

**REGULAR SESSION OF THE
BRIGHAM CITY COUNCIL
June 30, 2011**

PRESENT:	Dennis Fife Scott Ericson Ruth Jensen Bob Marabella	Mayor Councilmember Councilmember Councilmember
ALSO PRESENT:	Dave Burnett Mary Kate Christensen Blake Fannesbeck Jared Johnson Paul Larsen Kristy Law Tyler Pugsley Jason Roberts Paul Tittensor	Public Power Director City Recorder Public Works Director Community Development Manager Economic Development Director Recreation Manager Public Works Assistant Director Finance Director Chief of Police
EXCUSED:	Bruce Christensen Tyler Vincent	Councilmember Councilmember

Mayor Fife called the meeting to order. The Reverence Period was given by Pastor Steve Barsuhn of the Rocky Mountain Bible Church

Approval of Minutes: The minutes of the June 16, 2011 Council meeting were unanimously approved as distributed.

**PUBLIC COMMENT
CONSENT**

Appointment to the Volunteers in Police Service Council
Request for Approval of eCIVIS Grants Network Master License and Service Agreement
Request to Renew Jordan & Associates Letter of Agreement
Amendment to Policies and Procedures Manual to Reflect City's Contribution to Employees' Utah State Retirement System Fund
Request Authorization to Sell Airport Hangar #23

NEW BUSINESS

Request for Expenditure of Field Use Fund
Update on Service Center Construction and East Substation Project

PUBLIC HEARING

Adjustments to the Brigham City Budget of Various Funds and Departments and to Reflect the Changes Recommended by the City Council to Said Budget

SCHEDULED DELEGATION

Request Authorization to Provide Helicopter Rides During Peach Days
Concerns Regarding 2-Hour Parking Limitations on Main Street (*tabled*)
Presentation on Brigham City TV Channel

PLANNING COMMISSION BUSINESS

Request for Approval of Zone Change Request from Agricultural (A-5) to General Commercial (GC) on Five Acres of Property Located at 970 South 1025 West

UNFINISHED BUSINESS

Authorization to Sign an Agreement to Waive the Special Improvement District Assessment for 756 South Main

OTHER BUSINESS

Cancellation of July 7, 2011 Council Meeting

PUBLIC COMMENT

There were no comments from the public.

CONSENT

Appointment to the Volunteers in Police Service Council

It was recommended Linda Johnson be appointed to the Volunteers in Police Service Council (VIPs).

Request for Approval of eCIVIS Grants Network Master License and Service Agreement

It was requested the Council approve this service agreement to provide follow the City's grants and also filters grants at the federal and state level as well as private grants.

Request to Renew Jordan & Associates Letter of Agreement

This agreement is for lobbying services for July 1, 2011 through June 30, 2012.

Amendment to Policies and Procedures Manual to Reflect City's Contribution to Employees' Utah State Retirement System Fund

This amendment reflects the changes to employees' 401K Plans for those hired after July 1, 2011. This was previously discussed during the June 16, 2011 Council meeting.

Request Authorization to Sell Airport Hangar #23

This is an agreement with Frank Puite to purchase the hangar for \$520,000.

MOTION: A motion to approve the Consent Agenda was made by councilmember Ericson, seconded and carried.

NEW BUSINESS

Request for Expenditure of Field Use Fund

Kristy Law, Tyler Pugsley, and Mr. Ron Papworth, Chair of the Recreation Commission, came to the table. Mr. Papworth explained that they invited all the users of the parks to their commission meeting to discuss projects they would like completed with user fees. There is currently \$14,803.33 in the fund. The proposed projects total \$10,700. They prioritized the list and came up with the following list of projects:

- 1) Sod to replace bare spots on playing fields - \$700
- 2) Topdressing supplies - \$2,500
- 3) Scoreboard installation - \$1,500
- 4) Baseball field net at Pioneer Park - \$6,000

Councilmember Marabella asked if they had priced the cost to install netting on the softball field north of the bowery. If possible, he recommended the remaining \$4,000 be used for this purpose.

MOTION: Councilmember Ericson made a motion to approve the expenditures from the Field Use Fund as discussed and instruct staff to look at netting Field #1 at Pioneer Park. The motion was seconded by Councilmember Jensen and unanimously carried.

