

# BID PROPOSAL FORM

VILLAGE OF DOWNS  
211 S. SEMINARY ST.  
P.O. BOX 18  
DOWNS, ILLINOIS 61736

CONTRACTOR'S NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
PHONE: \_\_\_\_\_

**(To be submitted in duplicate)**

## 1. COST OF WORK:

The undersigned, having familiarized itself with conditions affecting the cost of the work and its performance and having carefully examined and fully understood the INSTRUCTIONS TO BIDDERS, hereby affirms and agrees to enter into a contract with the Village of Downs ("VOD") Downs, McLean County, Illinois;

TO PROVIDE all supervision, labor, material, equipment, and all other items necessary to perform completely the entire work to be bargained for including the material specifications set forth in paragraph 5 herein (hereafter inclusively defined as "**Contracted Work**");

The cost of which **Contracted Work** will not exceed the SUM OF \_\_\_\_\_

Dollars (\$ \_\_\_\_\_).

## 2. COSTS:

The undersigned hereby affirms and states that the prices quoted herein constitute the total cost to the VOD for the **Contracted Work**, including the total cost of all insurance, royalties, transportation charges, use of all tools and equipment, superintendence, overhead expense, all profits, and all other work, services, and conditions necessarily involved in the **Contracted Work** to be done and materials to be furnished in accordance with the requirements of the contract documents considered severally and collectively. All bids shall be held valid for a period of 45 days after the bid due date.

## 3. TIME OF COMPLETION:

The undersigned affirms and declares that if awarded the contract for **Contracted Work**, undersigned will perform the contract in strict accordance with its terms and conditions and will commence **Contracted Work** at the times and dates indicated in the contract specifications commencing on May 1, 2012 and thereafter in accordance with the specifications set forth in the contract.

## 5. SPECIFICATIONS:

The undersigned will furnish all labor, material, equipment, and services necessary for said **Contracted Work**, in accordance with the following specifications set forth herein:

1. **Will** provide refuse/garbage and recycling services to approximately 340 residential households situated in VOD;
2. **Will** provide refuse/garbage receptacle (“commercial dumpster and or other similar receptacle”) at a maximum of three (3) public locations situated in the VOD, which locations will be determined by the VOD at the outset of the contract and from time to time as may be necessary during the contract period;
3. **Will** provide refuse/garbage/ services for residential households at least one time per calendar week, which weekly pick up would be designated to occur on Friday, except on written permission of the VOD, or in instances of holiday, weather or other emergency related change of designated date, which adjusted date would be set with a minimum notice of ten (10) days written notice to the VOD, except in cases of emergency when notice is not practicable;
4. **Will** provide single stream recycling services for residential households at least one time every other calendar week, which semi-weekly pick up would be designated to occur on Friday (same as refuse/garbage pickup day) or on Saturday, except on written permission of the VOD, or in the instances of holiday, weather or other emergency related change of designated date, which adjusted date would be set with a minimum notice of ten (10) days written notice to the VOD, except in cases of emergency when notice is not practicable;
5. **May** provide refuse/garbage/ services for commercial/industrial customers at least one time per calendar week, and otherwise as may be reasonable due to volume of refuse/garbage generated by commercial/industrial customers and as may be necessary to preserve the public health and safety of persons situated in the VOD, which commercial/industrial customers cost would be determined by undersigned based on commercial/industrial criteria set by undersigned and proposed for each commercial/industrial customer at the time of execution of the contract between undersigned and VOD;
6. **Will** provide additional refuse/garbage collection at the public locations designated by the VOD and referenced in paragraph 2 at additional times and with greater frequency as may be required from time to time to preserve the public health and safety of persons situated in the VOD, which additional times would be likely due to the holding of special events at said public locations, including but not limited to Halloween, Christmas, 4<sup>th</sup> of July, summer events, pavilion events and related activities;
7. **May** provide single stream recycling services for residential households at least one time every calendar week, which weekly pick up would be designated to occur on Friday (same as refuse/garbage pickup day) or on Saturday, except on written permission of the VOD, or in the instances of holiday, weather or other emergency related change of

designated date, which adjusted date would be set with a minimum notice of ten (10) days written notice to the VOD, except in cases of emergency when notice is not practicable; and

8. **May** provide recycling bin-receptacle containers to each residential household for an additional cost per household to be determined by calculating a reasonable cost for the recycling bin and then pro-rating the per household recycling bin-receptacle cost over a five (5) year period. (ie. cost of bin-receptacle is determined to be \$25.00, then each household would be charged \$5.00 per year for five (5) year period)

6. CONDITIONS:

- A. The VOD is exempt from federal excise tax and the Illinois Retailers' Occupation Tax. The undersigned hereby certifies that this proposal does not include any amounts of money for these taxes.
- B. To be valid, bids shall be itemized to the extent necessary and shall include in the bid price the cost of delivery, insurance, bonds, overhead, and profit as indicated herein to be included in the cost of **Contracted Work**.

NAME \_\_\_\_\_  
BY [signed] \_\_\_\_\_  
OFFICE \_\_\_\_\_  
[if a corporation]  
ADDRESS \_\_\_\_\_  
TELEPHONE NO. \_\_\_\_\_  
DATE \_\_\_\_\_