discovery School in recognition of Arbor Day.

**MOTION:** A motion to support the proclamation declaring April 26, 2012 Arbor Day was made by Councilmember Jensen, seconded by Councilmember Vincent and unanimously carried.

#### **Request to Use Funds from the Senior Center Trust Fund for Seismic Upgrade and Parking Lot**

Mr. Larsen came forward and explained that the Senior Center would like to use funds from their trust fund to construct a parking lot on the property the City recently purchased north of the Center. There will be some contributions from the Utility Fund for the storm drain and lighting.

The City received a \$250,000 grant for a seismic upgrade at the Center. They would also like to use the funds for the \$83,000 match.

The Mayor explained that both renters have moved out of the home and in order to get more renters into the home, some work would have to be done, so he felt it would be better to start this project in this budget year, rather than wait until the next fiscal year.

**MOTION:** Councilmember Jensen made a motion to authorize use of the Senior Center Trust Fund for construction of a parking lot and a match for the grant for a seismic upgrade. The motion was seconded by Councilmember Thompson and unanimously carried.

**Discussion on Charges for Use of Patrol Cars to Commute to Work**

Chief Tittensor explained that officers are allowed to drive their patrol cars to and from home because of the nature of their job. There has been some concern and questions on the current policy of the officers' charges for commuting outside of Brigham City limits.

The current fees are \$25 per month if they live 12-20 miles outside the corporate limits; \$35 for 21-25 miles; \$45 for 26-30 miles. Due to the current cost of gas, it was proposed these fees be increased to \$30 for 12-15 miles; \$50 for 16-20 miles; \$70 for 20-25 miles and \$90 for 25-30 miles.

**MOTION:** Councilmember Vincent made a motion to approve the charges for use of patrol cars to commute to work. Councilmember Jensen seconded the motion; unanimously carried.

**OTHER BUSINESS**

Mayor Fife reminded the Council that there is a Budget Work Session scheduled for April 26 at 4:30.

A motion to adjourn to a Closed Session was made by Councilmember Jensen, seconded and carried. The meeting adjourned to a closed session at 8:50 PM.