



COMMUNITY DEVELOPMENT

Brigham City Building Permit Submittal Requirements

The items listed below must be provided to the City when turning in plans for Building Permits. All items must be addressed or checked off in the box provided and then signed by the contractor, indicating that all required documentation has been provided. Any missing items may cause a delay in processing the application. **This sheet must be returned when submitting.**

2 complete sets of Building Plans

These must include:

- **Plot plan**- showing the location and distances on the property from property lines (and existing structures if applicable) that the structure will be built.
- **Elevation Drawings**- include all four sides for new construction and partial views for additions and remodels
- **Wall sections**- these typically are one of the most important drawings to the Inspection Department during the review process. Please ensure that the drawings are clear and complete. Most applications that are returned to the contractor are due to incomplete wall sections.
- **Floor Plans**- of each level. Plumbing, Mechanical, Gas line & Venting Diagram and Electrical plans must also be included.
- **Res or Comm-Check**- showing compliance with the 2009 IECC.

Engineering- 2009 International Codes

Due to the complexity of structures being built and the increasing structural requirements imposed by the Building Codes engineering is required for almost every structure being built. Seismic Zone D2 for residential and Seismic Zone D for commercial structures. Wind speed is 90 and exposure C, frost depth is 30". Ground snow load is 43 psf and roof snow loads are 30 psf. Plans must be wet stamped and signed by the engineer, copies may be denied, also if the engineering packet references a different city and subdivision they will be denied.

Building Permit application

The application must be complete when submitting. The General Contractor, Electrical Contractor, Plumbing Contractor, Mechanical Contractor, (**including contractor license number**), valuation and signature section must be complete.

Pre-Pay Requirements

When submitting for a building permit a \$100.00 pre-pay is required for all commercial projects and new SFD's. A \$27.75 pre-pay is required for all other permits. The pre-pay is non-refundable once the review process has started. *Credit/debit cards not accepted.

Other

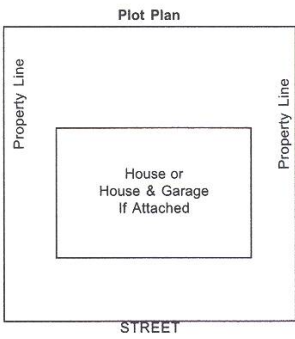
Any information as required above but not provided, please explain: _____

Signature: _____ **Date:** _____

BRIGHAM CITY BUILDING PERMIT APPLICATION

*Date of Application		*Date Work Starts		Receipt No.	Date Issued	Permit No.
*Proposed Use of Structure				BUILDING FEE SCHEDULE		
*Building Address				Square Ft. of Building	Valuation \$	
Address Certificate No.		Assessors Parcel No.		<input type="checkbox"/> Rough Basement	Building Fees	
Lot #	Block	Subdivision Name & Number		<input type="checkbox"/> Finish Basement	Plan Check Fees	
Property Location				Carport Sq. Feet	Electrical Fees	
<input type="checkbox"/> If metes and bounds see instructions				Garage Sq. Feet	Plumbing Fees	
Total Property Area - In Acres or Sq. Ft.		Total Building Site Area Used		No. of Building	R. Value	Mechanical Fees
Business Name (If applicable)				No. of Stories	Walls	Roof
*Owner of Property		*Phone		No. of Dwellings	R	R
*Mailing Address		*City - Zip		Type of Const.	Occ. Group	
*Architect/Engineer		*Phone		No. of Bedrooms		Maximum Occupancy
*General Contractor		*Phone		Fire Sprinkler: <input type="checkbox"/> Yes <input type="checkbox"/> No		Prepay ()
*Business Address, City, State, Zip		*State License No.		Type of Construction:		
*Electrical Contractor		*Phone		<input type="checkbox"/> Block <input type="checkbox"/> Brick <input type="checkbox"/> Brick Variation		
*Business Address, City, State, Zip		*State License No.		<input type="checkbox"/> Concrete <input type="checkbox"/> Frame <input type="checkbox"/> Steel		Subtotal
*Plumbing Contractor		*Phone		IMPACT FEE SCHEDULE		
*Business Address, City, State, Zip		*State License No.		Storm Drain: Site Area _____		
*Mechanical Contractor		*Phone		Impervious Surface: _____		
*Business Address, City, State, Zip		*State License No.		Water (ERUs= _____)		
*Previous Usage of Land or Structure (Past 3 Years)				Parks & Recreation _____		
*Dwelling Units Now on Lot		*Accessory Buildings Now on Lot		Electric (Site Area: _____)		
Type of Improvement/Construction:				Sewer (ERUs= _____)		
<input type="checkbox"/> Addition <input type="checkbox"/> Build <input type="checkbox"/> Convert Use <input type="checkbox"/> Demolish				Grand Total		
<input type="checkbox"/> Fence <input type="checkbox"/> Remodel <input type="checkbox"/> Repair <input type="checkbox"/> Sign				Comments:		
*No. of off street parking spaces: Covered: _____ Uncovered: _____						
SUB-CHECK		ZONE		Water Meter Size: _____ Water Service Size: _____		
<input type="checkbox"/> Disapproved <input type="checkbox"/> Approved		Zone Approved By:		Deposit Required: <input type="checkbox"/> Yes <input type="checkbox"/> No Amount: \$ _____		
		Date		This application does not become a permit until signed below		
		Sub-Check By:		Plan Check OK by: _____ Date _____		
				Signature of Approval: _____ Date _____		
				This permit becomes null and void if work or construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced. I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not, the granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction and that I make this statement under penalty of perjury.		
				Signature of Contractor or Authorized Agent _____ Date _____		
				Signature of Owner (If Owner) _____ Date _____		

Minimum Setbacks in Feet			
Front	Side	Side	Rear



NOTE: 24 HOUR NOTICE IS REQUIRED FOR ALL INSPECTIONS