Update on Service Center Construction and East Substation Project

Mr. Burnett came forward and reported that the East Substation is almost completed. There are just a few things to be done with the SCADA with Rocky Mountain Power's (RMP) 345 KV line. This will allow all three transformers to be on the system. The contract with RMP mandated that Brigham City high side metering on the 138 KV and the City had to pay for the SCADA rack. These were costs that were not initially factored in. These costs caused an extra \$97,000 for SCADA and metering costs. He added that the City will bring in \$124,000 from the sale of assets.

Mr. Johnson updated the Council on the Service Center addition. The structure is now all enclosed and most of the rough trades are completed. Electrical and plumbing are still in the works. They are ready to start sheet rocking and applying some of the finishes. Funding has run short because there have been three steel prices increases. In addition, they added the backup generator for the control server room. This required an additional electrical panel and ATF switch. Some of their bids came back one-third higher than the original estimates.

Mr. Johnson continued that the asphalt at the Service Center is cracking and cannot be crack sealed any more. There is also a drainage issue. The storm water drains to the building. Brett Jones, City Engineer, estimated it would cost \$38,000 to fix this issue. Councilmember Ericson asked if this could be done in-house. Mr. Johnson said the City could stripe the parking lot and install the fire hydrant. This would lower the cost by approximately \$4,000.

Mr. Roberts said these additional costs will be covered in the budget adjustments. The Utility Fund revenue is higher than anticipated due to more connection and impact fees. He felt this could cover these costs. This was approved in the motion to adjust the budget (see below).

PUBLIC HEARING

Adjustments to the Brigham City Budget of Various Funds and Departments and to Reflect the Changes Recommended by the City Council to Said Budget

Mr. Roberts explained that these adjustments are for the 2010-11 budget for unexpected expenses. An example would be the receipt of grant funding for a project that was not budgeted prior to receiving the grant funding.

Revenue for the General Fund is more than projected in the original budget due to the following:

- 1) Permit and fee revenues were higher than budgeted due to the large amount of construction in the City.
- 2) A note from the City to the Redevelopment Agency has provided proposed funding for improvements at John Adams Park and the development of Discovery Park.
- 3) Property has been sold to fund the proposed development of multi-use fields in the City.
- 4) Grant funding was received for the development of the trail around Mantua Reservoir.
- 5) Donations and grant money were received for emergency services equipment, the museum, and recreation purposes.
- 6) The Recreation and Cemetery Departments have collected fees in excess of budget due to high use. These departments have completed the excess work load without exceeding budgeted expenses.

Revenue shortfalls in the 2010-11 budget include:

- 1) Sales taxes are projected to be lower than the prior year.
- 2) Collections such as emergency services and fire have been significantly lower than in the projected budget. Part of this is because of the difficulty in collecting from Medicare and Medicaid. These have been covered by excess revenue and decreased expenses in other areas.
- 3) The Golf Fund revenue is projected to be down significantly due to poor winter and spring weather. However, they have managed to keep expenses low to offset the projected revenue shortfalls.

Mr. Roberts continued that funding is proposed in the budget to buy out liens for UTOPIA for a very few customers with extenuating circumstances. These customers were identified by a committee which was formed by the Council last year.

The additional money needed to finish the Service Center construction and the East Substation project have been included in the budget. Mr. Roberts can add the additional funds needed to complete the parking lot if instructed to do so by the Council.

A motion to open the public hearing was made by Councilmember Marabella, seconded and carried. There were no comments from the public. A motion to close the public hearing was made by Councilmember Jensen, seconded and carried.

MOTION: Councilmember Marabella made a motion to approve the budget of various funds and departments and to reflect the changes recommended by the City Council as well as the additional funds for the parking lot at the Service Center. The motion was seconded by Councilmember Jensen and unanimously carried.

SCHEDULED DELEGATION

Request Authorization to Provide Helicopter Rides During Peach Days

Mr. Brett Reeder came forward and explained the proposed route. They have met with the School Board Superintendent and the principal and received authorization to land and operate in the same area they did last year. They will avoid the softball field and the high school.

Mayor Fife said the City's Risk Manager was not able to attend the Council meeting and asked that he have an opportunity to review the path of the rides and the City's liability before final approval.

