

**REGULAR SESSION OF THE
BRIGHAM CITY COUNCIL
November 3, 2011**

PRESENT:	Dennis Fife	Mayor
	Bruce Christensen	Councilmember
	Scott Ericson	Councilmember
	Ruth Jensen	Councilmember
	Bob Marabella	Councilmember
	Tyler Vincent	Councilmember
ALSO PRESENT:	Mary Kate Christensen	City Recorder
	Paul Larsen	Economic Development Director
	Kristy Law	Recreation Manager
	Bruce Leonard	City Administrator
	Jason Roberts	Finance Director
	Paul Tittensor	Chief of Police

Mayor Fife called the meeting to order. The Reverence Period was given by Councilmember Jensen.

Approval of Minutes: The minutes of the October 20, 2011 Council meeting were unanimously approved as distributed.

**PUBLIC COMMENT
CONSENT**

Appointments to Library Board and Appointment of Chair and Vice-Chair
Appointments to the Historic Preservation Board
Appointments to the Golf Course Commission and Appointment of Vice-Chair
Appointments to the Advisory Council on Aging
Appointments to the Appeal Authority
Appointments to the Recreation and Parks Commission

NEW BUSINESS

Resolution to Amend Chapter 9, Full-Time Employee Benefits, of the Employee Policies Manual
Request from Utah State University for Assistance with an EPA Brownfields Clean-Up Grant
Request to Approve the UTOPIA 2011 Debt Restructuring for Sales Tax Pledges by Changing from a Variable Rate to a Fixed Rate (*tabled*)

CLOSED SESSION

Discussion on the Character, Professional Competence or Physical or Mental Health of an Individual
Discussion on the Purchase and Sale of Property

PUBLIC COMMENT

There were no comments from the public.

CONSENT

Appointments to Library Board and Appointment of Chair and Vice-Chair

It was recommended Wayne McConkie be reappointed to the Library Board and appointed as Chair. It was also recommended Shelley Davis be appointed as Vice-Chair.

Appointments to the Historic Preservation Board

It was recommended the City Council approve the reappointments of Richard Felt and Brad Mortensen to the Historical Preservation Commission.

Appointments to the Golf Course Commission and Appointment of Vice-Chair

Paula Lewis was recommended as a new member to the Golf Course Commission. Jake Sedmack was recommended to serve as Vice Chair of the Board.

Appointments to the Advisory Council on Aging

Earlene Hall and Janice Peterson were recommended for appointment to the Advisory Council on Aging.

Appointments to the Appeal Authority

It was also recommended Leisa Bertine serve as an alternate member to the Appeal Authority Board.

Appointments to the Recreation and Parks Commission

Grant Singleton and Ron Papworth were recommended for reappointment to the Recreation and Parks Commission. It was also recommended Kyle Klein be appointed as Chair.

MOTION: Councilmember Jensen made a motion to approve the Consent Agenda items as presented, seconded by Councilmember Marabella and unanimously carried.

NEW BUSINESS

Resolution to Amend Chapter 9, Full-Time Employee Benefits, of the Employee Policies Manual

Mr. Leonard came forward and explained the following recommended changes to Chapter 9 of the Employee Policies and Procedures Manual:

- Include the Payroll Coordinator and the Mayor's Executive Assistant as voting members of the Employee Benefits Committee. They are currently members, but have not been a voting member.
- The City Administrator will not be a voting member, but serve as the Chair of the committee.
- Change annual leave to accrue bi-monthly rather than monthly.
- Mathematical correction to accrual of annual leave for employees who have worked for the City from 1-5 from 6.68 hours per month to 6.67.
- Accrual of annual leave, personal leave or holiday benefits will be suspended during a leave of absence without pay (non-FMLA).

MOTION: Councilmember Marabella made a motion to approve the resolution amending Chapter 9, Full-time Employee Benefits, of the Employee Policies Manual as presented. The motion was seconded by Councilmember Jensen and unanimously carried.

Request from Utah State University (USU) for Assistance with an EPA Brownfields Clean-Up Grant

Mr. Larsen approached the Council and explained that USU has been trying to find funds to supplement the cost of demolition at the old Intermountain Indian School property. This grant is one of the options. Part of the grant requirements is that USU hold some kind of forum for public comment. It was determined that the best way to do that is a public hearing with the City Council on November 17.

MOTION: Councilmember Ericson made a motion to hold a public hearing on November 17, seconded by Councilmember Vincent and unanimously carried.

OTHER BUSINESS

Mayor Fife stated that the organization of the Fire Department is going extremely well. The Fire Association has been reorganized and many of those members are doing volunteer work for the City, such as demonstrations during Fire Prevention Day.

One of the firemen that did the physical fitness test, and had his doctor's approval to do so, did three rounds of the track and started having chest pains and was short of breath. The testing was stopped and he went to the doctor and did a stress test. They immediately took him to Ogden and they put a stint in. He was very appreciative he had to go through that rather than have a sudden heart attack.

The firemen have had some excellent training lately. They participated in the Logan hotel fire training and had training at the Indian School buildings where they did some roof ventilations. Four new firemen will be hired this month and another four next month.

A motion to adjourn to a closed session to discuss the purchase, exchange or lease of real property and the character, professional competence or physical or mental health of an individual, was made by Councilmember Jensen, seconded and carried. The meeting adjourned at 7:27 PM. The Council returned to an open meeting at 8:00 PM and adjourned.