



# Town of Garden City

P.O. Box 207  
69 North Paradise Parkway  
Garden City, Utah 84028

## Raspberry Days 2012

**Please read carefully changes have been made for 2012**

Dear Vendor Applicant:

Our vision for the 2012 Raspberry Days Craft Fair is to showcase quality handmade craft and some commercial craft products. Raspberry Days 2012 will be held August 2<sup>nd</sup>-4<sup>th</sup>. The Craft Fair will open each day at 10:00 am. It will close at 8:00 pm the first two days and at 6:00 pm on closing day. The Craft Fair will be located at 50 S Bear Lake Blvd (same location for the past three years).

We have space for approximately 115 uncovered craft booths and 10 food booths. We receive double that number of applications. So, it is important to get your application in as soon as possible. We will not seek any portion of your gross receipts, and there will be no charge to jury the application.

### Booth Fees and Sizes

Asphalt small craft booth (10' wide x 10' deep) \$225

Asphalt large craft booth (20' wide x 10' deep) \$450

Food booth \$425

Deposit: \$75 per vendor, with a \$50 refund if

- Vendor attends mandatory meeting on Wednesday, August 1<sup>st</sup> at 7:00 pm,
- Booth fully set up by Wednesday, August 1<sup>st</sup> by 9:00 pm,
- Booth is open for business during entire craft fair hours,
- No booth breakdown before August 4<sup>th</sup> at 6:00 pm, and
- Booth area is cleaned up and any sandbags disposed of

If you are interested in being a vendor, please send the following to Raspberry Days Committee, PO Box 356, Garden City UT 84028:

- A completed and signed Craft Fair Application, including only photographs of all products
- A check, money order or cashier's check for booth fee and deposit, payable to Garden City
- Signed copy of the Rules, Regulations and Guidelines

Your check will be retained and not cashed until written notice has confirmed your acceptance. If application is declined, your check and photographs will be returned with a denial letter.

In order to preserve the quality of the fair, we will jury all applications based on the photos and item descriptions provided. **This year, applications will be juried on March 1, April 16, May 31 and then every other week thereafter until booth spaces are filled. The earlier you submit your application, the better chance you have of acceptance.**

We appreciate your interest in the Raspberry Days Craft Fair and look forward to another wonderful event. If you have any additional questions, you may email us at [raspberryydaysfair@gmail.com](mailto:raspberryydaysfair@gmail.com) or call us at (435) 554-8151.

Best Regards,  
Raspberry Days Craft Fair Committee

Phone: (435) 946-2901 • Fax (435) 946-8852  
Email: [gardencity@cut.net](mailto:gardencity@cut.net) • Website: [www.gardencityut.us](http://www.gardencityut.us)

# Craft Fair Application

Your Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Telephone(s) \_\_\_\_\_

Email \_\_\_\_\_

Company Name \_\_\_\_\_

TIN/SSN \_\_\_\_\_

Please list the items you plan to have displayed in your booth:

Please list any special needs: \_\_\_\_\_

\_\_\_\_\_

Food booth vendors, please list booth space size and any special needs for your booth:

\_\_\_\_\_

**I understand that I must not sell handmade, handcrafted or commercial items that have not been pre-approved by the committee. I agree to sell only the merchandise which is shown in the photos or that are a part of this application. I understand that submitting an application does not guarantee me space in the Raspberry Days Craft Fair.**

**I have carefully read the attached rules, regulations and guidelines and agree to abide by them.**

\_\_\_\_\_  
Vendor Signature

\_\_\_\_\_  
Date

## RULES, REGULATIONS & GUIDELINES

1. The craft fair will be open from 10:00 am to 8:00 pm August 2<sup>nd</sup> and 3<sup>rd</sup> and 10:00 am to 6:00 pm August 4<sup>th</sup>
2. Merchandise sold should be handmade crafts or commercial craft.
3. All merchandise sold must have been represented in the photographs submitted to the judges. We reserve the right to disallow any item that is not in keeping with the standards of the event. A jury selected by the Raspberry Days Committee must approve all merchandise. If during the year you add or change any products, you will need to send new photos to be approved by the committee.
4. No merchandise may be sold that is a weapon or represents a weapon! (i.e. guns, knives, marshmallow guns, etc.)
5. Booth assignments must be adhered to and are non-transferable nor to be shared. All vendors are expected to be in their booth for the duration of the show.
6. Vendors are to comply with Utah State Tax regulations in collecting and submitting taxes.
7. All food vendors must have a food handler's permit.
8. Exhibits must be confined to the booth space and cannot encroach into the walkways.
9. No roving sales are allowed. All sales must take place from your assigned booth space.
10. Vendors **ARE REQUIRED** to use the dumpsters that are provided. You are responsible for taking care of your own trash and debris.
11. There is no electricity in the booths and the use of generators is strictly prohibited.
12. Power will be provided for the food vendors. Although, you must provide your own extension cords and a way to cover the cords for safety in the walkways.
13. This event is not dependent on the weather. We all hope for sunshine, but the event will go on regardless, and the fees will not be refunded in the event of rain or wind. The wind usually comes up each afternoon for a couple of hours. Vendors are required to secure their booth without puncturing the asphalt. You must find alternate ways to secure booths such as with sandbags, concrete buckets, etc.
14. If an applicant is accepted and circumstances change, refunds of the booth fee will be made as follows; before June 1<sup>st</sup> a full refund will be issued except for \$25.00 processing fee. June 1<sup>st</sup> through June 30<sup>th</sup>, one half of the booth fee will be issued except for a \$25.00 processing fee. As of July 1<sup>st</sup> NO refund will be issued.
15. A \$40.00 processing fee will be charged for any returned check due to insufficient funds.
16. No unauthorized vehicles will be allowed. This includes motorhomes, utility trailers and vehicles.
17. Vendors are requested to park in the vendor parking lot rather than taking up customer parking.
18. Limited security will be provided during the nights. You will personally be responsible, however, for any valuables in your booth.
19. The Raspberry Days Committee and the Town of Garden City shall not be liable for any injury to any person participating in any way in the Raspberry Days activities.

I have read the above regulations and agree to abide by them. If I do not conform, I understand that I may be expelled from the craft fair and will forfeit all fees paid to the committee.

\_\_\_\_\_  
Vendor's Signature

\_\_\_\_\_  
Date