

## MEETING MINUTES OCTOBER 6, 2011

Meeting called to order at 7:00 P.M.

Maureen Roach, Mary Goveia, Mike James, Mike Sumner, Mike Freimann and Paul Myszka all present

**Motion** to approve previous meeting minutes by Mike James

Second by Mike Sumner

Motion Carried unanimously

### Engineer Report

Interstate 74 bore is done, Fischer is finalizing Phase C. Stark is starting the clean up at the park. Seeders are scheduled to be in next week. Spray patching to fix the trenches will begin on Friday.

Spot check done at Mallard, the pipe is pretty dirty and needs to be cleaned out. It's mostly sand. Once it's turned into sanitary the problem will be resolved. In general for a system that's 15 years old it's on par.

Some property owners might want to cut into the pipe instead of using the T that is already there. Allowing that would be a decision for the board. As long as done properly it won't cause any issues, the old T will need to be capped.

There is a change order and final pay request for Phase C- just balancing out the final pay request. Phase C is under budget. Final bill will be submitted to IEPA for payment that will be turned over to Stark in exchange for the final lien waivers. The one year warranty will begin on the completion of construction.

Seeding of Kickapoo Park will need to be redone after the pipe is done.

**Motion** to approve a balancing change order for Phase C and final pay request by Mike Freimann

Second by Paul Myszka

Motion Carried unanimously

### Public Comment

Village Market has concluded another successful year. Next year is 10<sup>th</sup> anniversary the committee is making special plans. Would like to add a tree at the entrance and move the sign around the tree with some landscaping.

A petition was presented by homeowners in Farmland Subdivision requesting the roads be completed. They would like an estimated date of when the roads will be complete. Whether TIF funds can be used to complete the roads was questioned.

There has been vandalism on the playground equipment again. A police report has been filed and if the individuals are caught will be prosecuted.

Playground equipment, gazebo and picnic tables were all damaged.

**Motion** approving immediate removal of Mish temporary road with permanent replacement road feasibility study to follow by Mike James

Second by Paul Myszka

### Discussion

The temporary road was to be put in only until the sewer construction was complete. It's on village property and the Village attorney advises not to allow it to stay. Prairie woodworking would like for it to stay. It doesn't mean we cannot do something to make it a permanent road. Lincoln Street extended would connect to Shaffer and do the same thing. It would be a village road that we would maintain

Jeff Misch

The road was temporary, but it's been beneficial. Woodworkers don't want the Lincoln extension because their trucks will not be able to turn around and maneuvered easily like they can now.

Asking for an alternative to Lincoln extended to be investigated before making a decision.

What would be the next step for extending Lincoln Street?

Most of the preparing is in the works- maybe next year.

Had citizens complain about the Lincoln extended but if the temporary road was made permanent it would be more advantageous for the businesses.

A cost comparison will be done to determine which option would be most feasibly -Lincoln Street extended or making the temporary road permanent.

**Motion** approving deadline for completion of Farmland Subdivision roads by developer by Mike Sumner  
Second by Mike Freimann

Discussion

There was an agreement with several extensions. The Farmland roads were agreed to be done when sewer construction was complete

Homeowners have been told the roads will be done when all the lots were built on.

If we have the agreement- can TIF money be used for this? If there was TIF money to be given it should have been in the agreement. The original agreement needs to be located.

**Motion** to table by Mike Sumner

Second by Mary Goveia

Motion carried unanimously

**Motion** to approve \$1/hr raise for Janice Cuba, Billing Clerk for the Village of Downs effective 10/1/2011 by Mike Freimann

Second by Maureen Roach

Discussion

This is a \$1.00 raise now and will be reevaluated every year going forward.

Motion carried unanimously

**Motion** approving Trick or Treat hours between 5:00 and 8:00 October 31, 2011 by Mike Sumner

Second by Mike Freimann

Motion carried unanimously

**Motion** to approve the ILES and Village of Downs Mutual Aid Agreement by Mike Sumner

Second by Paul Myszka

Discussion

This is an excellent resource that will provide mutual aide and possible equipment upgrades with grants

Motion carried unanimously

**Motion** approving the amended Farmland lease agreement with Mike Roberts by Maureen Roach

Second by Mike Sumner

Discussion

The lease needs reflect the correct amount of acres that the Village owns and what Mike Roberts is actually leasing

Motion carried unanimously

## **Building Report**

Received a few permit requests- one was ok one is on hold

### **Water**

Need to tweak the ordinance so water meters cannot be removed by property owners

Some owners think they can remove the meter in a foreclosure situation. So the ordinance needs to be clear about what property owners are allowed to do.

Red water filter has been dug out and the materials are all new.

Need to work on reconstruction in the yard. There is a cracked sidewalk that also needs to be fixed.

### **Sewer**

Had a meeting with BNWRD to go over a portion of the ordinance. BNWRD would like to approve any changes prior the ordinance being revised. BNWRD does not care about what goes on in town- they want to make sure what is in the flow to them meets their standards. The ordinance will be revised and hopefully ready to approve next month. BNWRD will not take care of having the fee added to the real estate tax bills. This is something the attorneys will need to work out. If it's not added to the bills it would be a huge burden to the Village.

### **Police/Garbage**

Casali will be come to next meeting to propose a new recycling program

Midwest recycling is where they will be taking it

Another golf cart permit

Lincoln street speeding has addresses

Have reserves coming for Halloween

### **Street**

Will be putting no trespassing and dumping signs on the Village property to stop people from dumping debris

Received FEMA paperwork back- the Village will be getting \$1600.00 reimbursement for snow removal last winter

### **Park/Youth Center**

Need to apply for TIF reimbursement to replace the pavilion roof, would like that on the agenda next month

Haunted House going well. Waiting on the permit, 4 smoke detectors were installed

22<sup>nd</sup> a band will be playing

15h nothing yet

30<sup>th</sup> from 1-3 is a friendly haunted house if younger children want to go through

Still looking for food donations and volunteers

### **Finance Report**

None

### **Treasure Report**

Next month is month 6 in the fiscal year

\$ 500 recycle grant has been received

waiting on the audit and the TIF audit

**Motion** to pay bills by Maureen Roach

Second by Mike James

Motion carried unanimously

**Motion** to adjourn by Maureen Roach

Second by Paul Myszka

9:15 pm