

## RULES, REGULATIONS, AND GUIDELINES

- 1- GOAL- The mission of the Garden City Farmers and Artisans Market is to educate consumers about sustainable agriculture and healthy foods, provide a source of revenue for local farmers, artisans, and businesses and create a vital community gathering place for all ages. Our market will showcase locally homegrown produce, fine arts and handmade crafts.
- 2- APPLICATION- Every application is subject to approval by the Garden City Farmers' Market Committee and items to be sold must be approved by the Garden City Farmers Market Committee. If at any time during the market we find products unacceptable, you will be asked to remove these items from your booth. Priority space will be given to Rich County and Bear Lake County residents creating or growing products within Rich County and Bear Lake County. Mass produced, store bought, or foreign products will not be allowed. Vendors may not sell any items not approved or shown in their market application. Seller assumes full liability for the products they market or sell and hereby agree to hold Garden City Farmers' Market or Garden City harmless against any claim of injury, or damage by any buyer, seller, or other persons resulting from the use, consumption, disposition, display, or marketing of seller's products.
- 3- SALES TAX- Any required sales tax collections and remittances are the sole responsibility of the seller. Produce vendors are not required to charge sales tax on produce they grow themselves. All Craft vendors are required to charge sales tax. Non-produce vendors are required to have a Utah Tax Commission Form. Garden City Farmers Market will provide this form. For further information, contact Utah State Tax Commission- special events unit at 800-662-4335.
- 4- PERMITS- Food vendors must have all permits needed to make and sell the product and follow all food safety regulations. Vendors are responsible for all licensing and permits required by law to sell or promote their product. A copy of these permits must be submitted with the application. Each vendor shall display a copy of their permit at the booth that is conspicuous to consumers. <http://ag.utah.gov/divisions/regulatory/documents/OutdoorMarketRequirements.pdf> will give you a complete list of what permits or requirements you might have to sell produce, eggs, and meat.
- 5- SET UP- All vendors must be up and running 15 minutes before the market opens (you can begin setting up at 4:00pm) Vendors must be ready by

5:00pm with cars moved away and ready to sell by 4:45pm. All vendors must bring and set-up their own tables, chairs, shade, electricity and coolers with ice, etc. All vendors with any kind of tent type canopy must bring with them 30lb– 40lb weights like sand bags or cement blocks or 5 gal. buckets filled with sand, water, cement or rocks and tie or chain the tent type canopy down each time. Keep your area clean to prevent being banned or incurring penalty fees. Vendors will be expected to clean up a 20 foot area in front of and behind their booth during the event and must clean up the same area before leaving.

- 6- **INSURANCE:** The Garden City Farmers' Market carries liability insurance that covers people for personal injury while they are on the market site. Vendors are not covered for damages customers may claim from their products or business losses. Food vendors must provide their own liability insurance and add Garden City Farmers' Market as additionally insured. We encourage all vendors to have additional insurance coverage.
  
- 7- **FEES-** Yearly membership/application fee \$10.00 non-refundable, pre-market fee.  
Weekly- Produce, dairy, eggs, and meat \$5.00, all others \$10.00. Payment must be made as you check in.  
Seasonal- Produce, dairy, eggs, and meat \$25.00, all others \$40.00.  
Family or Junior produce growers –no application fee- no fee charged, items must have been produced/grown by child and/or family and fill one wheelbarrow or wagon, no more.  
Garden City businesses (must have a Garden City business license)- \$10.00 non-refundable, pre-market fee, no weekly fee charged. Items still must be approved by committee.