

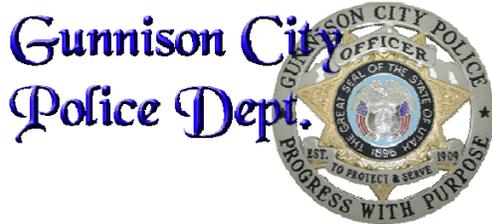
Applicant #

Test Group

Notes

Leave Box Blank  
For Department Use Only

Attach Wallet Size Photo  
Of Applicant



Gunnison City Police Department  
P.O. Box 790  
38 West Center  
Gunnison, Utah 84634  
435-528-5532

Applicant Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone Day: \_\_\_\_\_ Night: \_\_\_\_\_ Cell: \_\_\_\_\_

Email \*REQUIRED: \_\_\_\_\_

D.O.B: \_\_\_\_\_ Social Security # \_\_\_\_\_

Height: \_\_\_\_\_ Weight: \_\_\_\_\_ Sex  Male  Female

Eyes: \_\_\_\_\_ Hair: \_\_\_\_\_ Blood Type: \_\_\_\_\_

Years of Public Safety Experience: \_\_\_\_\_ Dates: \_\_\_\_\_ to \_\_\_\_\_

**\*Application Packet Must be Completed and Returned to Gunnison City Offices,  
P.O. Box 790 38 West Center, Gunnison Utah 84634  
by Closing Date and Time. Late or incomplete packets will NOT be considered.**

**\*Initial Correspondence with Applicants will be through email ONLY. Please be sure to include  
Active email information.**

## Welcome

Welcome and thank you for your interest in this position. Gunnison is a rural community in central Utah. We are nestled in the Gunnison Valley at the base of the Manti LaSal mountains with the communities of Gunnison, Axtell, Centerfield, Fayette and Mayfield, attending the three schools in our jurisdiction. Only minutes from home recreational opportunities abound for those who enjoy the out of doors. Camping, Hiking, OHV, Fishing and Hunting all within only minutes of our community. We are a valley with pride and you will find that those who live and work here have a deep sense of community. Within the boundaries of our community we have the Central Utah Correctional Facility and it's wonderful staff, many of whom live in our communities. We currently have an aerospace manufacturing facility here with more slated to move into the valley. Our current and projected growth present an exciting challenge that will provide growth and opportunity for those who live and work here. This is an exciting opportunity for an individual with drive and self motivation. Again thank you for your interest and I wish you well in this process. I look forward to the possibility of working together.

Chief of Police  
Gunnison City Police Dept.

## *Law Enforcement Code of Ethics.*

AS A LAW ENFORCEMENT OFFICER, My fundamental duty is to serve mankind; to safeguard lives and property; to protect the innocent against deception, the weak against oppression or intimidation, and the peaceful against violence or disorder; and to respect the Constitutional rights of all men to liberty, equality and justice.

I WILL keep my private life unsullied as an example to all; maintain courageous calm in the face of danger, scorn or ridicule; develop self-restraint; and be constantly mindful of the welfare of others. Honest in thought and deed in both my personal and official life, I will be exemplary in obeying the laws of the land and the regulations of my department. Whatever I see or hear of a confidential nature or that which is confided to me in my official capacity will be kept ever secret unless revelation is necessary in the performance of my duty.

I WILL never act officiously or permit my personal feelings, prejudices, animosities, or friendships to influence my decisions. With no compromise for crime and with the relentless prosecution of criminals, I will enforce the law courteously and appropriately without fear of favor, malice or ill will, never employing unnecessary force of violence and never accepting gratuities.

I RECOGNIZE the badge of my office as a symbol of public faith, and I accept it as a public trust to be held as long as I am true to the ethics of the police service. I will constantly strive to achieve these objectives and ideals, dedicating myself before God to my chosen profession ... law enforcement.

