

Information Sheet



Community Development Division
20 North Main Brigham City, Utah 84302
(435) 734-6604

Sheet No. 17
Revised: March 12, 2008

Access Drives – Multi-Family; Commercial/Industrial

What is the purpose of Access Drives?

The ingress and egress for parking facilities shall be designed to reduce traffic congestion on public streets and minimize conflicts with neighboring uses. The principles of access management should be used to evaluate and determine adequacy of the ingress and egress of parking facilities.

To cut an access drive, is a permit required and if so, what do I submit?

All access drives need to have a permit in order for the curb cut to take place. All applicants need to fill out a public right-of-way permit, and have a licensed and bonded contractor for approval. The applicant needs to bring in proper details that show this has taken place. After receiving such the site plan will be reviewed by someone in planning and zoning to receive final approval. After final approval, the permit and fees will be accepted. Usually, this process will take less than 15 minutes, if you bring in an accurate site plan.

What restrictions are placed on access drives and locations?

For all multi-family, commercial and industrial access drives, there are three (3) different types of road right-of-way widths that affect how and where curb cuts are placed, as well as the number of curb cuts allowed. According to Section 29.05.100(B), the right-of-way widths of **1:** up to Sixty-Six (66) feet, **2:** 66 to Seventy-Nine (79) feet, and **3:** Eighty (80) feet and up will have different curb cut widths, separation from corner widths, and a different number of curb cuts allowed per a certain footage. Each will have a set minimum access radius of five (5) feet and a separation of side/rear property line distance of at least Twenty (20) feet.

What is the minimum access radius?

The minimum access radius of five (5) feet refers to the distance from the access at the sidewalk, to the edge of the access near the right-of-way. Distance is measured as a radius or a strait line.

If you have any questions, refer to the following page or call the Community Development Division at 734-6604

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Access Drives Checklist

The following table is an excerpt from Section 29.05.100(B):

1: Future Right-of-Way Width	2: Max Curb Cut Width	3: Minimum Access Radius	4: Separation From Corners*	5: Separation from Side/Rear Property Lines**	6: Number of Curb Cuts Allowed
Less than 66'	36'	5'	100'	20'	1 per 150' of road frontage
66'-79'	40'	5'	120'	20'	1 per 200' of road frontage
80' and up	50'	5'	140'	20'	1 per 350' of road frontage
* Measurement made from the point of intersecting curb lines to near edge of driveway.					
** Except to separation requirement if a shared access is proposed under Section 29.05.100(D).					
These Standards do not apply to State roads.					

Access Drives/Curb Cuts Checklist:

Enter the proper information on the appropriate line:

- 1- Right-of-way width: _____
- 2- Curb Cut Width: _____
- 3- Access radius is: 5'
- 4- Separation from Corners: _____
- 5- Separation from Side/Rear Property Lines is: 20' minimum
- 6- Number of Curb Cuts Allowed: 1 per _____ of road frontage
 - a. Total road frontage is: _____
 - b. Number of Curb Cuts available is: _____ number of curb cuts allowed per footage < total road frontage. (Example: 400' of road frontage; 150' for 1 curb cut, 150'<400'; 300' for 2 curb cuts, 300'<400'; 450' for 3 curb cuts, 450'>400', therefore a maximum of 2 curb cuts for the 400' road frontage)