MOTION: Councilmember Ericson made a motion to approve helicopter rides during Peach Days pending review by the Risk Manager. Councilmember Jensen seconded the motion. All voting was in favor.

Concerns Regarding 2-Hour Parking Limitations on Main Street

Ms. Debbie Braegger requested this item on the agenda but was unable to attend due to illness. The Mayor explained that there has always been a 2-hour parking limit on Main Street. The City is going to start enforcing it. Chief Tittensor came forward and said there have been several businesses on Main Street contact the City and request that the 2-hour parking be enforced. The Volunteers in Police Services (VIPS) have agreed to do this.

The Chief said Ms. Braegger was concerned that it takes longer than two hours for their clients to have their hair done. There is a City parking lot west of her building and the county parking lot across the street. There is also parking directly behind her building, but it is one of the few businesses on Main Street that does not have a back door.

Presentation on Brigham City TV Channel

Mayor Fife introduced Mr. Bill Francis who runs the Ogden and Weber County TV Channel. Mr. Francis said when he first took over the station for Ogden City, it was only being broadcast in Ogden. It is now broadcast throughout Weber County. He proposed that Brigham City also join the Weber County broadcast because it would be much cheaper. He has checked with Comcast and this would be technically feasible. The channel could advertise upcoming events, such as Peach Days, broadcast Council meetings, and announcements such as the 2-hour parking limitation being enforced. Emergency announcements, such as flooding issues, can be broadcast in a matter of minutes.

Local sports can also be broadcast, but it is more expensive and would need a sponsor. He has a production team that includes a play-by-play announcer. Another issue with broadcasting sports is that after two weeks, the broadcast is dated.

The channel would run 24 hours a day. Mr. Francis has rights to cartoons, situation comedies and classic movies. Some of these are unique and cannot be seen anywhere else. He also has a partnership with Comcast for Channel 6, which is broadcast throughout the state.

Mr. Francis stated that this would be available for Comcast and UTOPIA customers only.

Mayor Fife asked Mr. Francis to give the City a proposal. Mr. Francis explained that he would need to know what the City wants to do. The cost varies. He has done 30-second commercials that cost \$8,000 and three hour productions that were \$500. It just depends what is involved. He will prepare a proposal with several different options.

PLANNING COMMISSION BUSINESS

Request for Approval of Zone Change Request from Agricultural (A-5) to General Commercial (GC) on Five Acres of Property Located at 970 South 1025 West

Mr. Bradley came forward and explained that Catalyst RTC, located at 970 South 1025 West, has requested a zone change from A-5 to GC. This is consistent with the General Plan. However, there was some concern at the Planning Commission meeting that the property has two major roads with a portion dedication on the easterly area of the parcel. There is a major arterial road that will go through a portion

of this property sometime in the future. Catalyst wants to build an additional building for their rehabilitation treatment center. At that time, the City will have to look at the access because of the access to the parcel. However, at this time they only request if for the zone change.

MOTION: Councilmember Marabella made a motion to approve the zone change request from A-5 to GC on five acres of property located at 970 South 1025 West as presented. The motion was seconded by Councilmember Ericson. Motion was unanimously approved.

UNFINISHED BUSINESS

Authorization to Sign an Agreement to Waive the Special Improvement District Assessment for 756 South Main

Mayor Fife explained that when the City installed curb and gutter in this area, there was an assessment of \$2,547.57 for this property. The curb and gutter created an issue with the drainage. The water would drain into the property and cause damage. The property owner, Bruce Carr, has never paid the principle because of this issue. Interest and penalties bring the amount owed to \$6,608.13. The Mayor recommended Mr. Carr be required to sign a release that they will not sue the City for damages and that they will install the sidewalk.

MOTION: Councilmember Marabella made a motion to authorize waiving the improve district assessment for 756 South Main as presented. Councilmember Ericson seconded the motion, unanimously carried.

OTHER BUSINESS

Cancellation of July 7, 2011 Council Meeting

Due to lack of agenda items and the 4th of July holiday, Mayor Fife recommended the July 7 Council meeting be cancelled. The Council unanimously agreed.

The meeting adjourned at 8:17 PM.