# Gunnison City Police Dept.



## **Gunnison City Police Department Mission Statement**

### **The Mission of the Gunnison City Police Department:**

In keeping with the City's Motto of "Progress with Purpose", moving forward protecting our community by providing services, which will insure that our city is a safe place to live, work, play and visit. To defend the constitutional principles provided by our nations' designers. To promote crime prevention by building partnerships within the community that enable our citizens a quality of life which safeguards individual liberties. To cooperate with and assist other law enforcement agencies in carrying out their duties, and to enforce the laws of Gunnison City and the State of Utah. To accomplish these goals with excellence through an open and honest administration that emphasizes service to the community, accountability, fiscal responsibility and "Progress with Purpose".

We are committed to this mission and will conduct our responsibility with dedication to the community - the community that

**We Serve Proudly.**

## Hiring Process

The process used to assess prospective employment candidates will consist at minimum of the following:

1. Gunnison City Employment Application, Gunnison City Police Department Application, Waiver Form and Resume turned into the designated location on or before 3:00 pm on the application closing date.
2. Thorough Department background and reference investigation.
3. Selection Committee Review of application material.

Those chosen by the Committee for further review will be contacted for an oral examination by the Committee. Following that examination those chosen by the Committee may be given a “conditional offer of employment”. The following may be required of an applicant prior to a full employment offer being made.

1. Physical Fitness Examination (URMMA Standard)
2. Medical Physical Fitness Examination at Department Cost.
3. Drug Test
4. Polygraph Examination
5. Psychological Examination.
6. Utah POST Certification application and verification
7. Chief of Police / Mayor Interview

# Release of Information

## Applicant Consent Form for Pre-Employment Investigation & Specific Release

I have made application for a position as a police officer in the Gunnison City Police Department. It is my understanding that a comprehensive investigation of my background may be conducted in connection with my application. It is further my understanding that any information adversely reflecting on me may be cause for denial of the position.

I hereby give to Gunnison City Police Department and its duly authorized representatives the authority to conduct a comprehensive investigation of my background, including but not necessarily limited to oral discussions with any persons concerning my background. I also authorize full disclosure to Gunnison City Police Department of any records concerning me whether said records are public or private, and privileged or confidential. In particular, I authorize full disclosure of any records concerning me, including but not necessarily limited to the records of present and past employers, educational and financial institutions, commercial establishments, public utility companies, medical and psychiatric agencies; including hospitals, clinics, private practitioners, the U.S. Veterans Administration and military facilities.

I hereby appoint any authorized representative designated by Gunnison City Police Department as an authorized agent for the purpose of inspecting any arrest records information maintained by any law enforcement agency concerning me.

To the custodian of any records discussed herein I hereby authorize you to release such information to Gunnison City Police Department. A copy of this release form will be valid as an original, even though the copy does not contain an original writing of any signature.

I hereby release Gunnison City Police Department, and anyone who gives written or oral information about me to Gunnison City Police Department in connection with this background investigation, from any liability or damages, which may result from furnishing the information, requested.

\_\_\_\_\_  
Signature of Applicant                      Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Notary's Signature

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Social Security Number

\_\_\_\_\_  
Drivers License Number & State

**List Professional Qualifications/Certifications**  
**Include all current Weapons and Less-Lethal Qualifications**  
(Attach additional sheets if necessary)

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**List Professional Memberships / Associations**  
(Attach additional sheet if necessary)

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**List Computer / Software Knowledge and Aptitude Level**

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**List Community / Civic Involvement**

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**List any Leadership / Administrative Qualifications / Certifications**  
(Attach additional sheets if necessary)

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**List Hobbies and Personal Interests**  
(Attach additional sheet if necessary)

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**Briefly what interested you about this job**

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**Attach a Detailed Personal Training Record**  
(on additional sheets)

**Attach Photocopy of Drivers License**  
(both sides, on additional sheet)

**Attach Photocopy of POST Certificate**  
(on additional sheet)

**Attach copies of any other certifications you feel are pertinent**  
(School Resource, Dare, Instructor, Firearms, etc.)

**Attach an Official copy of your Driving Record**  
(may be obtained through the Drivers License Division)

# APPLICATION FOR EMPLOYMENT

PRE-EMPLOYMENT QUESTIONNAIRE  
EQUAL OPPORTUNITY EMPLOYER

## PERSONAL INFORMATION

DATE \_\_\_\_\_

NAME (LAST NAME FIRST)		SOCIAL SECURITY NO.	
PRESENT ADDRESS	CITY	STATE	ZIP CODE
PERMANENT ADDRESS	CITY	STATE	ZIP CODE
PHONE NO. (      )	REFERRED BY		

## EMPLOYMENT DESIRED

POSITION	DATE YOU CAN START	SALARY DESIRED
ARE YOU EMPLOYED? <input type="checkbox"/> YES <input type="checkbox"/> NO	IF SO, MAY WE INQUIRE OF YOUR PRESENT EMPLOYER? <input type="checkbox"/> YES <input type="checkbox"/> NO	
EVER APPLIED TO THIS COMPANY BEFORE? <input type="checkbox"/> YES <input type="checkbox"/> NO	WHERE?	WHEN?

## EDUCATION HISTORY

NAME & LOCATION OF SCHOOL	YEARS ATTENDED	DID YOU GRADUATE?	SUBJECTS STUDIED
GRAMMAR SCHOOL			
HIGH SCHOOL			
COLLEGE			
TRADE, BUSINESS OR CORRESPONDENCE SCHOOL			

## GENERAL INFORMATION

SUBJECTS OF SPECIAL STUDY/RESEARCH WORK OR SPECIAL TRAINING/SKILLS	
U.S. MILITARY OR NAVAL SERVICE	RANK

## FORMER EMPLOYERS (LIST BELOW LAST FOUR EMPLOYERS, STARTING WITH LAST ONE FIRST)

DATE MONTH AND YEAR	NAME & ADDRESS OF EMPLOYER	SALARY	POSITION	REASON FOR LEAVING
FROM				
TO				
FROM				
TO				
FROM				
TO				
FROM				
TO				

**REFERENCES** GIVE BELOW THE NAMES OF THREE PERSONS NOT RELATED TO YOU, WHOM YOU HAVE KNOWN AT LEAST ONE YEAR.

NAME	ADDRESS	BUSINESS	YEARS KNOWN

**AUTHORIZATION**

"I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal.

I authorize investigation of all statements contained herein and the references and employers listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release the company from all liability for any damage that may result from utilization of such information.

I also understand and agree that no representative of the company has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing, unless it is in writing and signed by an authorized company representative.

This waiver does not permit the release or use of disability-related or medical information in a manner prohibited by the Americans with Disabilities Act (ADA) and other relevant federal and state laws."

DATE \_\_\_\_\_ SIGNATURE \_\_\_\_\_

INTERVIEWED BY \_\_\_\_\_ DATE \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE**

**REMARKS**


NEATNESS		CHARACTER		
PERSONALITY		ABILITY		
HIRED	FOR DEPT.	POSITION	WILL REPORT	SALARY WAGES

APPROVED: 1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_  
EMPLOYMENT MANAGER DEPARTMENT HEAD GENERAL MANAGER

# APPLICATION CHECKLIST

Check when completed

- Cover Page, Completed, Photo Attached, E-Mail address provided.
- Release of Information form Read, Signed, Notarized.
- Gunnison City Application Form Completed.
- Professional Qualifications / Certifications etc. filled out.
- Copy of Drivers License attached.
- Copy of POST Certificate attached.
- Copy of Social Security Card attached.
- Copy of Personal Training Record attached.
- Copy of your driving record (DLD record) attached.
- Resume or other pertinent information attached.

**\*\* All information provided in this application is true, accurate and correct.**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

**Please retain a copy of this application for your records.**